



City of Ventura

# Appendix F: Bicycle Parking Code Recommendations

April 2023

## Ventura Active Transportation Plan

### Recommended Updates to Municipal Code Sec. 24.415.140. - Bicycle parking facilities.

- A. *Applicability.* The requirements of this section shall apply when a building is constructed, an existing building is added to or structurally altered, or the use or occupancy of a property is intensified, expanded or changed and such construction, addition, structural alteration or change of use or occupancy requires a planning or building permit, or amendment thereto, or use permit, or amendment thereto.
- B. *Use types.* Table x identifies the minimum number of bicycle parking spaces required per principle use, plus the percentage of those spaces that must be designed for long-term parking versus short-term. The Principal Use will be determined by the City. If the Principal Use is not specifically listed, a use will be determined by the Principal Transportation Engineer. Single-family residential use types are exempt from bicycle parking requirements.

Use Category	Principal Use	Required Short-Term Bicycle Parking Spaces	Required Long-Term Bicycle Parking Spaces
Residential	Multifamily (4 or more units)	2 per 5 bedrooms; minimum 2 per project	0.5 per bedroom; minimum 4 per project
	Group Housing; Group Care; Transitional Housing; Supportive Housing	2 per 5 beds; minimum 2 per project	0.5 per bed; minimum 2 per project
	Residential Care	2 per 20 beds; minimum 2 per project	0.5 per 2 beds; minimum 2 per project
<b>General</b>	Services: Administrative, Business, and Professional	2 per 8,000 SF of gross floor area; minimum 2 per project	4 per 8,000 SF of gross floor area; minimum 4 per project
	Services: Medical and Government	4 per 8,000 SF of gross floor area; minimum 4 per project	4 per 8,000 SF of gross floor area; minimum 4 per project
	Community Meeting and Cultural and Library Services	4 per 8,000 SF of gross floor area; minimum 4 per project	2 per 8,000 SF of gross floor area; minimum 2 per project
	Day Care Centers	2 per classroom; minimum 2 per project	1 per classroom; minimum 2 per project
	Schools	1 per classroom; minimum 2 per project	2 per classroom; minimum 2 per project
	Dining and Drinking Establishments	2 per 3,000 SF of gross floor area; minimum 2 per project	2 per 3,000 SF of gross floor area; minimum 2 per project

Use Category	Principal Use	Required Short-Term Bicycle Parking Spaces	Required Long-Term Bicycle Parking Spaces
	Farmer's Market	2 per 5 market stalls; minimum 2 per project	None
	Retail Sales	2 per 3,000 SF of gross floor area; minimum 2 per project	1 per 3,000 SF of gross floor area; minimum 1 per project
	Lodging Services	2 per 5 rooms	2 per 5 rooms; minimum 2 per project
	Industrial (all types)	2 per 25,000 SF of gross floor area; minimum 4 per project	2 per 25,000 SF of gross floor area; minimum 4 per project
	Recreation Services: Outdoor	2 per acre; minimum 2 per project	None
	All other Sales and Services not listed	2 per 8,000 SF of gross floor area	2 per 8,000 SF of gross floor area

C. *Short-term and long-term parking.* Short-term and long-term bicycle parking are described as follows:

1. *Short-term bicycle parking.* Short-term bicycle parking accommodates visitors, customers, and other persons who intend to depart within two hours or less. Fixtures include bicycle racks, which may be unsheltered. Standards for the design of short-term bicycle parking are found in sections E and F.

2. *Long-term bicycle parking.* Long-term bicycle parking accommodates employees, students, residents, commuters, and other persons who intend to leave their bicycle parked for more than two hours. Fixtures include lockers and bicycle racks in secured areas, and are always sheltered or enclosed. Standards for the design of long-term bicycle parking are found in sections E and G.

D. *Computation of required bicycle parking facilities.*

1. *Required minimum number of spaces.* The number of bicycle parking spaces, not the number of bicycle parking fixtures, is calculated to determine compliance; e.g., a single bicycle rack designed for parking two bicycles is counted as two bicycle parking spaces. A minimum of two short-term and two long-term bicycle parking spaces must be provided for each principal use where bicycle parking is required.
2. *Fractional requirements.* Where the total number of bicycle parking facilities required includes a fraction of a facility, one additional bicycle facility shall be added for each such fraction.
3. *Mixed uses.* The total requirement for bicycle parking facilities on a site shall be the sum of the requirements for each of the uses occupying the site.
4. *Uses not specified.* The decision-making authority may establish bicycle parking facilities requirements for uses not set forth herein. Such determination shall be based upon the requirements for the, most comparable uses specified in this section. The decision-making

authority may seek the advice of the bicycle technical advisory committee with respect to these matters.

E. *General requirements.*

1. *Location.* Bicycle parking facilities shall be located on the same site as the use that is subject to the requirements of this section. Bicycle parking shall be at least as conveniently located as the most convenient automobile spaces, other than those spaces for persons with disabilities. Safe and convenient means of ingress and egress shall be provided that does not interfere with accessible paths of travel or accessible parking as required by this Code.
2. *Within auto parking facilities.* Bicycle parking facilities within auto parking areas shall provide a minimum of 24 inches of separation between the parking space and a parked bicycle to prevent damage by automobiles or other moving vehicles with the exception of bicycle racks provided aboveground at the head of the parking space. If provided at the head of the parking space, the space must be assigned to the same user of the bicycle rack. Barriers may be in the form of curbs, wheel stops, poles, or other similar features if they do not interfere with the adjacent parking stall or pathway.

