



**Fiscal Year
2019-2020
Annual Action
& Funding
Plan
(Amended)**

Submitted July 17, 2020

Amended on July 14, 2020, to add CDBG CARES Act funds to the FY 2019-2020 Annual Action Plan.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of San Buenaventura (Ventura or City) is the county seat within Ventura County, located northwest of Los Angeles County, bordered by Kern County to the north, Santa Barbara County to the west, and the Pacific Ocean to the southwest. According to the 2010 U.S. Census Bureau, Ventura has a population of 106,433. Each year, the City prepares an action plan based on the entitlement grants to be received from the U.S. Department of Housing and Urban Development (HUD).

For Program Year 2019-2020, HUD awarded the City \$739,974 in Community Development Block Grant (CDBG) funds and \$371,031 in HOME Investment Partnerships Program (HOME) funds. The City received ten applications through its Notification of Funding Availability (NOFA) process that comprised \$1.3 million in funding requests.

Ventura is part of a regional Consolidated Plan (Regional CP) in partnership with the cities of Camarillo, Simi Valley, Thousand Oaks, and the County of Ventura. This plan sets forth the City's overall five-year strategy for the expenditure of funds received through the CDBG and HOME programs. The 2019-2020 Annual Action Plan serves as the fifth and final of the five annual plans under this Regional CP.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City has a range of housing and community development needs. CDBG and HOME funds alone are not adequate to address the myriad of needs identified during the public outreach process and summarized in the Needs Assessment of the Regional CP. Recognizing the national objectives of these funding programs and specific program regulations, the City intends to use these funds as leverage to assist programs, services, and projects to benefit low- and moderate-income households and those with special needs. Needs which have been determined to be a High Priority level will receive funding during this Five-Year Regional CP period. Low Priority needs may be funded based upon the availability of funds. In consultation with residents and community groups, the Regional CP priorities were established and are as follows:

High Priority Needs

- Improve or construct public facilities and infrastructure that will benefit low- and moderate-income residents and persons with special needs
- Enhance economic development opportunities for low- and moderate-income residents and business owners
- Improve the quality and accessibility of home ownership and rental housing through housing rehabilitation
- Increase the availability of affordable homeownership and rental housing
- Provide supportive services for low- and moderate-income residents, persons with disabilities, seniors, youth, and other special needs populations
- Provide housing opportunities and supportive services for the homeless and persons at risk of homelessness
- Promote equal housing opportunity
- Planning and administration

******UPDATE - CARES Act of 2020** - The City of Ventura, like many Grantees, have been impacted by the COVID-19 pandemic. With the CARES Act HUD funds provided to the City, the City plans to utilize the funds to serve those experiencing homeless situations. The amended 2019 Annual Action Plan has been amended to discuss those actions and funds supporting these efforts.****

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

For the past 24 years, the City infused over \$13 million of CDBG dollars, and 15 years of close to \$7 million of HOME funds into resources that stabilized housing, funded economic opportunities, ADA improvements, homeless needs, and both youth & adult literacy programs. Below is a list of accomplishments through the use of the grants:

- **Economic Development**
- 2017-2018 3 businesses were assisted, and 1 loan was approved
- 2016-2017 8 businesses were assisted, and 5 loans were approved
- 2015-2016, 2 business loans were issued
- 2010-2015, 26 jobs were created through 13 approved loans

Public Services

- Fair Housing services to all city residents. The Housing Rights Center of Los Angeles has provided services to an average of 150 residents per year. Services include general landlord-tenant law inquiries, housing workshops, housing counseling services, and legal representation.
- Library Services in the Westside Neighborhood Revitalization Strategy Area (NRSA) providing circulars, youth programs, English as a Second Language Program, and access to computers and the internet.
- Funds have also been set aside for the annual Winter Warming Shelter in the event a permanent shelter has not been established by the winter months.

Community Based Development Organization

The City's Community Based Development Organization (CBDO), the Westside Community Development Corporation (WCDC) reported several activities completed for its community within the 2017-18 program year. In the 2017-2018 program year, the WCDC created a new program called *One Block at a Time* Beautification and Mural Program, incentivizing commercial building owners to refresh and renovate their properties in support of the overall revitalization efforts occurring on the Westside. Once improvements are made, the CBDO provides 50% of funds to a mural on the sides of the buildings (up to \$5,000). In the 2018-2019 program year the CDBG has begun communication with local businesses to assist with determining needs to sustain and enhance the business corridors.

Past Performance Continued

Evaluation of past performance (continued)

Economic Development

- 2017-2018 3 businesses were assisted, and 1 loan was approved
- 2016-2017 8 businesses were assisted, and 5 loans were approved
- 2015-2016, 2 business loans were issued
- 2010-2015, 26 jobs were created through 13 approved loans

Public Services

- Fair Housing services to all city residents. The Housing Rights Center of Los Angeles has provided services to an average of 150 residents per year. Services include general landlord-tenant law inquiries, housing workshops, housing counseling services, and legal representation.
- Library Services in the Westside Neighborhood Revitalization Strategy Area (NRSA) providing circulars, youth programs, English as a Second Language Program, and access to computers and the internet.

- Funds have also been set aside for the annual Winter Warming Shelter in the event a permanent shelter has not been established by the winter months.

Community Based Development Organization

The City's Community Based Development Organization (CBDO), the Westside Community Development Corporation (WCDC) reported several activities completed for its community within the 2017-18 program year. In the 2017-2018 program year, the WCDC created a new program called *One Block at a Time* Beautification and Mural Program, incentivizing commercial building owners to refresh and renovate their properties in support of the overall revitalization efforts occurring on the Westside. Once improvements are made, the CBDO provides 50% of funds to a mural on the sides of the buildings (up to \$5,000). In the 2018-2019 program year the CDBG has begun communication with local businesses to assist with determining needs to sustain and enhance the business corridors.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

It is the policy of the City of San Buenaventura to provide for full involvement by community residents in the planning, development, implementation and evaluation of programs funded under the Housing and Community Development Act of 1974, as amended, including the CDBG and HOME programs. The Citizen Participation Plan sets forth the procedures and guidelines to be implemented by the City to provide for the continuing participation by the citizens of San Buenaventura. The City acknowledges the need for, and the role of citizen involvement, but also recognizes that the final determination and responsibility for policy development rests with the City Council.

*****UPDATE-CARES Act of 2020** - The City added an addendum to its Citizen Participation Plan that describes outreach to the public, exclusively during the COVID-19 pandemic. Added information reduced the number of required days for receiving public comments, in order to expedite services to those requiring immediate assistance and in order to manage operations expeditiously and within the proposed time frames that the CARES Act will allow.***

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

One public hearing was scheduled for April 8, 2019. Eight community stakeholders spoke on the need for specific projects during the hearing. The other was on May 6, 2019 for the adoption of the CDBG and HOME Annual Action and Funding Plan, with five stakeholders commenting on the funding plan. The 30-day public comment period began on April 1, 2019 and closed on May 3, 2019. Public notices for the hearings were published in the VC Star and on the City of Ventura website.

