



FORM 2: FINAL REPORT

Construction and Demolition Waste Letter of Documentation

Important Notice Beginning January 1, 2017, all projects required to submit FORM 1: WASTE MANAGEMENT PLAN, must submit FORM 2: FINAL REPORT and related documentation at the time of final inspection.

Scan and submit completed forms to: CDForms@cityofventura.net. For questions regarding this form, please call the Environmental Sustainability Office at (805) 652-4525

Date: _____ Permit Number: _____

Project Address: _____

Contractor: _____

Contractor Phone Number: _____

Material Type	Management Option ("E.J. Harrison" OR "Self Haul". If "Self Haul", indicate the location where materials were taken.)	Weight (Gross Tons)	Disposed Tons	Recycled Tons
Asphalt				
Brick/Masonry/Roof Tiles				
Cardboard				
Carpet/Carpet Pads				
Concrete				
Wash Out				
Dirt/Sand/Rock				
Drywall/Gypsum Board				
Fixtures (doors, toilets, windows)				
Wood				
Metal				
Mixed Plastic #1-7				
Commingled C&D				
Commingled Recyclables				
Green Waste				
Trash				
Other (list):				
TOTAL				

Project Diversion Rate Estimate (Total Recycled Tons/Total Gross Tons): _____

If the project diversion rate estimate is less than 65 percent for the total project, please explain here:

FOR COMMERCIAL ALTERATIONS/ADDITIONS ONLY:

The hazardous waste regulations (Cal. Code Regs, Title. 22, Division. 4.5, Chapter 11, Section 66261.9) identifies seven categories of hazardous waste that must be managed as universal waste. In accordance with the 2016 CalGreen Code Section 5.408.2, all commercial alteration or addition projects must verify that Universal Waste removed from the project was properly managed or recycled.

Universal Waste MAY NOT be disposed of in the trash.

Please check the appropriate boxes indicating Universal Waste generated by this project.

- Batteries: Most household-type batteries, including rechargeable nickel-cadmium batteries, silver button batteries, mercury batteries, alkaline batteries and other batteries that exhibit a characteristic of a hazardous waste.
- CRTs: The glass picture tubes removed from devices such as televisions and computer monitors.
- CRT glass: A cathode ray tube that has been accidentally broken or processed for recycling.
- Electronic devices: Includes any electronic device that is a hazardous waste (with or without a Cathode Ray Tube-CRT). Includes televisions, computer monitors, cellphones, VCRs, computer CPUs and portable DVD players.
- Electric lamps: Fluorescent tubes and bulbs, high intensity discharge lamps, sodium vapor lamps and electric lamps that contain added mercury, as well as any other lamp that exhibits a characteristic of a hazardous waste. (e.g., lead).
- Mercury-containing equipment: Thermostats, mercury switches, mercury thermometers, pressure or vacuum gauges, dilators and weighted tubing, mercury rubber flooring, or mercury gas flow regulators.
- Non-empty aerosol cans
- None of the above

ALL SUBMITTALS MUST INCLUDE:

- Completed FORM 2 – FINAL REPORT
- Letter of documentation from E.J. Harrison (if applicable)
- Receipts or weight tickets from all self-hauled materials (if applicable)

Signature of _____ Date _____
Contractor _____

For City of Ventura Use Only	Environmental Sustainability Office	Date
This plan has been approved by:		