

**FORM 2: FINAL REPORT  
CONSTRUCTION AND DEMOLITION WASTE  
LETTER OF DOCUMENTATION**

**SUBMIT COMPLETED FORMS ONLINE THROUGH [WWW.CITYOFVENTURA.CA.GOV/PERMITS](http://WWW.CITYOFVENTURA.CA.GOV/PERMITS)**

For questions regarding this form, please call the Environmental Sustainability Office at 805-652-4525.

**IMPORTANT NOTICE:** Beginning January 1, 2020, waste diversion requirements have been updated to comply with the 2019 California Green Building Standard Code. For further information on these requirements, please visit: [www.CityofVentura.ca.gov/WMP](http://www.CityofVentura.ca.gov/WMP)

**SECTION A**

DATE:	PERMIT NUMBER:
PROJECT ADDRESS:	
CONTRACTOR:	
CONTRACTOR PHONE NUMBER:	

**SECTION B**

MATERIAL TYPE	MANAGEMENT OPTION*	Weight (Gross Tons)	Disposed Tons	Recycled Tons
ASPHALT	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
BRICK/MASONRY/ROOF TILES	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
CARDBOARD	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
CARPET/CARPET PADS	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
CONCRETE	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
WASH OUT	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
DIRT/SAND/ROCK	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
DRYWALL/GYPSUM BOARD	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
FIXTURES (DOORS, TOILETS, WINDOWS)	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
WOOD	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
METAL	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
MIXED PLASTIC #1-7	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
COMMINGLED C&D	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
COMMINGLED RECYCLABLES	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
GREEN WASTE	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
TRASH	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
OTHER (LIST):	<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C:			
TOTAL				

\*MANAGEMENT OPTION: INDICATE HOW EACH MATERIAL TYPE WILL BE MANAGED.

A: SERVICED BY E.J. HARRISON  
B: SELF-HAULED TO GOLD COAST RECYCLING (MANAGED BY E.J. HARRISON)  
C: SELF-HAULED TO OTHER (INDICATE FACILITY)

Project Diversion Rate Estimate (Total Recycled Tons/Total Gross Tons): \_\_\_\_\_

If the project diversion rate estimate is less than 65 percent for the total project, please explain here:

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**FOR COMMERCIAL ALTERATIONS/ADDITIONS ONLY:**

The hazardous waste regulations (Cal. Code Regs, Title. 22, Division. 4.5, Chapter 11, Section 66261.9) identifies seven categories of hazardous waste that must be managed as universal waste. In accordance with the 2020 CalGreen Code Section 5.408.2, all commercial alteration or addition projects must verify that Universal Waste removed from the project was properly managed or recycled.

**Universal Waste MAY NOT be disposed of in the trash.**

<b>Please check the appropriate boxes indicating Universal Waste generated by this project.</b>	
<input type="checkbox"/>	<b>Batteries:</b> Most household-type batteries, including rechargeable nickel-cadmium batteries, silver button batteries, mercury batteries, alkaline batteries and other batteries that exhibit a characteristic of a hazardous waste.
<input type="checkbox"/>	<b>CRTs:</b> The glass picture tubes removed from devices such as televisions and computer monitors.
<input type="checkbox"/>	<b>CRT glass:</b> A cathode ray tube that has been accidently broken or processed for recycling.
<input type="checkbox"/>	<b>Electronic devices:</b> Includes any electronic device that is a hazardous waste (with or without a Cathode Ray Tube-CRT). Includes televisions, computer monitors, cellphones, VCRs, computer CPUs and portable DVD players.
<input type="checkbox"/>	<b>Electric lamps:</b> Fluorescent tubes and bulbs, high intensity discharge lamps, sodium vapor lamps and electric lamps that contain added mercury, as well as any other lamp that exhibits a characteristic of a hazardous waste. (e.g., lead).
<input type="checkbox"/>	<b>Mercury-containing equipment:</b> Thermostats, mercury switches, mercury thermometers, pressure or vacuum gauges, dilators and weighted tubing, mercury rubber flooring, or mercury gas flow regulators.
<input type="checkbox"/>	<b>Non-empty aerosol cans</b>
<input type="checkbox"/>	<b>None of the above</b>

**ALL SUBMITTALS MUST INCLUDE:**

- Completed FORM 2 - FINAL REPORT
- Letter of documentation from E.J. Harrison (if applicable)
- Receipts or weight tickets from all self-hauled materials (if applicable)

Signature of Contractor \_\_\_\_\_ Date \_\_\_\_\_

<b>For City of Ventura Use Only</b>	<b>Environmental Sustainability Office</b>	<b>Date</b>
This plan has been approved by:		