******UPDATES - CARES Act of 2020** - A 5-day posting was published in the Ventura County Star on Wednesday, July 8, 2020, in addition to a 10-day notice of public hearing, published on Friday, July 3, 2020. Additionally, the notices were published on the City website and emails were sent to local partners notifying them of the public hearing, the Amended Action Plan, and the CARES Act waivers and suspensions to address concerns related to the impacts of COVID-19. As of Monday, July 13, 2020, there were no comments provided.****

6. Summary of comments or views not accepted and the reasons for not accepting them

No written comments were received, and public hearing comments were accepted.

******UPDATES - CARES Act of 2020** -No comments were provided.****

7. Summary

The public notice was announced in the local circular, the Ventura County Star and posted on the City's website for public review.

******UPDATES - CARES Act of 2020** - A substantial amendment has been made to this PY 2019 Annual Action Plan to include the CARES Act of 2020 funds to this year's plan and to accept the use of the waivers and suspensions provided through the Act.****

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	VENTURA/SAN BUENAVENTURA	
CDBG Administrator	VENTURA/SAN BUENAVENTURA	COMMUNITY DEVELOPMENT/PLANNING
HOME Administrator	VENTURA/SAN BUENAVENTURA	COMMUNITY DEVELOPMENT/PLANNING
ESG Administrator		

Table 1 – Responsible Agencies

Narrative

The City of San Buenaventura is an Entitlement Agency and is responsible for the administration of the CDBG and HOME funds along with each Annual Action and Funding Plan under the 2015-2019 Regional Consolidated Plan.

Consolidated Plan Public Contact Information

City of San Buenaventura: Andrea Palmer, Associate Planner, Community Development Department, 501 Poli Street, Ventura, CA 93001, (805) 654-7735.

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City collaborates with several area partners for purposes of increasing resources for low- to moderate-income residents. Leveraging resources has become increasingly critical in sustaining housing, service programs, and other resources due to the rising costs associated with living in the area. Current partners consulted are as follows:

- Housing Authority of the City of San Buenaventura (HACSB or Housing Authority)
- County of Ventura Community Development Department
- City of Ventura Safe and Clean Manager

The City's Housing Authority reports a total of 9,700 people on the waiting list for all Housing Authority communities and programs. Both CDBG and HOME funds have been allocated to housing projects that increase the number of affordable units in addition to improving existing affordable housing units made available to low- and moderate-income residents.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Collaborations between the City and HACSB assist in determining the need to increase sustainable and affordable housing units within the City for low- and moderate-income residents. Additional collaborators that provide housing in conjunction with other supportive resources are as follows: the County of Ventura and the Ventura Social Services Task Force (VSSTF - addressing homelessness). Other internal departments such as Parks, Recreation and Community Partnerships (PRCP) and Public Works (PW) often provide input on and services needed for facilities and infrastructure needs, particularly in the NRSA.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

During the development of the Consolidated Plan (CP), the agencies consulted included homeless services agencies within the Ventura County Continuum of Care Alliance. The Continuum of Care (CoC) provided information on homelessness and the resources available to low-income residents. Several agencies that provide housing and supportive services for the homeless and those at risk of becoming homeless also attended the Focus Group Workshops, as well as Community Workshops for the Regional CP. These include the Peoples Self Help Housing Corp, ARC of Ventura County, Independent Living Resource Center, Pleasant Valley Senior Center, Community Action-Ventura County, Ruben's Place, AHACV, Habitat for Humanity, Society of St. Vincent de Paul, and The Samaritan Center of Simi Valley.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not receive ESG funding, however the County CoC who does receive funding has launched an information system for homeless providers (Pathways to Home) streamlining coordinated entry services for homeless individuals and families that receive their services. Pathways to Home focuses on ways to increase permanent housing opportunities and support services to aid in stabilizing the households. Additional goals also include increasing household income and mainstream benefits.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	People's Self Help Housing Corporation
	Agency/Group/Organization Type	Housing Services - Housing Services-Children
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	During the 2015 Regional Consolidated Plan outreach, this Agency provided input on housing and service needs.
2	Agency/Group/Organization	ARC of Ventura County
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	During the 2015 Regional Consolidated Plan outreach, this Agency provided input on housing and service needs.
3	Agency/Group/Organization	The Salvation Army - Ventura
	Agency/Group/Organization Type	Housing Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	During the 2015 Regional Consolidated Plan outreach, this Agency provided input on homeless needs.
4	Agency/Group/Organization	COMMUNITY ACTION OF THE COUNTY OF VENTURA
	Agency/Group/Organization Type	Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	During the 2015 Regional Consolidated Plan outreach, this Agency provided input on homeless needs.
5	Agency/Group/Organization	Ventura Serenity House
	Agency/Group/Organization Type	Housing Services - Housing Persons with Drug or Alcohol Addictions

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	During the 2015 Regional Consolidated Plan outreach, this Agency provided input on housing needs.
6	Agency/Group/Organization	SOCIETY OF ST. VINCENT DE PAUL, COUNCIL OF LOS ANGELES, INC.
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	During the 2015 Regional Consolidated Plan outreach, this Agency provided input on homeless needs.
7	Agency/Group/Organization	HABITAT FOR HUMANITY OF VENTURA COUNTY, INC.
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	During the 2015 Regional Consolidated Plan outreach, this Agency provided input on housing needs.

8	Agency/Group/Organization	Clean Living
	Agency/Group/Organization Type	Housing Persons with Drug or Alcohol Addictions
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	During the 2015 Regional Consolidated Plan outreach, this Agency provided input on housing and service needs.
9	Agency/Group/Organization	Central Coast Alliance United for a Sustainable Economy (CAUSE)
	Agency/Group/Organization Type	Regional organization Advocacy Group
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	During the 2015 Regional Consolidated Plan outreach, this provided input on housing and economic development needs.
10	Agency/Group/Organization	Cabrillo Economic Development Corporation
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	During the 2015 Regional Consolidated Plan outreach, this Agency provided input on housing needs.

