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**BUSINESS LICENSE
CLOSURE FORM**

Official Use Only

BL #:

Date Stamp

In the event that a business terminates operations during the certificate period, there shall be no proration or refund of taxes paid for the license period, except as provided in section 4.155.720 of the Ventura Municipal Code. Any outstanding balance must be paid prior to canceling the Business License.

BUSINESS ENTITY INFORMATION (ALL FIELDS REQUIRED)

Legal Business Name/DBA:						Business License #:					
Business Physical Address:											
Number		Street			Unit/Suite #		City		State		Zip
Contact Phone:				Email:							
Please enter the date the business last operated in Ventura?*						Month	Day		Year		

*IF BUSINESS WAS CONDUCTED AFTER THE BUSINESS LICENSE EXPIRE DATE, THE LICENSE MUST BE RENEWED.

CLOSURE DETAILS

Please mark the check box next to the reason for closure of the business license and add details as needed:

Business is not physically located in the City of Ventura and has ceased operations in Ventura.

Business Sold** — Please provide new owner information below:

New owner's name:						New owner's phone number:					
New owner's address:											
Number		Street			Unit/Suite #		City		State		Zip

Business moved out of Ventura. Please provide new address below:

Number		Street			Unit/Suite #		City		State		Zip
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Owner is deceased Date of Death:

Business entity dissolved, business no longer exists. Date of Dissolution:

Other. Please provide details in the area below:

****A BUSINESS LICENSE IS NOT TRANSFERABLE - A NEW OWNER MUST OBTAIN A NEW BUSINESS LICENSE PER VENTURA MUNICIPAL CODE 4.155.2140.
NEW OR ADDITIONAL BUSINESS ACTIVITIES OR LOCATIONS REQUIRE SEPARATE BUSINESS LICENSES PER VENTURA MUNICIPAL CODE 4.155.2110 & 4.155.2120.**

ACKNOWLEDGEMENT AND CONFIRMATION

I declare under penalty of perjury under the laws of the State of California, that I am authorized to complete this form and that the foregoing is true, correct and a complete statement made in good faith.

_____	_____	_____
<i>Printed Name</i>	<i>Signature</i>	<i>Date</i>

CITY OF VENTURA BUSINESS LICENSE — CLOSURE FORM