

## PURPOSE

The Property Owner Two-Story Rebuild Support Form will confirm that the neighboring landowners of the proposed 1-story to 2-story rebuild have been informed of the proposal. The acknowledgment will state the landowner's support of the permit application.

The applicant must share the proposed two-story project site plan and building elevation plans, in person or by mail to the address on file with the County Assessor, with all adjacent property owners of the adjacent lots of record and collect 100% support from adjacent property owners.

Consultation and signature shall include at least one of the following direct contact methods, as outlined below:

### 1. Direct Contact

- a. In-person contact with the property owner(s). Applicant shall describe the proposed redevelopment and show/explain the proposed redevelopment plans. Verification of this contact shall be provided by obtaining signatures from the property owners (signatures from renters or lessees are unacceptable) on the attached Adjacent Property Owner Project Support Form – available on-line or at the Planning Public Counter (no exceptions to the format of this form will be accepted). The form indicates that the intent of the signature process is to acknowledge that the property owner has been made aware of the applicant's intentions; and the process is meant to signify support of the project. The form also specifies which dated project plans were exhibited to the property owner. Property owners must acknowledge that they have seen a depiction of the project which reasonably describes the proposed redevelopment.
- b. The applicant may hold an event to inform adjacent property owners of the proposed redevelopment in-person. The applicant shall provide written and/or oral invitations to the event. Verification of this contact shall be provided in the same manner on the attached Adjacent Property Owner Project Support Form.

### Required submittal items:

- Vicinity Map of Adjacent Property Owners of Record
- Summary List of Adjacent Property Owners of Record
- Photo Documentation of Rebuild Site and Adjacent Properties of Record

**For questions contact the Planning Division at (805) 654-7725**

Adjacent Property Owner Name: \_\_\_\_\_

Adjacent Property Address: \_\_\_\_\_

I acknowledge that I have been presented the intentions

of \_\_\_\_\_  
(The Applicant Name, or their representative)

to redevelop a 2-story residence located at \_\_\_\_\_

within the Thomas Fire Rebuild Overlay. I understand that my signature is meant to **signify support** of the proposed redevelopment.

In presenting their intentions, the applicant (or their representative) provided me an explanation of the following plan sheets, dated \_\_\_\_\_:

- Site Plan
- Elevation Plan
- Rendering of Proposed Building (optional)

\_\_\_\_\_  
(Signature of Adjacent Property Owner)

**See reverse for Adjacent Property Owner Project Support Process**