11	Agency/Group/Organization	Rotary Club of Ventura East
	Agency/Group/Organization Type	Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	During the 2015 Regional Consolidated Plan outreach, this Agency provided input on housing and service needs.
12	Agency/Group/Organization	Housing Authority City of San Buenaventura
	Agency/Group/Organization Type	Housing PHA Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Education Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Authority provided information regarding their services that operate throughout this program year.
13	Agency/Group/Organization	COUNTY OF VENTURA
	Agency/Group/Organization Type	Services-homeless Other government - County Planning organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The County of Ventura provided information on regional homeless data for this program year.
14	Agency/Group/Organization	VENTURA/SAN BUENAVENTURA
	Agency/Group/Organization Type	Broadband Infrastructure Grantee Department
	What section of the Plan was addressed by Consultation?	Public Housing Needs Economic Development Anti-poverty Strategy Broadband and Technology

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of Ventura participated in a Broadband Analysis and Planning study in 2016 in partnership with San Luis Obispo and Santa Barbara Counties where analysis was conducted to determine areas with commercial, industrial and wireless broadband infrastructure and services were and the levels of operability throughout each areas respective census tracts. Results showed that most parts of the City of Ventura have broadband infrastructure and is rated as a "C", or average, in comparison to other cities along the Pacific coast. This includes infrastructure, service levels, high-speed cable modems and mid-range telephone company DSL facilities. There were no indicators that broadband was not accessible within any residential neighborhood within the City limits. Additional consultations included reaching out to People's Self-Help Housing Corporation, the Housing Authority of the City of San Buenaventura, and Cabrillo Economic Development Corporation to inquire about broadband infrastructure at their residential sites. Sites such as the El Patio Hotel have on-site computers for residents, in addition to workshops to teach residents how to use computers for increased technological literacy. Additionally, the Ventura Avenue Library, located in the City's NRSA, also has computers available for the public's use. The City has implemented HUD's broadband requirement in CFR §92.251(a)(2)(vi) Property standards for all new HOME-funded construction projects.</p>
---	--

Identify any Agency Types not consulted and provide rationale for not consulting

The City opened the 30-day public comment period on Monday, April 1, 2019 in addition to holding a public hearing for the Annual Action and Funding Plan. The 30-day comment period closed on Friday, May 3, 2019. City priorities continue to align with those identified within the 2015-2019 Regional Consolidated Plan. All stakeholders were encouraged to comment on the Action and Funding Plan for the 2019-2020 program year.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	County of Ventura	The County and the cities within its jurisdiction have concerns related to the housing shortages, barriers to affordable housing, addressing homelessness, and the goal of supporting economic growth for purposes of impacting low-income household needs.

Table 3 – Other local / regional / federal planning efforts

Narrative

Citizen Participation and Outreach methods through public circulation, regional partners, and specific locations such as the NRSA - residents and stakeholders, will continue upon new and annual activities for the City's CDBG and HOME programs

AP-12 Participation - 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City published notifications in the Ventura County Star circular, emailed copies of the public posting to the EP Foster Library and Ventura Avenue Library, and the community meeting organizations located within the NRSA – the Westside

CDBG applicants, residents, and stakeholders were all invited to provide public input for the Annual Action Plan. Several Stakeholders attended the various public hearing meetings and advocated for their respective programs.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/ broad community	Public Hearing held in Ventura City Council chambers on April 8, 2019	Eight people spoke at the public hearing.	All comments were accepted.	http://cityofventura.granicus.com/MediaPlayer.php?view_id=17&clip_id=1434

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Non-targeted/ broad community	A 30-day public comment period and hearing notice was advertised in the public notices section of the Ventura County Star (VC Star) on March 28, 2019.	No comments were received.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Non-targeted/broad community	The Public Notice for the 30-day public comment period was emailed to the public libraries for public circulation. The Public Notice was also posted on the City's website for the general public.	No comments were received.	No comments were received.	
4	Public Hearing	Non-targeted/broad community	Public Hearing held in Ventura City Council chambers on May 6, 2019 for the adoption of the Action Plan.	Five people spoke at the meeting.	All comments were accepted.	http://cityofventura.granicus.com/MediaPlayer.php?view_id=17&clip_id=1440

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.220(c)(1,2)

Introduction

CDBG and HOME funds continue to decrease as the need continues to increase. Successful loan programs through Economic Development, Affordable Housing, and HOME projects steadily assist in supplemental resources that are recycled back in to the CDBG program.

******UPDATE - CARES Act** - Entitlement funds were provided to the City to address the impacts resulting from the COVID-19 pandemic. The City received \$453,683 in CARES Act, CDBG-CV, funding to address the local needs of the community affected by COVID-19. ****

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	739,974	100,000	252,000	1,091,974	13,000	Expected remainder amount is the balance of the projected closeout amount at the end of the 2019-2020 program year. Any carryover amounts from this program year will carry over to the new 5-Year Regional Con Plan period.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	371,031	247,473	1,028,659	1,647,163	0	The City has issued a NOFA for HOME-eligible projects. Funding awards are pending application reviews. Funding awards will likely occur post Action Plan submission.
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	0	0	0	0	0	
Other	public - federal	Other	453,683	0	0	453,683	0	Prevent, prepare for, and respond to coronavirus

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City receives approximately \$100,000 in CDBG program income, annually, through the repayment of economic development loans. In turn, funds are returned to the City to fund future eligible projects in addition to administrative costs. The City's HOME program received \$274,473 in program income for future activities and \$1,028,659 will carry over to the 2019-2020 program year. Excess proceeds from RDA continue to serve as a match for the HOME program.

Most applicants report leveraged funding sources in support of the programs CDBG has awarded.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

Prior year resources and program income are estimates based upon 3rd-quarter expenditures and program income received. Actual funding amounts will be calculated after June 30, 2019.

*****UPDATE - CARES Act - The CDBG-CV** funds will focus on local homeless services needs and residents impacted by COVID-19. ***

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve Infrastructure	2015	2019	Non-Housing Community Development	Westside Neighborhood Revitalization Strategy Area	Improve Infrastructure	CDBG: \$110,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 11050 Households Assisted
2	Economic Development	2015	2019	Non-Housing Community Development		Economic Development	CDBG: \$225,000	Jobs created/retained: 4 Jobs Businesses assisted: 27 Businesses Assisted
3	Fair Housing Opportunity	2015	2019	Non-Homeless Special Needs		Fair Housing Opportunity	CDBG: \$10,000	Other: 150 Other
4	Improve Quality of Housing	2015	2019	Affordable Housing		Improve Quality of Housing	CDBG: \$230,000	Rental units rehabilitated: 33 Household Housing Unit Homeowner Housing Rehabilitated: 17 Household Housing Unit
5	Provide Services to the Homeless	2015	2019	Homeless		Provide Services to the Homeless	CDBG: \$40,000	Homeless Person Overnight Shelter: 120 Persons Assisted
6	Provide Non-Homeless Supportive Services	2015	2019	Non-Homeless Special Needs	Westside Neighborhood Revitalization Strategy Area	Provide Non-Homeless Supportive Services	CDBG: \$164,203	Public service activities other than Low/Moderate Income Housing Benefit: 11090 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Increase Availability of Housing	2015	2019	Affordable Housing		Improve Quality of Housing Increase Availability of Housing	HOME: \$333,928	
8	Planning and Administration	2015	2019	Administration		Planning and Administration	CDBG: \$167,994 HOME: \$37,103	

