



# OLIVAS ADOBE RENTAL FEES 2019/2020

–Fees are subject to change–

<b>APPLICATION FEE:</b>	\$25	NONREFUNDABLE	Receipt of nonrefundable application fee and refundable deposit secures date.
<b>DEPOSIT:</b>	\$750	REFUNDABLE	

HOURLY FEES			
	NON-PROFIT	PRIVATE INDIVIDUAL	COMMERCIAL
<b>CITY OF VENTURA RESIDENT**:</b>	\$135	\$185	\$255
<b>NONRESIDENT:</b>	\$160	\$220	\$304

**NOTE:** Minimum rental is two hours

\*\*Must provide proof of Ventura residency with current up-to-date identification

STAFF/SECURITY FEES			
<b>STAFF PERSON:</b>	\$20 per hour		
<b>SECURITY GUARD:</b>	\$27 per hour	5 hour minimum	

At least one (1) City Staff person must be present throughout the entire time the Olivas Adobe is rented, with an additional staff person required for rentals of 200+. One (1) Security Guard is required at a minimum of 5 hours (last 5 hours of event). An additional security guard is required for rentals of 200+.

All renters will still be required to break down and cleanup, however an additional fee of \$65 will also be charged for a thorough cleaning of the rental site by City hired professionals. If cleaning needs exceeds one hour an additional fee may apply.

If your application grossly underestimates attendance, or additional staff and/or security are deemed necessary by the staff person on-site, the City reserves the right to bring in the additional staffing and charge it against the deposit.

TABLES & CHAIRS			
<b>PLASTIC CHAIRS:</b>	1-100	101-200	201-300
	\$50	\$100	\$300
<b>TABLES:</b>	4 x 4 CARD TABLE - 45 AVAILABLE		8 FT TABLE - 15 AVAILABLE
	\$5 per table		\$8 per table

INSURANCE	
<b>LIABILITY INSURANCE:</b>	Is based on type of event, number of guests and with/without alcohol
<b>ALCOHOL INSURANCE:</b>	Is based on type of event, number of guests

**NOTES**

Drones, jolly jumps, and photo booths are permitted only with additional insurance.  
Absolutely no mechanical bulls. **There will be a fine for unauthorized use of equipment.**

- For all rentals between the second week of July through the second week of September, there is a non-negotiable fee of \$500. The fee permits use of a stage and dance floor that are permanently set up in the courtyard during this period for the City's signature "Music Under the Stars" concert series.
- Exceedance of event time will be charged to applicant at time and a half, and shall include the cost of the venue, staff person(s), and security guard. Moreover, if Police are required, applicant shall be responsible for all law enforcement costs.

### \*REFUNDS

- All fees will be refunded, except for the \$25 application fee, if a Permittee cancels a permit not later than 30 calendar days before the date of an event.
- If Permittee cancels a permit less than 30 calendar days before the date of an event., City will retain the \$25 application fee, 50% of the \$750 deposit, and 50% of your total rental fee. **Absolutely no exceptions will be made.**
- Refunds will not be given due to inclement weather. Please ask for tent information.

**If you have any questions regarding the rental process or application, please contact:**

**Historic Sites Coordinator**

**Phone:** 805-658-4728

(Monday-Friday, 8 am-5 pm)

**Email:** greyes@cityofventura.ca.gov