3. *Bicycle facilities*

- (a) Bicycle parking facilities shall include provisions for storage and locking of bicycles, either in lockers, secured racks, bike shelters or equivalent installations in which the bicycle frame and wheels may be locked by the user. Bicycle parking areas shall contain signage that clearly shows how the bicycle should be locked for optimum security and a number where to contact the owner with questions or report theft.
- (b) An area of 2 feet by 6 feet must be provided for each bicycle parking space. Bike racks must be located a minimum of 30 inches from a perpendicular wall, as measured from the edge of the facility closest to the wall and in the direction bicycles are to be parked.
- (d) A minimum 5-foot wide aisle or space must be provided behind all required bicycle parking to allow room for bicycle maneuvering.
- (e) No more than 50 percent of the total bike parking required may be provided in a vertical or hanging rack.
- (f) At least 10 percent of the total bike parking must be provided to accommodate 10-foot long bicycles such as bicycles with trailers, recumbent, and cargo style bicycles.
- (g) If senior housing is provided, bicycle parking areas must accommodate tricycle style bicycles.
- (c) Bicycle parking stations are defined as a secure structure for use as long-term bicycle parking which includes ancillary uses such as bicycle repair stations, showers, and lockers for bicycle commuters.
- (d) Bicycle parking wayfinding signage is required for every site. Manual on Uniform Traffic Control Devices (MUTCD) sign D4-3 is recommended.
- (e) Alternative Bicycle Parking Area Designs. Alternative bicycle parking configurations and designs such as double decker lift assisted racks may be approved by the Director if it is determined that they provide adequate access, are easy to use, and allow a bike to be locked securely to the rack.

*F. Short-term bicycle parking.*

- (a) Short-term bicycle parking shall be located in well-lit and convenient areas outside of the public right-of-way and pedestrian walkways and within 50 feet of a main entrance to the building it serves.
- (b) All bicycle parking racks shall allow both the frame and at least one wheel of the bike to be secured with a u-style lock. All bicycle parking racks shall be designed to provide two (2) points of contact on the bicycle frame, be supported upright, and cause no stress onto tires. Racks that support only the wheel of the bicycle are not permissible. Inverted “U” racks of 1-1/2” steel pipe constructed of 90 degree bends are the preferred design. No “Wave Racks” are allowed. Racks shall be anchored so that they cannot be easily removed. It is recommended that bicycle facilities be covered so that they are protected from the elements.

*G. Long-term bicycle parking.*

- (a) Long-term bicycle parking shall be located on the same parcel as the use it serves. Long-term bicycle parking for commercial tenants shall be located on the ground floor within 75 feet of a building entrance if ground floor automobile parking is provided. If no ground floor automobile parking is provided, the bicycle parking may be located on the level immediately below or above the ground floor level within 75 feet of a public elevator or stairway.
- (b) Long-term bicycle parking shall be provided in at least one of the following facility types: enclosed bicycle lockers; a storage room with racks within; a fenced locked or guarded area with racks within; a rack or stand inside a building that is visible by an attendant, security guard, or employee work area; a secure non-public parking garage. All required long-term bicycle parking spaces must be designed to provide continuous shelter from the elements.
- (c) At least one electrical outlet shall be available in each long-term parking area for the use of electrical assisted bicycle charging.
- (d) Property owners may install bicycle parking stations independently or in cooperation with other property owners. Such a facility may meet long-term bicycle parking requirements, in lieu of site-by-site compliance, when it is located within 800 feet of the uses served. Uses with long-term bicycle parking requirements within the Downtown Specific Plan, Midtown Code, and Victoria Code areas are encouraged to provide such facilities.

*H. Design review.*

- (a) The design of bicycle parking facilities with respect to safety, convenience, and security shall be subject to the review and approval of the City Engineer or their designee. The designee may specify certain types and standards for bicycle parking facilities in addition to the standards set forth herein.
- (b) Bicycle parking facilities required in conjunction with uses that are subject to design review shall be reviewed by the decision-making authority to ensure that they relate well to the

remainder of the facilities, are architecturally consistent with the site and structures, and are located in the most appropriate location.

I. *Maintenance.* Bicycle parking facilities as required herein shall be provided and maintained for the duration of the use incurring the requirements therefore and shall not be used for other purposes.

J. *Exceptions.* The City may issue a written waiver of bicycle parking minimums, in whole or in part, if an applicant shows, through a letter of concurrence furnished by a qualified professional, that the minimum number of bicycle parking spaces exceeds the probable demand or that demand for short-term bicycle parking will be met by publicly available bicycle parking on the same side of the street and within the same block. Except for new buildings, in lieu of providing the long-term parking on-site, the Principal Transportation Engineer may determine that placement of the long-term spaces on-site is infeasible due to existing site conditions and allow the long-term bicycle parking requirement to be fulfilled by payment of an in-lieu bike parking fee.

(Code 1971, § 15.615.140)