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Improve Infrastructure
	Goal Description	Cameron Street Sidewalk Improvements, Phase II
2	Goal Name	Economic Development
	Goal Description	EDC-VC: Business Assistance Program WEV: SET Program
3	Goal Name	Fair Housing Opportunity
	Goal Description	Housing Rights Center - Fair Housing Services for all residents.
4	Goal Name	Improve Quality of Housing
	Goal Description	Housing Authority of the City of San Buenaventura: Mobile Home Rehabilitation Grant Program Housing Authority of the City of San Buenaventura: North Ventura Avenue Mixed Use Apt. Community Habitat for Humanity: Home Repair Program

5	Goal Name	Provide Services to the Homeless
	Goal Description	Foul Weather Shelter
6	Goal Name	Provide Non-Homeless Supportive Services
	Goal Description	People's Self-Help Housing Corporation - Permanent Supportive Housing for the Formerly Homeless (Counseling Services for Residents of the El Patio Hotel) Westside Community Development Corporation - Neighborhood Revitalization Program Ventura County Library - Avenue Library Services
7	Goal Name	Increase Availability of Housing
	Goal Description	Eligible HOME projects. Community Housing Development Organizations (CHDO's) will receive a minimum of 15% of the HOME awarded funds per the required deadline.
8	Goal Name	Planning and Administration
	Goal Description	Execution of Planning and Administrative activities.

AP-35 Projects - 91.220(d)

Introduction

The 2019-2020 Annual Action and Funding Plan was adopted by the Ventura City Council, on Monday, May 6, 2019.

#	Project Name
1	Avenue Library Services
2	EDC - Business Assistance Program
3	Habitat for Humanity - Home Repair Services
4	Housing Authority MHRGP - Housing Preservation Program
5	Housing Authority MHRGP - Housing Preservation Program Delivery
6	HRC - Fair Housing Services
7	North Ventura Avenue Acquisition and Rehabilitation Project
8	PSHHC - PSH Case Management Services for the Formerly Homeless
9	PW - Cameron Street Sidewalk Improvements Phase II
10	Safe and Clean - Foul Weather Shelter Services
11	WCDC - Neighborhood Revitalization and Outreach
12	WEV - Smart Entrepreneurial Training (SET) Program
13	CDBG Program Administration
14	CDBG Unencumbered Funds
15	HOME Program Administration
16	HOME CHDO Activities
17	HOME Housing Development Activities
18	CDBG-CV - Safe and Clean Homeless Services (Public Services)
19	CDBG-CV Administration

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

City CDBG priorities, provided in order from high to moderate, are as follows:

- Public Facilities and Infrastructure Improvements
- Economic Development
- Support Services for Homeless and Special Needs Populations
- Affordable Housing
- Equal Housing Opportunities

Affordable Housing continues to be a challenge as Ventura County has a less than 2% vacancy rate with the City of Ventura's Housing Authority reporting approximately 8,000 low-income families on the City's Housing Authority waiting lists. Additionally, the City experienced the largest California fire in history on December 4, 2017, which increased the need for more housing across all socioeconomic levels, in addition to repairing infrastructure damages. Small businesses were also impacted by the Thomas Fires with over 40 businesses impacted, countywide. Women's Economic Ventures have reported approving 3 business loans to businesses recovering from fire-related incidents, while the Economic Development Collaborative of Ventura County (Small Business Administration office) identifies reaching out to 46 businesses within the county, assisting with short- and long-term recovery efforts.

AP-38 Project Summary

Project Summary Information

1	Project Name	Avenue Library Services
	Target Area	Westside Neighborhood Revitalization Strategy Area
	Goals Supported	Provide Non-Homeless Supportive Services
	Needs Addressed	Provide Non-Homeless Supportive Services
	Funding	CDBG: \$62,000
	Description	Library services provided to the Westside residents, including after-school tutoring, summer reading program, and other activities encouraging reading and learning opportunities, particularly for at-risk youth.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The project is located within the HUD-approved NRSA, therefore it will benefit the entire Westside community.
	Location Description	606 N. Ventura Avenue, Ventura, CA
	Planned Activities	Library services provided to Westside/NRSA residents include: after-school tutoring, summer reading programs, English as a Second Language program, and computer literacy programs.
2	Project Name	EDC - Business Assistance Program
	Target Area	
	Goals Supported	Economic Development
	Needs Addressed	Economic Development
	Funding	CDBG: \$175,000
	Description	Technical assistance and microloans provided to small business owners for starting and/or expanding their businesses. Program goals are to assist 3-6 businesses and create a minimum of 6 new jobs for low- and moderate-income individuals.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	Three to six businesses are anticipated to be served, and a minimum of six jobs are expected to be created through the EDC loan program.
	Location Description	Citywide
	Planned Activities	Loan portfolio management, screen and assess microloan applications, consult with applicants, take prospective loan applications to the EDC-VC loan committee for approval/denial process, and manage client files.
3	Project Name	Habitat for Humanity - Home Repair Services
	Target Area	
	Goals Supported	Improve Quality of Housing
	Needs Addressed	Improve Quality of Housing
	Funding	CDBG: \$30,000
	Description	Habitat for Humanity's Home Repair Services will serve up to two households with crucial home repairs or American Disabilities Act (ADA) improvements that the low-income homeowners otherwise would not be able to complete.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Habitat intends to serve two households.
	Location Description	Citywide
	Planned Activities	Repair work may include (but is not limited to the following): code enforcement issues, window/door/light fixture replacement, flooring, plumbing, paint, electrical work, walk-in showers, wheelchair ramps and/or grab-bar installation, fencing, roofing and weatherization improvements.
4	Project Name	Housing Authority MHRGP - Housing Preservation Program
	Target Area	
	Goals Supported	Improve Quality of Housing
	Needs Addressed	Improve Quality of Housing

	Funding	CDBG: \$112,500
	Description	Assist 15 mobile home owners with rehabilitation repair services through a CDBG forgivable loan of up to \$7,500.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The project will provide services to 15 households.
	Location Description	Citywide
	Planned Activities	Structural repairs to mobile homes including: repair/replacement of flooring, roofing, sinks, plumbing, windows, skirting, stairs, and other weatherization and handicap accessibility repairs needed to improve structural deficiencies.
5	Project Name	Housing Authority MHRGP - Housing Preservation Program Delivery
	Target Area	
	Goals Supported	Improve Quality of Housing
	Needs Addressed	Improve Quality of Housing
	Funding	CDBG: \$22,500
	Description	Administrative support for the Mobile Home Repair program. Funds up to \$1,500 per mobile home are provided in support of program operations.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The project will assist 15 households.
	Location Description	Citywide
	Planned Activities	Administrative and operational costs related to the project. Activities include: outreach to homeowners, generating a waiting list, coordination of efforts between homeowners, site inspectors, and contractors, and generating applications, contracts, and work write-ups.
	Project Name	HRC - Fair Housing Services

