



**Finance & Technology Department  
Treasury Division  
Business & Local Tax Section**  
501 Poli St Room #107 • Ventura • California, 93001  
Phone # (805) 654-7857 • Fax # (805) 643-0634



## UTILITY USERS TAX RETURN

### Communication Services

ACCOUNT # \_\_\_\_\_

Service Provider: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Paying Agent: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Name/Title: \_\_\_\_\_

Business Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Type of Utility: (Check One)

- |  |   |                                      |
|--|---|--------------------------------------|
| <input type="checkbox"/> Cable Television    | <input type="checkbox"/> Long Distance            | <input type="checkbox"/> Local Phone |
| <input type="checkbox"/> Cellular / Wireless | <input type="checkbox"/> Voice Over INET Protocol | <input type="checkbox"/> Other _____ |

Reporting Month/Year: \_\_\_\_\_

Gross Service Charges Collected	(1)
Adjustments / Exemptions ( <i>Include supporting documents</i> )	( ) (2)
Net Taxable Service Charges	(3)
Communications Tax – 4.5% (multiply line 3 by .045)	(4)
<b>Interest if late</b> at .75% (multiply line 4 by .0075)*	(5)
<b>Penalty if late</b> at 15% (multiply line 4 by .15)*	(6)
<b>Total Tax Due to the City of Ventura</b>	(7)

\*Include Penalty and Interest if post-marked past the 20<sup>th</sup> of the month due.

Make check payment to: **CITY OF VENTURA**

**See back for tax information.**

I declare under penalty of perjury under the laws of the State of California, that the forgoing is true and correct.

Signature \_\_\_\_\_

Date \_\_\_\_\_

## **GENERAL TAX INFORMATION**

### **UTILITY USERS TAX**

#### **TAX RATES:**

The tax rate imposed for Communication Services is 4.5% of the charges made by service users. The rate for gas and electric utility services is 5% and are reported on a form obtained from the Business Tax Office (see below).

#### **REPORTING & REMITTING:**

Each service supplier shall, on or before the 20<sup>th</sup> of each month, submit a return to the tax administrator, stating the amount of taxes billed by the service supplier during the preceding month. At the time the return is filed, the full amount of the tax collected shall be remitted to the tax administrator, along with supporting documentation for any adjustments or exemptions claimed for the tax period.

#### **DELINQUENCY:**

Taxes collected from a service user which are not remitted to the tax administrator on or before the due dates are delinquent. Penalties for delinquency in remittance of any tax collected or any deficiency determination is 15% of the total tax that is delinquent and shall pay interest at the rate of three-quarters of one percent (3/4%) per month, or any fraction thereof, on the amount of the tax, exclusive of penalties.

#### **NO LONGER PROVIDING SERVICE:**

Upon cessation of business activities in the City of Ventura, please notify our office in writing and remit all the collected taxes immediately.

### **BUSINESS LICENSE TAX**

Any person or company conducting business from or in the City of Ventura is subject to the City's Business License Tax. Contact our office for an application and informational booklet.

#### **TAX RATE:**

The business license tax is based on a formula calculated and apportioned on the amount of gross receipts generated within the City.

To obtain additional UUT Return forms or any information regarding the City of Ventura's Utility Users Tax or Business License Tax Municipal Codes, you may contact us at:

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UUT ordinance information may also be obtained at [www.uutinfo.org](http://www.uutinfo.org)