

# ADMINISTRATIVE REPORT

Date: May 1, 2019

Agenda Item No.: 8E

Council Action Date: May 13, 2019

**To: Mayor and City Councilmembers**  
**From: Alex D. McIntyre, City Manager**  
**Subject: City Council Quarterly Travel Report**

## RECOMMENDATION

It is recommended that the City Council receive and file the Quarterly Travel Report for January through March 2019.

## DISCUSSION

Attached for your consideration is the Quarterly Report of the City Council's travel from January to March 2019.



Alex D. McIntyre  
City Manager

Attachment A: FY 2018-19 Travel Report – Quarter 3

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**ATTACHMENT A**  
**Quarterly Council Travel Expense Report**  
**Q3 - 2018-19**  
**Jan - Mar**

Date	Description	Amount
<b>Lorrie Brown</b>		
January 7, 2019	State Controller Swearing-In	\$ 447.96
January 15-18, 2019	LCC Mayors and Councilmembers Academy, Sacramento, CA	\$ 1,591.60
February 1-2, 2019	Independent Cities Association Winter Seminar	\$ 966.08
Friday, March 08, 2019	Channel Counties Dinner, Carpenteria, CA	\$ 84.70
	<b>TOTAL</b>	<b>\$ 3,090.34</b>
<b>Jim Friedman</b>		
January 15-18, 2019	LCC Mayors and Councilmembers Academy, Sacramento, CA	\$ 1,592.39
Friday, March 08, 2019	Channel Counties Dinner, Carpenteria, CA	\$ 35.00
	<b>TOTAL</b>	<b>\$ 1,627.39</b>
<b>Cheryl Heitmann</b>		
March 9-14, 2019	NLC Conference, Washington D.C.	\$ 2,869.04
	<b>TOTAL</b>	<b>\$ 2,869.04</b>
<b>Matt LaVere</b>		
January 15- 18, 2019	LCC Mayors and Councilmembers Academy, Sacramento, CA	\$ 1,599.86
Friday, March 08, 2019	Channel Counties Dinner, Carpenteria, CA	\$ 35.00
	<b>TOTAL</b>	<b>\$ 1,634.86</b>
<b>Erik Nasarenko</b>		
	<i>No travel this quarter</i>	
	<b>TOTAL</b>	<b>\$ -</b>
<b>Sofia Rubalcava</b>		
January 15-18, 2019	LCC Mayors and Councilmembers Academy, Sacramento, CA	\$ 1,468.01
	<b>TOTAL</b>	<b>\$ 1,468.01</b>
<b>Christy Weir</b>		
March 7-14, 2019	NLC Conference, Washington D.C.	\$ 3,402.09
	<b>TOTAL</b>	<b>\$ 3,402.09</b>

**TOTAL FOR 3rd QUARTER** \$ 14,091.73

<b>FY 2018-19 Council Travel Budget</b>	<b>\$ 27,000.00</b>
1st Quarter	\$ 4,115.72
2nd Quarter	\$ 3,103.35
3rd Quarter	\$ 14,091.73
4th Quarter	
<b>YTD Council Travel Total</b>	<b>\$ 21,310.80</b>
<i>Remaining Balance for FY 2018-19</i>	<i>\$ 5,689.20</i>