6	Target Area	
	Goals Supported	Fair Housing Opportunity
	Needs Addressed	Fair Housing Opportunity
	Funding	CDBG: \$10,000
	Description	Fair housing services are provided to City residents, including: responding to housing concerns and complaints, providing legal representation, fair housing workshops, and the distribution of fair housing literature. The program goal is to serve 150 residents.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The project is expected to serve up to 150 households.
	Location Description	Citywide
	Planned Activities	Housing counseling, referrals, workshops, apartment community discrimination testing, legal counsel, and distribution of educational materials.
7	Project Name	North Ventura Avenue Acquisition and Rehabilitation Project
	Target Area	Westside Neighborhood Revitalization Strategy Area
	Goals Supported	Improve Quality of Housing
	Needs Addressed	Improve Quality of Housing
	Funding	CDBG: \$65,000
	Description	Funding for site acquisition and/or rehabilitation of a 33-unit affordable housing (mixed-use structure) community.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 33 households will benefit from this project.
	Location Description	1240-1280 North Ventura Avenue, Ventura, CA
	Planned Activities	Acquisition and rehabilitation of the highly dilapidated structure.
	Project Name	PSHHC - PSH Case Management Services for the Formerly Homeless

8	Target Area	
	Goals Supported	Provide Non-Homeless Supportive Services
	Needs Addressed	Provide Non-Homeless Supportive Services
	Funding	CDBG: \$12,203
	Description	Case management services to residents of the El Patio Hotel (apartments) in order to reduce the opportunity to return to homelessness.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The project will serve up to 40 individuals.
	Location Description	167 S. Palm Street, Ventura, CA
	Planned Activities	Clinical case management services to residents to prevent homelessness recidivism and support long-term housing stability.
9	Project Name	PW - Cameron Street Sidewalk Improvements Phase II
	Target Area	Westside Neighborhood Revitalization Strategy Area
	Goals Supported	Improve Infrastructure
	Needs Addressed	Improve Infrastructure
	Funding	CDBG: \$110,000
	Description	Construction of one block of new sidewalk, completing the walkability surrounding the new Kellogg Park on the Westside.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The project is located within the HUD-approved NRSA, therefore it will benefit the entire Westside community.
	Location Description	Block of Cameron Street, between the streets of Kellogg and Barnett. Phase I was the western portion of the block and this is the eastern portion of the block.
Planned Activities	New construction of an ADA sidewalk adjacent to a newly developed park	

10	Project Name	Safe and Clean - Foul Weather Shelter Services
	Target Area	
	Goals Supported	Provide Services to the Homeless
	Needs Addressed	Provide Services to the Homeless
	Funding	CDBG: \$40,000
	Description	Funding for emergency shelter for the homeless during the coldest months of the year.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that the Foul Weather Shelter will serve up to 200 homeless individuals.
	Location Description	To be determined.
11	Planned Activities	Overnight shelter services.
	Project Name	WCDC - Neighborhood Revitalization and Outreach
	Target Area	Westside Neighborhood Revitalization Strategy Area
	Goals Supported	Provide Non-Homeless Supportive Services
	Needs Addressed	Provide Non-Homeless Supportive Services
	Funding	CDBG: \$90,000
	Description	The Westside Community Development Corporation (WCDC) is a non-profit organization and a designated Community Based Development Organization (CBDO), specifically serving the Westside Neighborhood Revitalization Strategy Area (NRSA). WCDC provides resources that fall under all three auspices of CBDO categories (Neighborhood Revitalization/Economic Development/Energy Conservation).
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The programs serve approximately 100-200 residents, however, all services are for the entire Westside/NRSA community.
Location Description	Westside Ventura	

	Planned Activities	Neighborhood Revitalization Program includes several components: 1) Economic Development Workshops; 2) Homeowner Education Workshops; Energy Efficiency Workshops; 4) Community Clean Ups; and 5) Westside Commercial Beautification Incentives (Murals; One Block at a Time Program) and 6) Economic Development Outreach
12	Project Name	WEV - Smart Entrepreneurial Training (SET) Program
	Target Area	
	Goals Supported	Economic Development
	Needs Addressed	Economic Development
	Funding	CDBG: \$50,000
	Description	Women's Economic Ventures is an economic development, non-profit organization that primarily empowers women entrepreneurs within their business ventures. Men are also welcome and encouraged to participate. Programs include comprehensive workshops and instructor-led curriculums, with emphasis on graduating from the programs and exiting with a business plan.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that up to 25 individuals will benefit from this project.
	Location Description	Various locations
Planned Activities	The Smart Entrepreneurial Training (SET, and formerly known as Self Employment Training) program is a 14-week course assisting low- and moderate-income entrepreneurs in launching or expanding their businesses. Program goals include providing outreach to 100 residents, enroll 25 SET students, and assist approximately 16 graduates with business plans.	
13	Project Name	CDBG Program Administration
	Target Area	
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$167,994

	Description	Administration of the CDBG program in compliance with HUD guidelines and other regulatory compliances.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Administrative and Planning Activities
14	Project Name	CDBG Unencumbered Funds
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$144,777
	Description	Unallocated CDBG Funds
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
15	Project Name	HOME Program Administration
	Target Area	
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and Administration
	Funding	HOME: \$37,103
	Description	Administration of the HOME program in compliance with HUD guidelines and other regulatory requirements.
	Target Date	6/6/2020

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
16	Project Name	HOME CHDO Activities
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	HOME: \$55,654
	Description	CHDO Set-aside of a minimum of 15% of the HOME grant for use by a certified Community Housing Development Organization for specific projects.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Eligible CHDO activities.
17	Project Name	HOME Housing Development Activities
	Target Area	
	Goals Supported	Improve Quality of Housing Increase Availability of Housing
	Needs Addressed	Improve Quality of Housing Increase Availability of Housing
	Funding	HOME: \$1,554,406
	Description	Funds for eligible and affordable housing projects.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that a minimum of ten HOME-designated households will be served through new construction projects funded by HOME. Households will include extremely low-, very low-, and low-income residents, and may include special populations such as seniors and formerly homeless individuals and families.
	Location Description	Various locations within the City.
	Planned Activities	To fund eligible HOME activities.
18	Project Name	CDBG-CV - Safe and Clean Homeless Services (Public Services)
	Target Area	
	Goals Supported	Provide Services to the Homeless
	Needs Addressed	Provide Services to the Homeless
	Funding	CDBG-CV: \$400,000
	Description	Homeless shelter and other resources, specifically for those impacted by the COVID-19 pandemic.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	A minimum of 55 individuals.
	Location Description	2323 Knoll Drive; another address may be added for Foul Weather shelter - will be within the City limits.
Planned Activities	Homeless Services and Resources.	
19	Project Name	CDBG-CV Administration
	Target Area	
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and Administration
	Funding	CDBG-CV: \$53,683
	Description	Administration of the CARES Act (CDBG-CV) funds.
	Target Date	6/30/2021

Estimate the number and type of families that will benefit from the proposed activities	Not applicable
Location Description	Citywide services
Planned Activities	Administration of CARES Act Funds (CDBG-CV)

AP-50 Geographic Distribution - 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City has identified one area within the City with at least 51% or higher poverty levels that require area-wide assistance on the West side of the City. Westside Ventura is bordered on the west by Highway 33, Main Street to the south, mountains to the east of the community, and Dakota Drive to the north comprising the identified Neighborhood Revitalization Strategy Area (NRSA). The City's designated NRSA was approved by HUD for the past two Consolidated Plan periods, and one Community Based Development Organization (CBDO) has been created for purposes of empowering Westside community residents to participate in generating revitalization efforts. The Westside Community Development Corporation (WCDC) was awarded \$90,000 this program year to identify needs in the CBDO areas of Economic Development, Energy Conservation, and Neighborhood Revitalization efforts. Other projects awarded are as follows: Cameron Street Sidewalk improvements – providing a new sidewalk for increased safety for pedestrians and safe access to Kellogg Park, and the Ventura Avenue Library – providing tutoring, English as a Second Language (ESL) courses, and other programs to increase youth and adult literacy.

