

PERMIT APPLICATION

[Visit the City's Website for City Forms, Handouts and Fees](#)

Project Street Address:

SELECT ONE

Issued to **Owner/Builder** or **Licensed Contractor:**

Single Family Residence Duplex

Issued to **Licensed Contractors ONLY:**

Triplex Fourplex Condominium Townhome Non-Residential

**Additional documents
may be required based
on the scope of work.**

APPLICANT

Name:

Phone #:

Address:

Email:

OWNER

Name:

Phone #:

CONTRACTOR

Name:

Phone #:

Address:

State License:

Current City License:

EMAIL to send permit:

SEWER LINE (private property only)

Property line to house Under house Reroute-site plan required # of feet: Repair Replace Trenchless Liner

WINDOW REPLACEMENT * (same size and location only) - [If structure is over 40 years old and replacement windows are different material](#)

- I certify that all egress requirements will be met regarding the window replacements. I have attached a copy of a completed [Window Replacement Form \(BS 305\)](#)

Valuation	# of windows	# of doors:	Existing:	<input type="checkbox"/> Wood <input type="checkbox"/> Vinyl <input type="checkbox"/> Aluminum <input type="checkbox"/> Other:
\$			Proposed:	<input type="checkbox"/> Wood <input type="checkbox"/> Vinyl <input type="checkbox"/> Aluminum <input type="checkbox"/> Other:

WALL HEATER - [Heating Unit Title 24 Form Required](#)

New Replace

Location:

BTU:

Project Street Address:	Plan Check #:	Permit #:
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GAS LINE

<input type="checkbox"/> Remove & Replace	<input type="checkbox"/> Reroute - site plan required	<input type="checkbox"/> New - site plan required	# of feet: <input style="width: 50px;" type="text"/>
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ELECTRIC PANEL

TEMPORARY POWER POLE - Site plan required

<input type="checkbox"/> Upgrade or change out	From: <input style="width: 50px;" type="text"/> amps	To: <input style="width: 50px;" type="text"/> amps	<input style="width: 50px;" type="text"/> amps	<input type="checkbox"/> OH	<input type="checkbox"/> UG
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MINOR REMODEL - No structural, opening of walls - New Location - Floor plan required - [Plumbing Affidavit Required](#)

<input type="checkbox"/> Plumbing	<input type="checkbox"/> Electrical	<input type="checkbox"/> Mechanical	Location: <input type="checkbox"/> Kitchen	<input type="checkbox"/> Bathroom	<input type="checkbox"/> Laundry Room	<input type="checkbox"/> Other: <input style="width: 50px;" type="text"/>
SF <input style="width: 50px;" type="text"/>	# of fixtures: <input style="width: 50px;" type="text"/>	Replace: <input style="width: 50px;" type="text"/>	Valuation \$ <input style="width: 50px;" type="text"/>			

FORCED AIR UNIT * - [FAU Title 24 Form Required](#) - [If in attic location](#)

<input type="checkbox"/> New	<input type="checkbox"/> Replace	<input type="checkbox"/> Relocated	Location: <input style="width: 100px;" type="text"/>	BTU: <input style="width: 50px;" type="text"/>
<input type="checkbox"/> Conventional Framing	<input type="checkbox"/> Truss	Ducts: <input style="width: 100px;" type="text"/>	Ducting sq. ft: <input style="width: 100px;" type="text"/>	
Provide (e) unit weight: <input style="width: 50px;" type="text"/>	(n) unit weight: <input style="width: 50px;" type="text"/>			

A/C UNIT * - [Heating Unit Title 24 Form Required](#)

<input type="checkbox"/> New - site plan required	<input type="checkbox"/> Replace - same location	<input type="checkbox"/> Relocated - site plan required	Tons: <input style="width: 50px;" type="text"/>	Ducting sq. ft: <input style="width: 50px;" type="text"/>
Location: <input style="width: 100px;" type="text"/>	New electrical: <input type="checkbox"/> Yes <input type="checkbox"/> No			

