

MOBILE FOOD/RETAIL VENDING INFORMATION SHEET

This information sheet is provided to clarify the City of Ventura's policies regarding Mobile Food/Retail Vending on City owned property and private property.

ALL MOBILE BUSINESSES THAT OPERATE IN THE CITY OF VENTURA MUST HAVE THE FOLLOWING:

City Business License: 805/658-4715 - 501 Poli St, Rm 107, Ventura

All mobile food/retail vendors are required to obtain a City of Ventura Business License. Event business licenses can be obtained by the organizer of an event to cover out of town mobile vendors. <http://www.cityofventura.net/businesslicense#business>

MOBILE FOOD TRUCK BUSINESSES MUST ALSO HAVE:

Ventura County Health Permit: 805/654-2813 - 800 S. Victoria Av, 3rd Floor, Ventura –

Ventura County health permit is to be obtained and displayed by each food truck. For information on how to obtain a health permit visit <http://www.ventura.org/rma/envhealth/community-services/consumer-food/mobile-food-facilities.html>

ON CITY PROPERTY:

Parks: 805/652-4550 - 336 Sanjon Rd, Ventura

Contact Parks Reservation Staff:

- Requires Insurance, Business License and County Health Permit
- Fee is paid for use
- Verifies location

Other City Owned Property: 805/654-7749 - 501 Poli St, Rm 226, Ventura

Special Event Permit required

- 3 week processing required so that permit may go through normal permitting process. <http://www.cityofventura.net/permits>

ON PRIVATE PROPERTY: 805/654-7725 - 501 Poli Street, Rm 117, Ventura

Up to 2 Mobile Food/Retail Vendors:

- Permission from Property Owner with a letter allowing access to a nonresidential restroom within 200 feet of where truck will be parked. These restrooms must be permanent and be equipped with warm water, soap and paper towels. Required for food trucks only.
- Required parking per authorized use must be maintained on site while business is in operation.

Three or more Mobile Food/Retail Vendors:

- TUP – Temporary Use Permit issued by Planning Division for up to 6 events a year. <http://www.cityofventura.net/files/file/comm-develop/Forms%20and%20Documents/TempUseApp%20CD-202%2010-12.pdf>

ON PUBLIC STREET:

As per the Municipal Code Sec. 16.210.080. (A) Food trucks are only allowed to stop on a public street for 10 minutes to sell food.

Section 16.210.080 Unlawful parking; peddlers, vendors, trailers.

Except as otherwise provided in this section, no person shall stand or park any vehicle, wagon or pushcart from which goods, wares, merchandise, fruits, vegetables or food stuffs are sold, displayed, solicited or offered for sale or bartered or exchanged, or any lunch wagon or eating cart or vehicle, on any portion of any street within this city except that such vehicles, wagons or pushcarts may stand or park only at the request of a bona fide purchaser for a period of time not to exceed ten minutes at any one place. The provisions of this subsection shall not apply to persons delivering such articles upon order of, or by agreement with a customer from a store or other fixed place of business or distribution.

HOURS: Monday, Tuesday, Wednesday and Friday, 7:30 am to 5:00 pm
Thursdays 9:00 am to 5:00 pm Closed alternate Fridays
Check City website at www.cityofventura.net

LOCATION: Ventura City Hall, 501 Poli Street, Room 117

PHONE: (805) 654-7725

MAILING ADDRESS: P.O. Box 99, Ventura, CA 93002-0099

This document is available in alternate formats by calling the City of Ventura Community Development Department at 805/654-7894 or by contacting the California Relay Service.