Geographic Distribution

Target Area	Percentage of Funds
Westside Neighborhood Revitalization Strategy Area	30%

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The Westside currently presents the greatest amount of need, as approximately 70% of residents are low-to-moderate income. The WCDC-CBDO program continues to thrive with increasing community activities and volunteers, stimulating new communications and opportunities through revitalization efforts. Additionally, WCDC is in discussions with local businesses in search of their economic development needs. Additional priorities included infrastructure improvements aiding with safe passage to area parks, and continued support of the public library within the CBDO neighborhood, that allows for residents to access services within walking distance.

Discussion

Funds provided to the NRSA have typically ranged from 24% to 47%

Affordable Housing

AP-55 Affordable Housing - 91.220(g)

Introduction

The City has over 620 affordable rental housing units. These projects were funded with a variety of mechanisms, including density bonus, CDBG, HOME, redevelopment, and Low-Income Housing Tax Credits, among others. CDBG projects include WAV (54 units); SHORE (15 units); Snapdragon Apartments (28 units); and Vince Street Transitional Housing (10 units). HOME-funded projects include: Kalorama Apartments (24 units); the Vince triplex; Chapel Lane Apartments (38 units); Azahar Place (60 units); Soho Apartments (12 units); El Patio Hotel (42 units), and distressed properties (3 units). LIHTC was used for Garden Estates Apartments and Cypress Meadows Apartments, and the City's Housing Authority assisted in the development of the Olive Street Apartments, and Encanto del Mar (37 units).

Housing needs continue to be a concern with an aging housing stock and less than a 2% vacancy rate. Affordable housing continues to be a high priority, with the City concentrating on rehabilitation efforts of existing housing stock and support of the new construction projects currently underway.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	50
Special-Needs	0
Total	50

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	17
Acquisition of Existing Units	33
Total	50

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

HOME

A HOME Notification of Funding Availability (NOFA) was issued on March 28, 2019 and closed on May 3, 2019. Three HOME applications were received. The City intends to award HOME funding to HOME-eligible projects by June 3, 2019. Results from the NOFA conducted will be provided in future Action Plan amendment or report.

CDBG

The Housing Authority of the City of San Buenaventura will administer the Mobile Home Rehabilitation Grant Program providing rehabilitation to 15 existing mobile home units, citywide, throughout the twelve established mobile home parks. Services are anticipated to assist with electrical, plumbing, flooring, roofing, window replacements, weatherization services, and home modifications for handicap accessibility.

The Housing Authority and its non-profit acquired a blighted mixed-use building, on North Ventura Avenue, with 33 residential rental units that they plan to rehabilitate and bring up to local code. Habitat for Humanity has been awarded funding to serve 2 single-family, owner-occupied homes with housing rehabilitation services.

AP-60 Public Housing - 91.220(h)

Introduction

The Housing Authority of the City of San Buenaventura (HACSB) is a state chartered, federally funded, public housing authority (PHA) - a public agency, with a locally appointed board of commissioners managing and administering housing assistance programs to provide decent, safe, and sanitary housing in good repair, to low-income households at an affordable rent. The mission of the HACSB is to provide and develop quality affordable housing for eligible low-income residents of Ventura County and to establish the strong partnerships necessary for HACSB customers to achieve personal goals related to: literacy and education; health and wellness; job training and employment, all leading to personal growth and economic self-sufficiency.

Actions planned during the next year to address the needs to public housing

With approximately 8,000 households on the Housing Authority waiting list for Housing Choice Vouchers and public housing, HACSB continues to find creative methods and financing to acquire, develop, and rehabilitate properties to address housing concerns for extremely low- and low-income residents.

The HACSB has a goal of expanding the supply of housing by applying for additional rental vouchers, reducing public housing vacancies, leveraging private or other public funds to create additional housing opportunities, acquiring or building units or developments, applying for the Move to Work Demonstration Program, leveraging the Rental Assistance Demonstration (RAD) and Low-Income Housing Tax Credit (LIHTC) program, where feasible.

Westview Village, currently a 180-unit public housing community, is under construction. It is anticipated that Phase I of the development will be completed in May of 2019, resulting in 131 multifamily units. At project completion, the community will have 320 LEED-Certified units, with 103 additional multifamily units, 50 units specifically reserved for seniors, and 36 units reserved for homeownership. The HACSB anticipates having the first LEED-Certified Neighborhood in the County.

Over the past several years, the HACSB continues to acquire and rehabilitate units and convert them to Rental Assist Demonstration (RAD) program units. The HACSB completed a 39-unit special needs apartment community in 2016 (Castillo del Sol) and has a construction project consisting of 24 farmworker units in east Ventura. It is anticipated that HACSB will add an additional 50 units of senior and disabled housing next year. Once the Villages at Westview Phase I are completed the HACSB will have 467 RAD units.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The HACSB has a Resident Services Department and duly elected Resident Advisory Councils (RACs) at all 5 Asset Management Projects (AMPs), along with a citywide Resident Advisory Board (RAB).

The RACs represent resident's concerns to HACSB management, promote well-being and fellowship among residents, improve quality of life and resident satisfaction, participate in self-help initiatives,

attend trainings and host community meetings.

The RAB acts on behalf of the residents residing in Housing Authority properties, take actions necessary to effect changes in rules, regulations, practices or policies, and engage in all activities that will promote the educational, cultural, and economic welfare of residents. The RAB negotiates on behalf of the residents, agrees upon and executes contract agreements or other binding responsibilities in partnership with the Ventura Housing Authority.

The HACSB continues to help families move from rental housing to homeownership through implementation of the Section 8 Voucher Homeownership Program which enables low-income renters to utilize their subsidy in conjunction with a mortgage on a home purchase.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Authority is not designated as a troubled PHA. Conversely, it has been designated as a high-performing agency.

Discussion

The Housing Authority strives to increase the number of low-income units needed to address the housing deficiencies within the City limits and continues to work closely with the City, and other partners seeking collaborative efforts in achieving their goals.

