



**REQUEST FOR MODIFICATIONS OR
ALTERNATE MATERIALS
AND METHODS REVIEW AND APPROVAL**

Building Code Section 104.11 and Fire Code Section 104.9 - Alternative Materials, Design and Methods of Construction

SECTION 1: APPLICANT

INSTRUCTION: Applicants are Project Owners or Owner's designee (with written authorization from Project Ownership accompanying this form). Please complete SECTION 1 and submit this form and all supporting documents (building plans, calculations, specifications, test reports, etc.) to Fire Plan Submittals for review of this document. An Alternate Materials and Methods Review fee is required upon submittal and prior to the review.

Project Address: _____ APN: _____

City: _____

Owner: _____ Applicant's Name: _____

Owner's Address: _____

Applicant's Contact Phone Number: () Applicant's Email: _____

Plan-check Number: _____

Type of Construction: _____ Occupancy: _____ Stories: _____ Fire Sprinklered? YES NO

Is this referral for: Modifications Alternate Materials Alternate Methods of Construction or Protection

Project description:

Modification Request - Explain the practical difficulties involved in carrying out the provisions of the Code and proposed application. -OR- Alternate Request - Explain the materials, designs, or methods of construction not specifically prescribed in the Code and proposed application. (Attach additional documents as necessary):

Applicable Code References: (List all applicable Code Sections)

Describe the intent of the applicable code reference

SECTION 1: APPLICANT (continued)

Justification - Demonstrate conformity and equivalence with that prescribed in the Code: (Attach additional documents as necessary)

SECTION 2

INSTRUCTION: Please verify Alternate Materials and Methods Review fee is paid. Ensure the submittal package is complete and all pertinent information is included. Complete SECTION 2 and forward this form and all supporting documents to the Section Chief.

Plan Review Consultant: (print name)

Date:

Approval Recommended Denial Recommended

Comments:

Reviewed by: (print name)

Date:

Comments:

SECTION 3: FINAL DETERMINATION: This request is:

APPROVED (Provide Conditions of Approval, if any) **APPROVED BY:** (Fire Marshal)

APPROVED (Provide Conditions of Approval, if any) **APPROVED BY:** (Building Official)

NOT APPROVED (Provide comments, if any) **NOT APPROVED BY:** (Fire Marshal)

NOT APPROVED (Provide comments, if any) **NOT APPROVED BY:** (Building Official)

Comments:

SECTION 4: USE

INSTRUCTION: To Contractors: Conditions of approval must be incorporated into the plans by attachment to the plans or electronically scanned into future plan submissions. All Approvals must be presented to Department Inspectors at the time of the project inspection.