

# HISTORIC PRESERVATION COMMITTEE MINUTES

Elizabeth Soriano, Chair  
 Susan Stratton, Vice-Chair  
 Noah Thomas, Member  
 Daniel Uhlar, Member  
 Kaycee Krieg Wysaski, Member

Neda Zayer, Interim Community Development Director  
 Michael MacDonald, City Clerk

## REGULAR MEETING

**THURSDAY, JULY 20, 2023 – 6:00 P.M.**

**COMMUNITY MEETING ROOM, CITY HALL, 501 POLI STREET**

Vice-Chair Soriano called the meeting to order at 6:00 p.m.

## ROLL CALL

PRESENT: Members Thomas, Uhlar, Stratton and Vice-Chair Soriano

ABSENT: Member Krieg Wysaski

STAFF: Jamie Peltier, Principal Planner  
 Erica Hong, Senior Planner  
 Tyler Walter, Associate Planner  
 Heather Bowling, Recording Clerk

**PUBLIC COMMUNICATIONS** – None

## CONSENT ITEM

- Approval of the Historic Preservation Committee June 15, 2023 Meeting Minutes.**

**Recommendation:** Approve, as presented.

Member Stratton made a motion to approve the minutes as presented.

Member Thomas seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Members Thomas, Uhlar, Stratton, and Vice-Chair Soriano  
 NOES: None  
 ABSTAIN: None  
 ABSENT: Member Krieg Wysaski

Recording Clerk Bowling declared the motion carried 4-0.

## FORMAL ITEMS

### 2. Election of the Historic Preservation Committee Chair and Vice-Chair.

**Chair:**

Member Stratton nominated Vice-Chair Soriano as Chair.

Upon call of the roll the vote was as follows:

AYES: Members Thomas, Uhlar, and Stratton  
NOES: None  
ABSTAIN: None  
ABSENT: Member Krieg Wysaski

Recording Clerk Bowling declared the motion carried 3-0.

**Vice-Chair:**

Chair Soriano nominated Member Stratton as Vice-Chair.

Upon call of the roll the vote was as follows:

AYES: Members Thomas, Uhlar, and Chair Soriano  
NOES: None  
ABSTAIN: None  
ABSENT: Member Krieg Wysaski

Recording Clerk Bowling declared the motion carried 3-0.

### 3. PROJ-22-0158. Prospect Apartment ADU Design Review located at 338 West Prospect Street.

Request for Design Review to construct a two-story Accessory Dwelling Unit that will also need a two-foot height variance on a 0.21-acre parcel in the Multiple Family Zone (R-3-5) Zone with a land use designation of Neighborhood Medium.

**Recommendation:** That the Historic Preservation Committee recommend the Community Development Director approve the Design Review.

**Case Planner:** Tyler Walter, Associate Planner  
**Applicant:** Jason Herber

**SPEAKERS:**

**Staff:** Tyler Walter, Associate Planner  
**Applicant:** Jason Herber

**Members of Public:** None  
**Emails:** None  
**Documents:** PowerPoint by Staff  
**Ex-Parte Communication:** None

Member Uhlar made a motion to recommend the Community Development Director approve the Design Review.

Member Thomas seconded the motion.

Upon call of the roll the vote was as follows:

**AYES:** Members Thomas and Uhlar, Vice-Chair Stratton, and Chair Soriano  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Member Krieg Wysaski

Recording Clerk Bowling declared the motion carried 4-0.

**4. PROJ-22-0180 365 East Santa Clara Design Review located at 365 East Santa Clara Street.**

Request for Design Review to remodel two existing buildings for commercial uses and repurpose the existing parking lot into an outdoor courtyard patio on a 0.17 acre site in the Urban Core (T6.1) zoning district within the Downtown Specific Plan and coastal zone.

**Recommendation:** That the Historic Preservation Committee recommend the Planning Commission approve the Design Review.

**Case Planner:** Erica Hong, Senior Planner  
**Applicant:** Jason Herber

**SPEAKERS:**

**Staff:** Erica Hong, Senior Planner  
**Applicant:** Jason Herber  
**Members of Public:** None  
**Emails:** None  
**Documents:** PowerPoint by Staff  
**Ex-Parte Communication:** None

Chair Soriano made a motion that the Planning Commission approve the Design review with an added condition that a record search from the State Office of Historic Preservation Information Center for this parcel be conducted prior to any ground disturbing activity.

Vice-Chair Stratton seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Members Thomas and Uhlar, Vice-Chair Stratton, and Chair Soriano  
NOES: None  
ABSTAIN: None  
ABSENT: Member Krieg Wysaski

Recording Clerk Bowling declared the motion carried 4-0.

**5. PROJ-15341 Meta Apartments Design Review located at 1267 and 1279 Meta Street.**

Request for Design Review for a 3-story 7-unit apartment building on a 0.22-acre site in the T4.1 zoning district within the Downtown Specific Plan.

**Recommendation:** That the Historic Preservation Committee continue the project to the August 17, 2023 meeting.

**Case Planner:** Jared Rosengren, Senior Planner  
**Applicant:** ARE Home, INC.

The Historic Preservation Committee continued the project to the August 17, 2023 meeting.

**STAFF COMMUNICATION**

None

**ADJOURNMENT**

There being no further items on the agenda, meeting is adjourned at 06:48 p.m.