AP-65 Homeless and Other Special Needs Activities - 91.220(i)

Introduction

Homeless services continue to increase in priority as the City collaborates with local churches, organizations, the County, and other jurisdictions in order to develop strategies to reduce the number of homeless persons on the streets. According to the 2018 Annual Homeless Count, significant progress has been made in reducing the number of homeless on the streets, yet continuous barriers, such as limited affordable housing options, and long-term medical and rehabilitation resources continue to delay the process for some individuals and families, not to mention the City does not have an adequate year-round homeless shelter that supports more than 10-20 beds on any given night. On April 17, 2017, the City Council supported a zoning overlay approval allowing for certain parts of the City to develop a year-round shelter. City Council then endorsed shelter services as of July 9, 2018 at a County-owned facility with the City entering into an agreement with multiple cities (Camarillo, Fillmore, Moorpark, Port Hueneme, Santa Paula, Simi Valley, Thousand Oaks, and Oxnard) and the County to oversee a Foul Weather Shelter in place of the Winter Warming Shelter. Additionally, all parties stated adopted a Declaration of a Shelter Crises Resolution. Additionally, on July 9, 2018, City Council endorsed a letter expressing support to partner with the County of Ventura on the development and operations of a year-round homeless shelter. Details are still pending. As the planning for a homeless shelter continues to evolve, CDBG funding continues to assist with funding towards seasonal shelter services until a permanent solution is completed.

******UPDATES - CARES Act of 2020** - During the 2019-2020 program year, the City partnered with Mercy House, a non-profit organization that provides housing and support services. The City and Mercy House has opened up a 55-bed shelter within the City limits. CARES Act (CDBG-CV) funds have been approved by City Council to support homeless services during the COVID-19 pandemic. Additionally, the City intends to operate a Foul Weather Shelter, an emergency shelter during the winter months that typically shelter around 100 individuals during the coldest months of the year. ****

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County of Ventura's Continuum of Care (CoC) and the City of Ventura's Ventura Social Services Task Force (VSSTF) continue to be strong in managing outreach efforts and orchestrating services to reducing the number of homeless on the streets. According to the County Continuum of Care 2018 Homeless Count Report, homelessness is up by 12.8% in the City, with 516 homeless individuals within the City and approximately 1,300 reported within the County. The data includes surveys in areas not meant for human habitation, emergency shelters, transitional housing centers, and safe havens.

The County of Ventura continues to operate the Pathways to Home coordinated system, integrated in with the Homeless Management Information System (HMIS) that manages coordinated services in addition to the number of persons being reported as homeless. The system also assists in evaluation in coordinated care services and identifies new resources for individuals and families so that services can better support independence and stability. According to the County, Pathways to Home prioritizes the highest-need persons for available permanent supportive housing units (PSH). CoC funded PSH projects that implement the Housing First approach, moving persons directly from the streets and shelters into

permanent housing accompanied by home-based supportive services.

*****UPDATES - CARES Act of 2020** - The City's homeless programs, in partnership with the County, will reach out through the same coordinated system - Pathways to Home, to reach residents in need of services. ***

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will continue to actively coordinate with City partners to reduce the number of persons experiencing homeless situations in the West County area. A Safe and Clean Initiative was launched in Ventura in 2011, which focuses on diverting negative behaviors, particularly in public spaces, and encourages residents to seek resources such as medical attention and other necessary resources to remove individual barriers towards stability. The Safe and Clean Initiative will continue to serve the homeless through public and private partners, encouraging the use of local services to aid in such resources as: housing, food, drug treatment, mental health counseling, and job search resources. Other City projects include supporting transitional and permanent housing opportunities, the Homeless to Home program, day centers for the homeless, and other services for the homeless and those at-risk of becoming homeless. At-Risk and homeless individuals and families will also be directed to the County for aid through programs such as the Rapid Re-Housing assistance and the CalWORKs Housing Support Program that assist with support services.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Other County resources include the Whole Person Care program that includes mobile care pods with showers and healthcare services for the homeless and continues through CoC funds to provide supportive and housing services for Veterans and transitional-aged youth. The County also has continued a Rapid Re-Housing program with local funds to assist those at-risk of becoming homeless, and quickly re-housing those who have recently become homeless.

The City of Ventura contributes funding and staff time to the local Homeless 2 Home (H2H) collaborative. That collaborative is made up of social workers from Project Understanding, Turning Point Foundation, the Salvation Army, Lutheran Social Services, the Society of St. Vincent De Paul, Ventura County Behavioral Health, Ventura County Human Services Agency, the Ventura Police Department, and a host of local faith-based organizations. The H2H employs an assertive community outreach system of finding and assessing and then case managing homeless individuals toward housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Services through the local Homeless Prevention and Rapid Re-Housing program provides resources for the following activities: 1) short-term rental assistance; 2) medium-term rental assistance; 3) security and rental deposits; 4) utility payments; 5) moving costs assistance; and, 6) motel vouchers (only available to program participants under the Rapid Re-Housing Program). CalWORKS Housing Support program also provides help moving homeless families into rental housing in addition to connecting households to resources to remain stably housed.

Discussion

The City is one of very few California cities that host a CALVET home for veterans. There are 60 veterans living in the current CALVET assisted living facility located on half of the approximate 19.56 acre property. The City regained control of the remaining undeveloped 9.68 acres of the property from CALVET, received 13 applications from development teams to develop veteran housing and expansion of services through a request for proposal (RFP) process. A development team was selected in April 2018 to develop approximately 122 residential units of veterans housing. The determination of the program serves the Counties of Ventura, Santa Barbara, and San Luis Obispo.

The City of Ventura has also garnered national acclaim from the National Interagency Council on Homelessness (USICH) for the homeless prevention fund and for the family reconnection program. The City, in partnership with Turning Point Foundation, has a legal homeless transitional living camp called River Haven that houses up to 30 individuals on any given night and a Safe Sleep program which allows a limited number of individuals to legally sleep in their cars overnight.

******UPDATES - CARES Act of 2020** - The City will coordinate with local homeless and housing providers to assist in the outreach, sheltering, and resources to the homeless, and homeless affected by COVID-19.****

AP-75 Action Plan Barriers to Affordable Housing - 91.220(j)

Introduction

Land costs, availability, and land constraints continue to be the largest barriers to affordable housing. The City will continue its Affordable Housing and Housing Development programs. The Housing Development Fund through the HOME program is utilized to provide affordable housing opportunities for low- and moderate-income households, however, the funding across all parameters continues to decrease.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City continues to promote fair housing through partnership of fair housing services by the Southern California Housing Rights Center (HRC).

The City monitors the affordability covenants on existing affordable housing projects and continues to pursue funding and partnerships with the Housing Authority of the City of San Buenaventura, nonprofits, and nonprofit developers to preserve the long-term affordability and sustainability of existing units.

