

TEMPORARY METER "ON HYDRANT" GUIDELINES

The following documents must be submitted to obtain a Temporary Meter:

1. *Please complete the Temporary Meter On Hydrant Agreement form and mail or deliver to City Maintenance Yard at 336 Sanjon Rd. Ventura, CA 93002 between the hours of 8:00 a.m. to 5:00 p.m. (note: we are closed alternating Fridays)*
2. *A copy of your current business license, issued by the City of Ventura*
3. *A copy of your construction permits or grading permit, issued by the City of Ventura*
4. *A map with the hydrant location or a photo of the street and hydrant*
5. *Please make a check in the amount of \$624 payable to the City of Ventura*
6. *In order to set up a Temporary Meter On Hydrant agent, the company or requestor name on the check must be the same name of the Temporary Meter On Hydrant Agreement form*
 - ▶ *The Current Temporary Meter deposit is \$300 and the setting fee is \$324, which is non-refundable) (Checks only) Current daily Temporary Meter rental fee is \$2 plus prevailing water rate of \$4.85 per 100 cubic feet of water used)*
 - ▶ *Current Temporary Meter relocation fee is \$108*
 - ▶ *If the meter is lost, stolen, or damaged, the company or requestor will be billed for the current cost of a new Temporary Meter*
 - ▶ *Once forms are completed and payment received, please allow up to 2-5 business days for Meter to be set Please contact Ventura Water at (805) 652-4500 with any questions*





Account Number: _____

Temporary Meter On Hydrant Agreement

I authorize Ventura Water to set a Temporary Meter On Hydrant at the location indicated below. I understand that there is a daily rental fee of \$2.00 plus the prevailing water rate per 100 cubic feet of water used. If the temporary meter is lost, stolen or damaged; I understand that I will be billed for the cost of a new meter. Initial _____

I understand that the temporary meters are to be read on the first of the month and I am responsible for the meter being at the location it was originally set. If the meter needs to be moved, I will notify Ventura Water. I understand the temporary meter must only be relocated by an authorized Ventura Water representative and there is a relocation fee of \$105 every time the meter is relocated. If the temporary meter cannot be located for monthly reading, I understand I will be billed for the meter.

Signature: _____ Printed Name: _____

Phone Number: _____ Title: _____ Email: _____

Company Name: _____

Temp Meter Location: _____

Company Mailing Address: _____

Construction or Grading: _____
(Describe the purpose of temporary meter)

*Non-Construction or Grading: _____
(Describe the purpose of temporary meter)

*This option certifies that the temporary meter will not be used for construction or grading.

What will be your mode of water transportation? _____

The use of water must meet all City of Ventura ordinances and policies. Ventura Water is not responsible for any use of water past the temporary meter.

This section to be completed by Ventura Water Staff

Date Set: _____ Read: _____

Removed: _____ Read: _____

Meter Number: _____