

RENTAL CHECK LIST:

When planning your event, keep in mind the following guidelines:

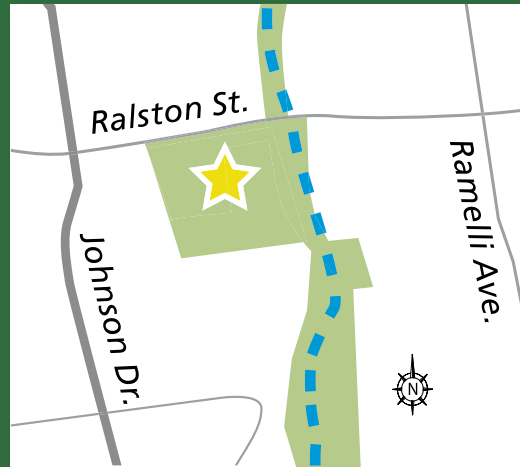
- **HOW MANY HOURS WILL YOU NEED IN THE FACILITY?**
This time includes:
 - Setup/preparation time
 - Duration of the event
 - Cleanup time
- **WILL YOU BE SERVING ALCOHOL AT THE EVENT?**
- **WILL YOU BE PROVIDING YOUR OWN INSURANCE OR PURCHASING THROUGH THE CITY?**
- **WILL YOU BE RENTING TABLES AND CHAIRS?**
- **WILL YOU BE USING THE KITCHEN?**



A staff person is always scheduled to be on hand for the duration of each group's rental time to help in the event of an emergency.

Your deposit check will be cashed. After the event, the check will be refunded to you within three weeks, unless there has been damage to the Barranca Vista Center facility or its contents, or the event has exceeded the scheduled rental time. In this case, the extra costs will be deducted from the check, and the balance will be returned to the renter.

You may make an appointment and view the Barranca Vista Center by calling: 805/654-7553



We are located at: 7050 Ralston Street
Ventura, CA 93003

In compliance with the Americans with Disabilities Act, special needs can be met by calling 805/658-4726 or through the California Relay Service.

THE BARRANCA VISTA CENTER IS OWNED AND OPERATED BY THE CITY OF VENTURA.

CITY OF
VENTURA
PARKS, RECREATION &
COMMUNITY PARTNERSHIPS
www.cityofventura.net



Rental of the

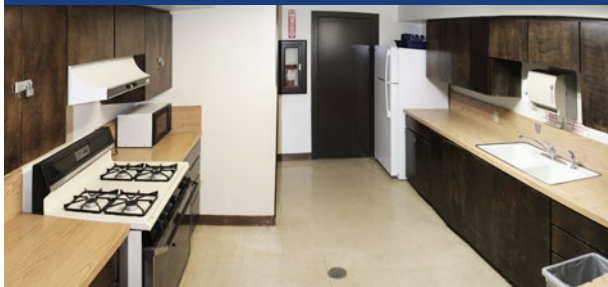
Barranca Vista Center

**EVENTS, WEDDINGS, RECEPTIONS,
MEETINGS, & PARTIES**



An Ideal Facility

The Barranca Vista Center provides a lovely, tranquil setting in which to host your guests. Located in the nine-acre Barranca Vista park in East Ventura, the Social Hall features windows that provide scenic views of flower beds, trees and rolling green lawns. And for a breath of fresh air, guests can stroll out to the adjoining patio.



The Barranca Vista Social Hall can comfortably accommodate up to 100 guests.

A limited number of tables and chairs plus a small kitchen are available to help facilitate all your catering needs.

We Offer Great Rates!

Minimum booking time for the Barranca Vista Social Hall is two hours. Setup, breakdown, and cleanup must be included as part of your rental time. The fee for a basic two-hour rental includes: rental fee, application, site insurance (you may provide your own insurance but it requires mandatory language and documents), and facility staffing. The renter is responsible for setup, tear down and cleanup of the site. The renter is responsible for removing the gymnastic and ballet equipment normally stored in the Social Hall. A room will be provided to store the equipment. The renter is also responsible for returning all the equipment to the Social Hall when the event ends.



Please feel free to make an appointment to tour the facility and grounds by calling (805)654-7553.



Enclose a \$250 refundable deposit (\$350 if serving alcohol) and a \$25 application non-refundable fee. Payable to "City of Ventura".

Please see the rental application for terms, conditions and fees. You can view the fillable application on line at:

<http://www.cityofventura.net/bvc>