As part of the City's 2013-2021 Housing Element update, the City completed amendments to zoning codes in order to facilitate the construction of affordable housing and special needs housing or specific timeline commitments have been made in the Housing Element amendments to complete such revisions to the zoning codes. Such amendments include provisions for emergency shelters, transitional housing, supportive housing, reasonable accommodation for persons with disabilities, and density bonus. A more detailed discussion is contained in the Regional CP companion document – “Regional Analysis of Impediments to Fair Housing Choice.”

Discussion

The City's CDBG and HOME funds will continue to assist in removing barriers to affordable housing through projects established through local organizations.

AP-85 Other Actions - 91.220(k)

Introduction

Activities have been identified to assist with Regional CP goals and priorities where the City anticipates successful achievements throughout the year. All applications submitted for the 2019-2020 CDBG program year were evaluated in consideration to priority needs, addressing underserved needs, and how to best support the availability of, and affordable housing opportunities.

******UPDATE - CARES Act of 2020** - This program year has been extended to further HUDs goals through the CARES Act, by assisting those affected by the impacts of COVID-19. The City will initiate plans to support eligible activities under the CDBG-CV program.****

Actions planned to address obstacles to meeting underserved needs

During PY 2019-2020 CDBG and HOME awards announcements, Subrecipients will likely utilize several public and private resources to address housing and community needs, as the funding allocations will not adequately address concerns entirely. The City continues to work aggressively in combating poverty, including searching for resources to improve conditions for low-income and homeless residents.

Actions planned to foster and maintain affordable housing

Plans include improving the quality and accessibility of ownership and rental housing through housing rehabilitation activities and increasing the availability of housing through coordination of efforts with partnering agencies that identify housing opportunities of new and existing developments. Economic development efforts continue to aid in the creation of new business opportunities and job creation, and create and expand economic conditions for low- and moderate-income residents.

Actions planned to reduce lead-based paint hazards

As stated in the 2015-2019 Regional Consolidated Plan, the City has incorporated HUD's Lead Safe Housing Rule (to protect children from the hazards of lead-based paint) into their housing rehabilitation activities. Information on lead hazards and abatement practices are incorporated into the various housing programs offered through the City's Housing Rehabilitation programs, as applicable. The procedures for lead-based paint abatement in housing preservation programs call for a visual inspection for condition, composition, and remediation of painted surfaces (interior and exterior) as per 24 CFR Part 35 Requirements for Notification, Evaluation and Reduction of Lead-based Paint Hazards. Mandatory testing is required on surfaces to be disturbed during applicable rehabilitation services and a complete risk assessment if hazards are revealed.

Actions planned to reduce the number of poverty-level families

The City administers several economic development programs that include job creation and retention activities. The City's Business Assistance Program is part of an overall economic development strategy to spur economic activity and promote revitalization within the City's business districts. The Program has three components targeting (1) code compliance; (2) commercial rehabilitation; and, (3) small business development. The latter component is CDBG-funded while the other two are funded with City general

funds. The program is a revolving loan program, ensuring sustainability. Loan assistance is also available to existing businesses, start-up businesses, and commercial building owners throughout the City. Participants must demonstrate a public benefit with Program funds such as sales tax generation, business attraction, or job creation and expansion. Two agencies have been an integral part in past performances in program outcomes: the Economic Development Collaborative (EDC) and Women's Economic Ventures (WEV).

EDC focuses on attraction, retention, and expansion of businesses in Ventura County through economic development programs that showcase the County's investment in cutting edge business sectors and the high quality of life for residents. EDC is funded through contributions from the County of Ventura, all ten cities in the County, and top-level private sector executives. EDC promotes jobs and economic growth to maintain the County's economic vitality through key programs and services such as business consulting and workshops, loans, Manufacturing Outreach Program, and G.E.T. Trade, the how-to on international trade.

Women's Economic Ventures (WEV) provides the Smart Entrepreneurial Training (SET) program, technical assistance and micro loans to primarily low-income women. WEV offers a comprehensive 14-week, 56-hour SET program, technical assistance to small business owners and prospective business owners, individual business counseling, advanced training, mentoring, coaching and networking opportunities. Collaboration between the City and WEV will provide opportunities for low-income women in the City of Ventura to develop business plans and foster new startups (microenterprises).

Economic development job creation is also extended to low-income households through the Housing Authority of the City of San Buenaventura (HACSB) through job training and economic development programs for low-income households. In support of this strategy, the HACSB will continue its Family Self-Sufficiency Program (FSS), which is offered to both Section 8 recipients and public housing residents. FSS is a comprehensive program, which consists of a case management and an FSS savings account component. Case management links participants to local job referral agencies, schools, businesses, and credit repair resources in order to increase their earned income. As FSS participants' incomes increase, the HACSB sets aside funds in an escrow savings account which, upon completion of FSS, are provided to the residents. Together these services give participating families the skills and experience to achieve economic independence and self-sufficiency.

Actions planned to develop institutional structure

The City is proactive with local partners such as the HACSB, Cabrillo Economic Development Corporation (CEDC), and People's Self-Help Housing Corporation. These collaborations have been successful in competitive applications for funding through the California Department of Housing and Community Development (HCD), as well as in attracting private financing and obtaining Low-Income Tax Credits, all for the development of new, affordable rental units and the rehabilitation of existing units.

The City also partners with other local providers of public and social services to assist in the delivery of subsidized services to lower-income persons and households that meet the special needs of the elderly, youth, disabled persons, victims of domestic violence, homeless persons, veterans, and other sub-populations and has a small set of funding sources in the City's Parks, Recreation and Community Partnerships department under the Community Partnership Grants Program (CPGP) that provides funding

for the purpose of assisting low- and moderate-income residents.

Actions planned to enhance coordination between public and private housing and social service agencies

In the coming fiscal year, the City will pursue the following activities to enhance coordination between public and private agencies:

- Attend meetings between the Community Councils, service providers and non-profit developers and other interested parties, as available
- Continue to participate in the Continuum of Care
- Continue to participate in and support the Ten-Year Strategy to End Homelessness
- Continue to promote regional fair housing services through HRC
- Continue to meet with interested local governments regarding regional approaches to issues, including homelessness
- Continue relationships with the County and the cities, to collectively fund projects and programs that are of a regional nature
- Collaborate with the Parks, Recreation and Community Partnerships Department's Community Partnership Grant Program in providing funding for social service activities

Discussion

The City will continue to increase and expand collaborative efforts with area partners to combine resources for projects in support of housing, economic opportunities, and creating viable communities for low-income residents.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.220(l)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	100,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	100,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Not applicable. The City does not use atypical loans or grant instruments of non-conforming loan

guarantees.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Not applicable. Currently the City does not have any homebuyer activities funded through the HOME program. Should the City decide to revive the Homebuyer Assistance Program (HBAP), the City will submit guidelines for its resale/recapture provisions to HUD for approval, and once approved, implement the provisions at that time.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Not applicable.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not applicable.

Emergency Solutions Grant (ESG) Reference 91.220(I)(4)

1. Include written standards for providing ESG assistance (may include as attachment)
2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.
3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.
5. Describe performance standards for evaluating ESG.

Discussion