

CITY OF VENTURA  
**CITY COUNCIL MINUTES**

**Sofia Rubalcava**  
Mayor

**Doug Halter**  
Councilmember District 2

**Jim Friedman**  
Councilmember District 5

**Mike Johnson**  
Councilmember District 3

**Lorrie Brown**  
Councilmember District 6

**Jeannette Sanchez-Palacios**  
Councilmember District 4

**Joe Schroeder, Deputy Mayor**  
Councilmember District 7

Alex D. McIntyre, City Manager  
Andy Heglund, City Attorney  
Michael B. MacDonald, City Clerk



**AMENDED**  
**6/27/2022**

**Updated Teleconference**  
**Location**

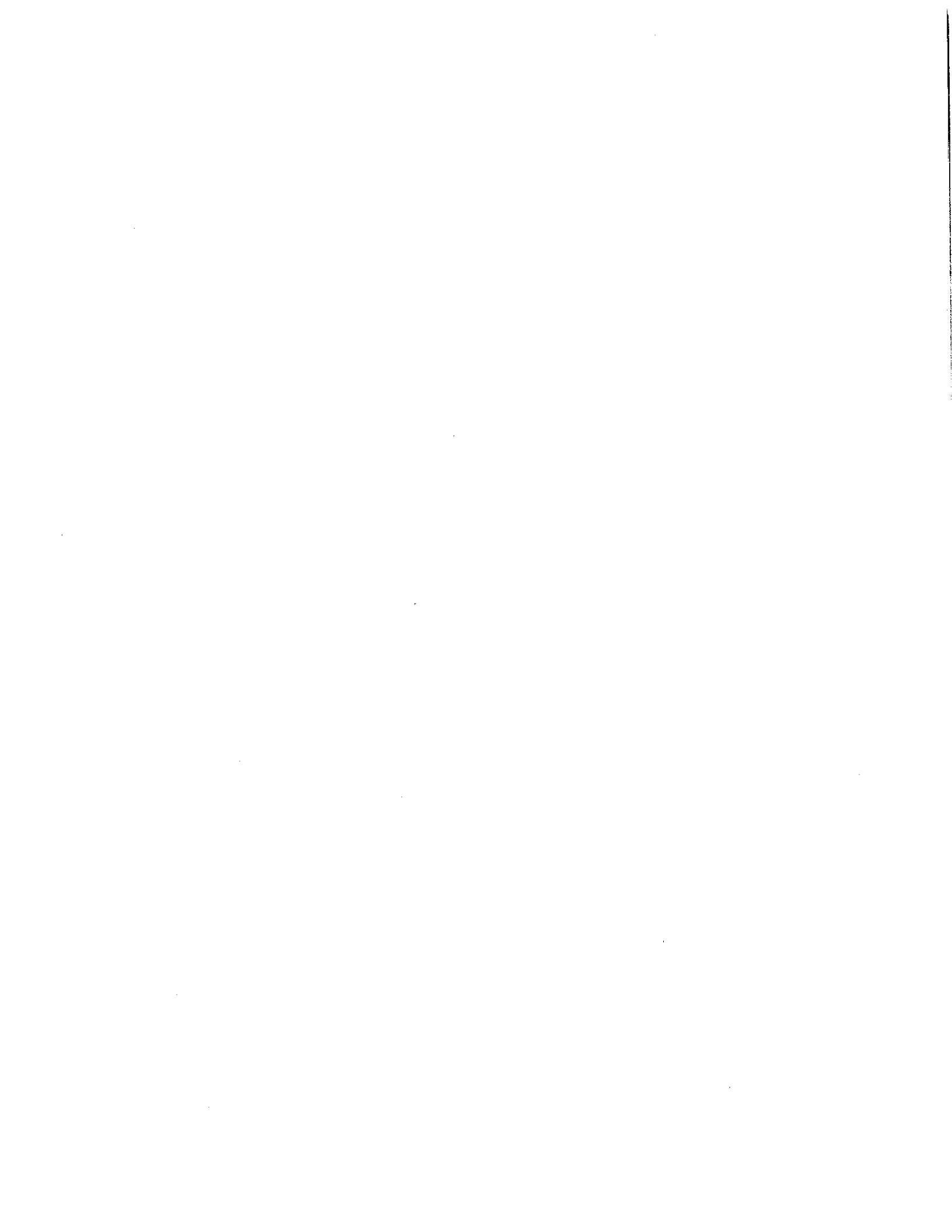
**REGULAR MEETING MINUTES**

**MONDAY, JUNE 27, 2022**

**COUNCIL CHAMBERS, 501 POLI STREET, VENTURA**

**TELECONFERENCE LOCATION: 200 Nohea Kai Drive,  
Room 472, Lahaina, Hawaii 96761**

**REGULAR MEETING – 6:00 P.M.**



## PUBLIC PARTICIPATION OPTIONS – VIRTUAL AND IN PERSON OPTIONS

1. Join a **WebEx meeting LIVE**:

<https://cityofventura.webex.com/cityofventura/j.php?MTID=m63399c94f6ef7be6c9f176ab5cd664cf>

***NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You may join the WebEx Meeting to provide Public Comment - #5 below.***

Join with only an “audio” connection: **2553 573 6747**

**WebEx recommends using Chrome, FireFox or Edge browsers when joining and providing live comment at the meeting.**

**You are encouraged to download the WebEx App.**

2. Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.YouTube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email **by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting.** Please submit your comment to the City Clerk using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput) or send an email to [cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by City Council and placed into the item’s record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput). Those emails will be provided to City Council following the meeting.