WATER HEATER * - [Tankless Water Heater Title 24 Form Required](#) [Tank Water Heater Title 24 Form Required](#)

<input type="checkbox"/> New	<input type="checkbox"/> Replace	<input type="checkbox"/> Relocated	Gas line extended: <input type="checkbox"/> No <input type="checkbox"/> Yes	If yes, number of feet: <input style="width: 50px;" type="text"/>
<input type="checkbox"/> Tankless Water Heater	<input type="checkbox"/> Tank Water Heater	Size: (e) <input style="width: 30px;" type="text"/>	(n) <input style="width: 30px;" type="text"/>	Location: <input style="width: 100px;" type="text"/>

REROOF *

Valuation: \$ <input style="width: 50px;" type="text"/>	Removing: <input type="checkbox"/> 1 layer <input type="checkbox"/> 2 layers	# of squares: <input style="width: 50px;" type="text"/>
Existing: <input type="checkbox"/> Asphalt <input type="checkbox"/> Wood <input type="checkbox"/> Tile <input type="checkbox"/> New Underlayment <input type="checkbox"/> Other: <input style="width: 50px;" type="text"/>		
Proposed: <input type="checkbox"/> Asphalt <input type="checkbox"/> Wood <input type="checkbox"/> Other: <input style="width: 50px;" type="text"/>	<input type="checkbox"/> Tile weight per square: (e) <input style="width: 30px;" type="text"/>	(n) <input style="width: 30px;" type="text"/>
Does work Include Garage? <input type="checkbox"/> No <input type="checkbox"/> Yes		
If yes: <input type="checkbox"/> Attached <input type="checkbox"/> Detached		

PROJECT DESCRIPTION/ADDITIONAL INFORMATION

* For Condominiums, Townhomes and Single Family Residences subject to HOA - a letter of approval is required for all exterior work i.e. window, FAU (if rooftop) and roof permits and must be provided with submittal.

Project Street Address:	Plan Check #:	Permit #:
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General Acknowledgements: MUST BE COMPLETED

By signing below, the following declarations are made and acknowledged below as applicable to either a licensed contractor **OR** owner of the real property referenced above:

- I certify that I have read this application and state that the above information is correct.
- I agree to comply with all City ordinances and state laws relating to building construction, and authorize representatives of this City to enter upon the above-mentioned property for inspection purposes.
- The building will not need to comply with HSC Sec. 25505, 25533, and 25534 (Hazardous Materials)
- This project is not funded by a construction-lending agency.

Owner/Builder:

- I have attached a copy of the [Owner/Builder Acknowledgement and Verification Form](#) and a copy of my drivers license with the form or the form is notarized.
- In the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that if I should become subject to the workers' compensation provision of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Contractor: Check ONE box only: I hereby affirm under penalty of perjury one of the following declarations:

- (Self Insured)** I have and will maintain a certificate of consent to **self-insure** for workers' compensation, as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.
- (Workers Comp)** I have and will maintain **workers' compensation** insurance, as required by section 3700 of the Labor Code, for the performance of the work for which this permit is issued.
- (Exempt)** I certify that in the performance of the work for which this permit is issued, I **shall not employ any person** in any manner so as to become subject to the workers' compensation laws of California, and agree that if I should become subject to the workers' compensation provision of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

If you are the agent for the licensed Contractor, please provide a letter of authorization on Contractor Company letterhead, naming you as an authorized agent to obtain permits on behalf of the contractor. **Must be signed.**

Signature: _____ Date: _____

Print Name: _____

- Property Owner** - [Provide Owner Builder Acknowledgement City Form](#) **AND** a copy of **Driver's License**
- Property Owner Agent** - [Provide Agent Authorization Form](#)
- Contractor** (Provide Letter of Authorization on Contractor Company Letterhead if you are not an owner of the company.)

Contractor License #: _____

Business License #: _____ [City Business License New or Renewal](#)