

HISTORIC PRESERVATION COMMITTEE MINUTES

Jack Shaffer, Chair
 Alan McLeod, Vice Chair
 Tyson Cline, Member
 Mel Willis, Member
 Pamela Huckins, Member

Jeffrey Lambert, Community Development Director
 Dave Ward, Planning Manager
 Barbara Cavalli, Recording Secretary

SPECIAL MEETING

TUESDAY, FEBRUARY 8, 2011 – 3:30 P.M.

COMMUNITY MEETING ROOM, 501 POLI STREET

Chair Shaffer called the meeting to order at 3:42 P.M.

ROLL CALL

Present: Members Huckins, Cline & Chair Shaffer

Absent: Member Willis and Vice Chair McLeod

Staff Present: Jeffrey Lambert, Community Development Director
 Dave Ward, Planning Manager
 Iain Holt, Senior Planner
 Lisa Wilkinson, Associate Planner
 Barbara Cavalli, Recording Secretary

PUBLIC COMMUNICATION

SPEAKER None

CONSENT ITEM

- Approval of December 20, 2010, January 19 and January 24, 2011 Regular Meeting Minutes**

RECOMMENDED ACTION

Approve, as presented.

Member Cline moved to approve the December 20, 2010, January 19, 2011 and January 24, 2011 meeting minutes.

Chair Shaffer seconded the motion.

Chair Shaffer declared the motion passed by a voice vote of 3-0, with Member Willis and Vice Chair McLeod absent. Member Huckins abstained from the December 20, 2010 meeting minutes.

CONTINUED ITEM

2. Westside Historic Survey's Conservation Areas and Historic Context Discussion

RECOMMENDED ACTION

1. Provide Development Code recommendations to staff for the remaining conservation areas, including Warner Street and Mission Avenue.
2. Identify and list any remaining needs in the final draft Westside Historic Context & Survey Report.

Staff: Lisa Wilkinson, Associate Planner

SPEAKERS:

Staff: Jeff Lambert, Community Development Director; Dave Ward, Planning Manager; Iain Holt, Senior Planner; Lisa Wilkinson, Associate Planner
Members of Public: None

HPC members provided the following comments:

- **Mission Avenue/Warner St. Characteristics**
 - Similar to Barry Dr.
 - Materials
 - Defined yards
 - Simple massing
 - Garages in rear
 - Alcoves and porches face street
 - Low slope roofs or articulated parapets with tile
 - Single story at the street
 - Side yard entries for driveway
 - Defined front yards with delineating elements along the sidewalks (low facing, walls and landscaping hedges)
 - House proportional to lot size
 - Single story near street-what is the numerical value of the 2nd story setback?
- **Mission Avenue/ Warner St. Standards to Consider**
 - Consider a 12-inch offset for 2nd story additions
 - No 2nd story in front 1/3 of lot;
 - Rear 2/3rd of lot for 2nd story.

Member Huckins made a motion to direct staff to look at the 2nd story height and side setbacks in the three conservation areas and the placement of the 2nd stories on the back 2/3rd of a lot.

Member Cline seconded.

Chair Shaffer declared the motion carried by voice vote 3-0 with Member Willis and Vice Chair McLeod absent.

Member Cline made a minute motion to adopt the character defining features identified previously [for Barry Drive] and to see how the Avenue properties will interface with the other streets.

Member Huckins seconded.

Chair Shaffer declared the motion carried by voice vote 3-0 with Member Willis and Vice Chair McLeod absent.

El Medio Standards and Characteristics

Member Huckins made a minute motion for El Medio to have no commercial block building types allowed and that it be regulated the same as the other conservation areas, i.e. 2nd story offset; 3rd story same as 2nd story but with a greater % of offset applied uniformly to both 2nd and 3rd stories.

Member Cline seconded.

Chair Shaffer declared motion carried by voice vote 3-0 with Member Willis and Vice Chair McLeod absent.

Member Cline made the motion to re-adjust the conservation area boundary to remove the parcels that front the Avenue including the property on the north side of El Medio [within 150-feet from the Avenue].

Chair Shaffer seconded.

Chair Shaffer declared the motion carried by a voice vote of 2-1 with Member Huckins voting "No" and Member Willis and Vice Chair McLeod absent.

Member Huckins made the motion for the west Mission conservation area to exclude properties fronting Ventura Ave except for the one conservation area contributor next to the Simpson Tract.

Member Cline seconded.

Chair Shaffer declared the motion carried with a voice vote of 3-0 with Member Willis and Vice Chair McLeod absent.

Draft Westside Historic Context and Survey Report remaining needs

HPC members provided the following comments:

- Identify contributing structures and sites of oil boom, tool shops, machine shops and agriculture;
- Identify industrial contributors and possible points of interest;
- What additional information is needed to make a more definitive determination on the industrial sites?
- Determine scope of work.

Member Huckins made the motion to direct staff to have the consultant re-evaluate and update study for additional contributing sites and buildings as it relates to the personages identified with the oil boom, railroad, agriculture and mills.

Member Cline seconded.

Chair Shaffer declares the motion carried with a voice vote of 3-0 with Member Willis and Vice Chair McLeod.

STAFF & COMMITTEE COMMUNICATIONS

3. 2011 City Boards/Commissions/Committees Appointment process

ADJOURNMENT

There being no further items to discuss, the meeting adjourned at 5:59 P.M. The next regular meeting of the Historic Preservation Committee will occur on February 28, 2011 at 4:00 P.M. in the Community Meeting Room.