

- APPLICATION MUST BE SUBMITTED BY MARCH 31, 2022 PRIOR TO PERMIT ISSUANCE AND COMMENCEMENT OF WORK
- ALL PROGRAM & INSURANCE REQUIREMENTS MUST BE SATISFIED
- REPAIR WORK MUST BE COMPLETED BY JUNE 30, 2022

**Property Owner or Tenant:**

Applicant Name:

Address:

City:

Zip:

Phone:

Mobile:

Email:

**Repair Information:**

Description of specific sidewalk location: (Attach Photos)

Contractor's cost estimate:

Anticipated project start date:

**Contractor Information:** *must be registered with Department of Industrial Relations (DIR)*

Company Name:

Representative:

Address:

City:

Zip:

City Business License No

CSLB Lic. No.

Class:

DIR Registration No.:

Phone:

Mobile:

Email:

Job Site Contact Name:

Phone:

PRINT NAME:

SIGNATURE:

DATE:

*Please be sure to include a signed Terms & Conditions form included in this application.*

Note: Applications will be processed on a first come, first serve basis. Submittal of an application does not guarantee City reimbursement for sidewalk repairs.

**Applications can be submitted:**

- [Online](#)
- **Email:** [SafeSidewalks@cityofventura.ca.gov](mailto:SafeSidewalks@cityofventura.ca.gov)
- **Mail:** Safe Sidewalks Program, Public Works Streets Division, City of Ventura, 336 Sanjon Road, Ventura, CA 93001.

For additional information please contact Public Works Streets Division at (805) 652-4515 or visit

[www.cityofventura.ca.gov/SafeSidewalks](http://www.cityofventura.ca.gov/SafeSidewalks)

**OFFICE USE ONLY:**

Public Works Pre-inspection by: \_\_\_\_\_ Date: \_\_\_\_\_

Work Authorization Permit Number: \_\_\_\_\_

**Estimated Reimbursement Amount:**

50%       75% with low-income documentation attached       CDBG 100%

City Council District #    1    2    3    4    5    6    7

Project: \_\_\_\_\_ Subproject: \_\_\_\_\_

Contractor's Paid Invoice Amount: \$ \_\_\_\_\_ Reimbursement \$ \_\_\_\_\_

*(copy of Invoice paid in full attached and Resident/Owner W9 form)*

I HEREBY PERFORMED THE INSPECTION, AND ACCEPTED THE SIDEWALK CONSTRUCTION:

PUBLIC WORKS INSPECTOR

PRINT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

APPLICATION APPROVED BY:

ENVIRONMENTAL SUSTAINABILITY MANAGER

PRINT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

***Please sign on page 4 and return with application.***

Residents who receive funding through the Resident-Initiated Safe Sidewalks Repair Reimbursement Program must abide by the following Terms and Conditions, as a condition for receiving reimbursement for repairing sidewalks adjacent to resident's property:

<b>1.</b>	Residential properties within the City of Ventura right-of-way are eligible. Eligible repairs include any section of sidewalk not in compliance with the 2010 Americans with Disabilities Act (ADA) regulations. Applicants must be a resident of the City of Ventura with their legal name on the title of the property or proof of residency as a tenant.
<b>2.</b>	One copy each of the Application, signed Terms and Conditions signature page, Contractor's quotation, and low-income qualifying documentation if applicable, are required. Applicants are encouraged to apply online at <a href="http://www.cityofventura.com/SafeSidewalks">www.cityofventura.com/SafeSidewalks</a> through the City's website with digital signature as an option.
<b>3.</b>	Residents may submit one application per street frontage per fiscal year.
<b>4.</b>	Applicant is solely responsible for obtaining any necessary approvals for their sidewalk repair project from their HOA Board, if applicable.
<b>5.</b>	Upon completion of project resident is required to submit a copy of the receipt showing payment in full to the contractor who performed the work.
<b>6.</b>	The City will reimburse the applicant for eligible projects at one of the following rates: a. 50% of the project cost not to exceed \$2,500, or b. 75% of the project cost not to exceed \$3,750 with low income qualifying documentation, or c. 100% of the project cost not to exceed \$5,000 using Community Development Block Grant (CDBG) funding under certain conditions.
<b>7.</b>	Reimbursements for sidewalk removal and replacement are intended to cover labor and material costs.
<b>8.</b>	An approved application serves as a permit to perform the authorized work. Final documentation must be submitted by June 30th in order to be eligible to receive reimbursement. Once an application is approved, successful Applicant will be deemed the Program Participant. Please do not start your project until you receive an approved application and permit from the City of Ventura Public Works.
<b>9.</b>	Completed work will be inspected for approval by Public Works and all work authorized must be completed in compliance with City standard detail 102 Sidewalk Standard Detail and Chapter 18.100 in the San Buenaventura Municipal Code. All non-conforming work must be corrected by the contractor.
<b>10.</b>	Reimbursements may be considered taxable income, and a signed IRS W-9 form is required for incentives of \$600 or more. The City is not responsible for any taxes, penalties, or interest that may be imposed in connection with your receipt of any reimbursement.

11.	Publicity Release: Applicant/Program Participant hereby grants City of Ventura Public Works all rights necessary to publish, disseminate, and promote the Program using pictures, videos, costs and other information. Applicant/Program Participant agrees that City of Ventura Public Works may use the aforementioned materials in program-related advertising, publicity, and promotion through various media (videos, print, web, and other) for at least one year after final completion of the work and receiving a reimbursement. However, the name(s) of the Applicant/Program Participant and property address shall remain confidential unless Applicant/Program Participant otherwise agrees in writing to allow such use of name and address.
12.	Signage: Applicant/Program Participant consents to allow, in compliance with local laws, City of Ventura Public Works to post Measure O and Program-related signage on-site for 30 days before, during and after the project.
13.	Site Access: Applicant/Program Participant shall permit City of Ventura Public Works or designee to access the Project site to: (1) verify compliance with the Program; (2) exercise the rights under the "signage" paragraph above; and (3) inspect the final project.
14.	Reimbursement checks will be issued after submitting completed project documentation by June 30th of the current fiscal year. Program Participants should expect their reimbursement check no later than 45 days from the time that they submit all required completed project documentation.
15.	Applicant/Program Participant will save, keep and hold harmless the City, its officers, officials, employees, agents and volunteers from all damages, costs or expenses in law or equity that may at any time arise or be claimed because of damages to property, or personal injury received by reason of or in the course of performing work in connection with this Program, which may be caused by any willful or negligent act or omission by the Applicant/Program Participant or any of the Applicant/Program Participant's contractors whether the condition giving rise to the claim or judgment was created in whole or in part by the permittee. The City will not be liable for any accident, loss or damage to the work in connection with this Program.
16.	The statements made and other Program details considered part of these Terms and Conditions are included in the separate document titled "Safe Sidewalks Repair Reimbursement FAQs."

**I, the undersigned, have read, understand, and agree to these Terms and Conditions.**

**Signature of Applicant/Program Participant:**

**Date:**

**Printed Name of Applicant / Name on Property:**

**Street Address:**

**Contact Phone Number:**

Terms and Conditions 3/1/2021