

PLANNING COMMISSION MINUTES

Jane Farkas, Chair
David Comden, Vice-Chair
Mark Abbe, Commissioner
Kara Davis, Commissioner
Jenny Lagerquist, Commissioner
Scott McCarty, Commissioner
Lucas Zucker, Commissioner

Peter Gilli, Community Development Director
Neda Zayer, Assistant Community Development Director
Andy Heglund, Senior Assistant City Attorney
Tracy Oehler, Recording Clerk

REGULAR MEETING WEDNESDAY, OCTOBER 13, 2021 – 6:00 P.M. WEBEX EVENT

ROLL CALL

Chair Farkas called the meeting to order at 6:01 p.m.

PRESENT: Commissioners Abbe, Lagerquist, McCarty, Zucker, Davis, Vice-Chair Comden and Chair Farkas,

ABSENT: none

STAFF: Peter Gilli, Community Development Director
Neda Zayer, Assistant Community Development Director
Andy Heglund, Senior Assistant City Attorney
Jared Rosengren, Senior Planner
Tracy Oehler, Recording Clerk

PUBLIC COMMUNICATIONS

One public comment was received by Wendy Sauter and was posted online with the Agenda.

CONSENT ITEM

1. Approval of the Planning Commission June 23, 2021 Meeting Minutes.

Vice-Chair Comden made a motion to approve the minutes of June 23, 2021 as presented.

Commissioner McCarty seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Commissioners Abbe, Davis, Lagerquist, McCarty, Zucker, Vice-Chair Comden and Chair Farkas
NOES: None
ABSTAIN: None

ABSENT: None

City Clerk Tracy Oehler declared the motion to approve the minutes of the June 23, 2021 Planning Commission meeting carried 7-0.

FORMAL ITEM

2. Annual Status Review of Executed Development Agreements

Request for an Annual Status Review of the Westwood Communities project (Parklands Specific Plan) Development Agreement.

Recommendation: Adopt a Resolution of the Statement of Compliance for DA-38.

Case Planner: Jared Rosengren, Senior Planner

SPEAKERS:

Staff: Jared Rosengren, Senior Planner

Applicant: None

Members of Public: None

Emails: None

Documents: PowerPoint by Staff

Ex-Parte Communication: None

Commissioner McCarty made a motion to approve the Resolution as presented and with Commission Lagerquist's corrections, Planning Commission Resolution No. **CD-2021-08** entitled:

CITY OF SAN BUENAVENTURA

PLANNING COMMISSION APPROVED A STATEMENT OF COMPLIANCE FOR WESTWOOD COMMUNITIES CORPORATION DEVELOPMENT AGREEMENT CASE NO. DA-38

Commissioner Davis seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Commissioners Abbe, Davis, Lagerquist, McCarty, Zucker, Vice-Chair Comden and Chair Farkas

NOES: None
ABSTAIN: None
ABSENT: None

City Clerk Tracy Oehler declared the motion carried 7-0 for Planning Commission Resolution No. **CD-2021-08**.

INFORMAL ITEM

3. Goal Setting Discussion.

Have a discussion on goals and priorities to focus on in calendar year 2022.

Staff: Neda Zayer, Assistant Community Development Director
Peter Gilli, Community Development Director

Members of Public: None

Emails: None

Documents: PowerPoint by Staff

The Planning Commissioners provided the following feedback:

The Commissioners agreed with the priorities and initiatives staff provided and highlighted several topics such as annexation of Saticoy, stabilizing the department, and objective design guidelines.

The Commissioners would rank the main four areas as follows:

- Continue the General Plan Update
- Improve Department Processes and Functions
- Housing Element Implementation
- Other Initiatives

Chair Farkas suggested having a dedicated person research the specific details of State Housing Laws as they are passed and publish a clear Permit Approval Procedures Guide on the Community Development website, to help the public and the Commission have a better understanding of how those enacted laws will affect current City processes.

STAFF COMMUNICATION

Assistant Community Development Director Neda Zayer reported on the General Plan Update and invited the Commission to the next General Plan Advisory Committee (GPAC) meeting on Tuesday October 19th at 6:00 p.m.

Assistant Community Development Director Neda Zayer requested input from the Commissioners for scheduling preferences for the 2022 Planning Commission meetings. The Commission majority requested leaving the schedule as is, scheduling two meetings per month, and cancel meetings as necessary.

The next scheduled meeting for the Planning Commission will be Wednesday, October 27, 2021.

In memoriam, Vice-Chair Comden made mention of Suz Montgomery who passed away on October 11, 2021. Suz was a longtime activist and resident of Ventura and served as former Parks and Recreation Commissioner.

ADJOURNMENT

There being no further items on the agenda, meeting is adjourned at 7:21 p.m.