

# ADMINISTRATIVE PUBLIC HEARING MINUTES

Peter Gilli, Administrative Hearing Officer

Antoinette Mann, City Clerk

**SPECIAL MEETING  
THURSDAY, AUGUST 13, 2020 – 6:00 P.M.  
WEBEX EVENT**

Staff: Peter Gilli, Community Development Director  
Neda Zayer, Assistant Community Development Director  
Maruja Clensay, Senior Planner  
Monique Gil, Associate Planner  
Jamie Peltier, Associate Planner  
Antoinette Mann, City Clerk

The Administrative Hearing Office called the meeting to order at 6:04 P.M.

**PUBLIC COMMUNICATIONS:** None

**FORMAL ITEMS**

**1. PROJ-10501 – Cask Alehouse Alcohol Use Permit located at 5952 Telegraph Road.**

Request for an Alcohol Use Permit for an ABC License Type 47 (On Sale General – Eating Place) for an existing 2,725 square foot restaurant, “Cask Alehouse,” on a 0.9-acre site in the General Commercial (C-2) zone.

**Recommendation:** Approve the Alcohol Use Permit, as conditioned.

**California Environmental Quality Act**

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15301 (Class 1, Existing Facilities).

**Case Planner:** Monique Gil, Associate Planner

**Applicant:** Sean Clark

**SPEAKERS**

**Case Planner:** Monique Gil, Associate Planner

**Applicant:** not present

**Member of the Public:** None

**Documents:** PowerPoint by Staff

**Ex Parte Communication:** None

**Action:** The Administrative Hearing Officer approved the Alcohol Use Permit as conditioned.

**2. PROJ-14572 – Doggin’ Around Daycare Administrative Use Permit located at 2954 Seaborg Avenue.**

Request for an Administrative Use Permit to allow animal sales and services: grooming and daycare use in an existing 8,000 square-foot warehouse tenant space on a 2.1-acre site in the Manufacturing Planned Development (M-P-D) zone.

**Recommendation:** Approve the Administrative Use Permit, as conditioned.

**California Environmental Quality Act**

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15301 (Class 1, Existing Facilities).

**Case Planner:** Jamie Peltier, Associate Planner

**Applicant:** Nancy Barna

**SPEAKERS**

**Case Planner:**

Jamie Peltier, Associate Planner

**Applicants:**

Jennifer Greiman and Nancy Barna (available to answer questions)

**Member of the Public:**

None

**Documents:**

PowerPoint by Staff

**Ex Parte Communication:**

None

**Action:** The Administrative Hearing Officer approved the Administrative Use Permit as conditioned.

**3. PROJ-14139 – Hunter Residence Administrative Variance Permit located at 374 N. Brent Street.**

Request for an Administrative Variance for the construction of a single-story addition to a single-family residence exceeding the maximum allowed lot coverage and encroaching into the required rear yard setback on a 5,644 square-foot lot in the Single Family (R-1-7) zone.

**Recommendation:** Approve the Administrative Variance, as conditioned.

**California Environmental Quality Act**

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15301 (Class 1, Existing Facilities).

**Case Planner:** Jamie Peltier, Associate Planner

**Applicant:** William Hunter

**SPEAKERS**

**Case Planner:**

Jamie Peltier, Associate Planner

**Applicant:**

William Hunter (available to answer questions)

**Member of the Public:** None  
**Documents:** PowerPoint by Staff  
**Ex Parte Communication:** None

**Action:** The Administrative Hearing Officer approved the Administrative Variance as conditioned.

**4. PROJ-13658 – House Sheridan Administrative Planned Development Permit located at 637 Sheridan Way.**

Request for an Administrative Planned Development Permit for the new 10-unit, 2-story apartment complex with 13 parking spaces on a 12,605 square foot site in the Multiple Family Residential (R-3-5) zone.

**Recommendation:** Approve the Administrative Planned Development Permit, as conditioned.

**California Environmental Quality Act**

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15332 (Class 32, In-Fill Development).

**Case Planner:** Maruja Clensay, Senior Planner

**Applicant:** Jason Rothman

**SPEAKERS**

**Case Planner:**

Maruja Clensay, Senior Planner

**Applicant(s):**

Jason Rothman and Tyson Cline, Architect (Cline Collaborative)

**Member of the Public:**

Received 3 written public comments from Carol Spector, Jenna Cheney, and Lori Steinhauer (the comments were posted online)

**Documents:**

PowerPoint by Staff

**Ex Parte Communication:**

None

**Action:** The Administrative Hearing Officer approved the Administrative Planned Development Permit as conditioned.

**STAFF COMMUNICATION**

Assistant Community Development Director Zayer informed the Administrative Hearing Officer that the August 27<sup>th</sup> regular meeting is cancelled, and the next meeting will be on September 10, 2020.

**ADJOURNMENT** – meeting adjourned at 6:42 pm.