



**Finance & Technology Department
Treasury Division
Business & Local Tax Section**
501 Poli St Room #107 • Ventura • California, 93001
Phone # (805) 654-7857 • Fax # (805) 643-0634



**UTILITY USERS TAX RETURN
(Gas/Electric Services)**

Account No. _____

Service Provider: _____

Business Address: _____

Paying Agent: _____

Business Address: _____

Contact Name/Title: _____

Business Phone #: _____ Fax #: _____

Type of Utility: (Check One) Electricity Gas

Reporting Month/Year: _____

Gross Service Charges Collected	(1)
Adjustments / Exemptions (<i>Include supporting documents</i>)	() (2)
Net Taxable Service Charges	(3)
Utility Users Tax – 5% (multiply line 3 by .05)	(4)
Penalty if late at 15% (multiply line 4 by .15)*	(5)
Total Tax Due to the City of Ventura	(6)

*Include Penalty if post-marked past the 20th of the month due.

Make check payment to: **CITY OF VENTURA**

See back for tax information.

I declare under penalty of perjury under the laws of the State of California, that the forgoing is true and correct.

Signature _____

Date _____

GENERAL TAX INFORMATION

UTILITY USERS TAX

TAX RATES:

The tax rate imposed for gas and electric utility services is 5% of the charges made by service users. The tax rate for Communication Services is 4.5% and are reported on a form obtained from the Business Tax Office (see below).

REPORTING & REMITTING:

Each service supplier shall, on or before the 20th of each month, make a return to the tax administrator, stating the amount of taxes billed by the service supplier during the preceding month. At the time the return is filed, the full amount of the tax collected shall be remitted to the tax administrator, along with supporting documentation for any adjustments or exemptions claimed for the tax period. Zero gross returns are also required to be filed on a monthly bases.

PENALTY:

Taxes collected from a service user which are not remitted to the tax administrator on or before the due dates are delinquent. Penalties for delinquency in remittance of any tax collected or any deficiency determination is 15% of the total tax collected.

NO LONGER PROVIDING SERVICE:

Upon cessation of business activities in the City of Ventura, please notify our office in writing and remit all the collected taxes immediately.

BUSINESS LICENSE TAX

Any person or company conducting business from or in the City of Ventura is subject to the City's Business License Tax. Contact our office for an application and informational booklet.

TAX RATE:

The business license tax is based on a formula calculated and apportioned on the amount of gross receipts generated within the City.

To obtain additional UUT Return forms, a Business License Tax informational booklet, or any information regarding the City of Ventura's Utility Users or Business License Tax Municipal Codes, you may contact us at:

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UUT ordinance information may also be obtained at www.uutinfo.org