



**Finance & Technology Department
Treasury Division
Business & Local Tax Section**

501 Poli Street, Room 107 • Ventura • California, 93001-2697
Phone # (805) 654-7857 • Fax # (805) 653-0634

CITY OF
VENTURA

UTILITY USERS TAX REGISTRATION FORM

Account No. _____

UTILITY SERVICE PROVIDER'S INFORMATION

Company Name: _____

Business Address: _____

Mailing Address: _____

Contact Person Name & Title: _____

E-Mail Address: _____

Business Phone #: _____ Fax #: _____

Beginning Date of Service: _____

Type of Utility: (Check One)

- Cable Television Long Distance Cellular / Wireless Other _____
 Electricity Gas Voice Over INET Protocol Prepaid Cellular

See back for tax information.

I declare under penalty of perjury under the laws of the State of California, that the forgoing is true and correct.

Signature

Title

Date

TAX INFORMATION

UTILITY USERS TAX

TAX RATE:

The tax rate imposed for gas and electric utility services is 5% of the charges made by service users. The rate for Communication Services is 4.5% of the charges made by service users. Both tax rates are reported on forms obtained from the Business Tax Office (see below).

REPORTING & REMITTING:

Each service supplier shall, on or before the 20th of each month, make a return to the tax administrator, stating the amount of taxes billed by the service supplier during the preceding month. At the time the return is filed, the full amount of the tax collected shall be remitted to the tax administrator, along with supporting documentation for any adjustments or exemptions claimed for the tax period. Zero gross returns are also required to be filed on a monthly basis.

PENALTY:

Delinquent tax payments are subject to penalty and interest. See the appropriate Return Form to calculate any penalty and interest that may be imposed.

NO LONGER PROVIDING SERVICE:

Upon cessation of business activities in the City of Ventura, please notify our office in writing and remit all the collected taxes immediately.

BUSINESS LICENSE TAX

Any person conducting business from or in the City of Ventura is subject to the City's Business License Tax. Contact our office for an application and informational booklet.

TAX RATE:

The business license tax is based on a formula calculated and apportioned on the amount of gross receipts generated within the City.

To obtain additional UUT Return forms, a Business License Tax informational booklet, or any information regarding the City of Ventura's Utility Users or Business License Tax Ordinance Codes, you may contact us at:

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