5. **Provide Public Comment Live when attending Virtually:** You must attend the **WebEx Meeting with audio connected to your computer/device**, you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #\_\_" in the Chat feature. During the discussion of that item, the Mayor will call for public comment. The City Clerk will announce those requesting to speak, speakers will be promoted to “panelist” allowing you to turn on your camera. When you are finished, your mic will be muted and your camera disabled. For your audio to work, you **MUST** connect to the meeting with audio connected on your device – audio only connect will not work for this process. **NOTE:** When on a cell phone, you may need to scroll your screen to see the chat feature.
6. **Attend the meeting at City Hall.** Please note that the meeting will be a hybrid meeting, with attendees both in-person and virtually.



The Regular Meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency, Public Facilities Financing Authority and Parking Authority when Successor Agency, Public Facilities Financing Authority and Parking Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency, Public Facilities Financing Authority and Parking Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency, Public Facilities Financing Authority and Parking Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda. **Refer to box above on how to submit comments, including public comments, to City Council. You may also scan the QR Code to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.**

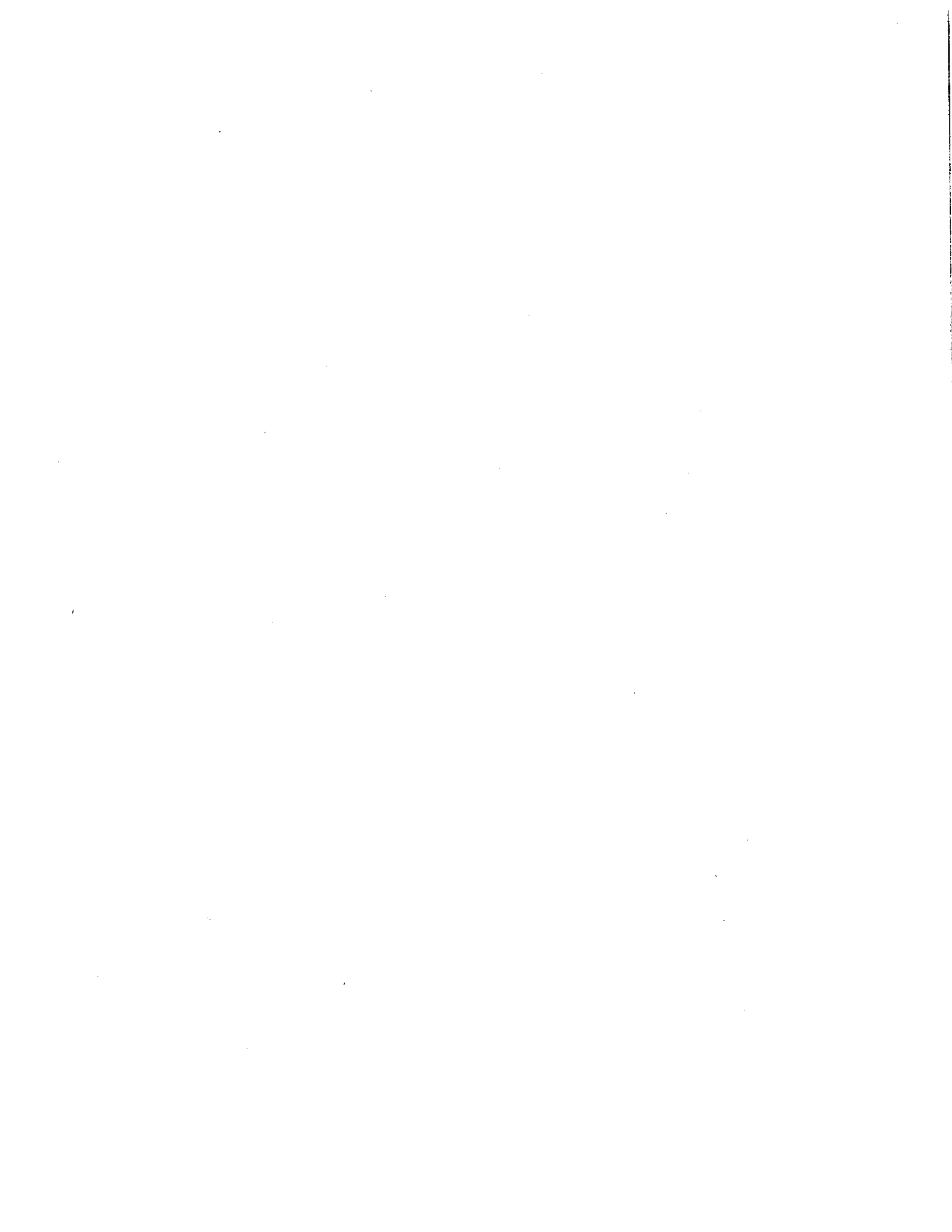
Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet (Supplementals) are available on the City's website – <https://www.cityofventura.ca.gov/1236/City-Council-Public-Hearing-NoticesSuppl>

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals 2021-2022](#)
- [Budget Principles 2021-2022](#)
- [City Charter](#)

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



1. **CALL TO ORDER – REGULAR SESSION:** 6:02 p.m.

2. **ROLL CALL**

**Present:** Councilmembers Sanchez-Palacios, Johnson, Halter, Friedman, Deputy Mayor Schroeder, and Mayor Rubalcava

**Absent:** Brown

Mayor Rubalcava presiding

3. **PLEDGE OF ALLEGIANCE:** Mayor Rubalcava

4. **SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**

4A. **Community Highlight of Dr. Minako Watabe**

6. **CITY COUNCIL COMMUNICATIONS/REPORTS**

**Councilmember Sanchez-Palacios**

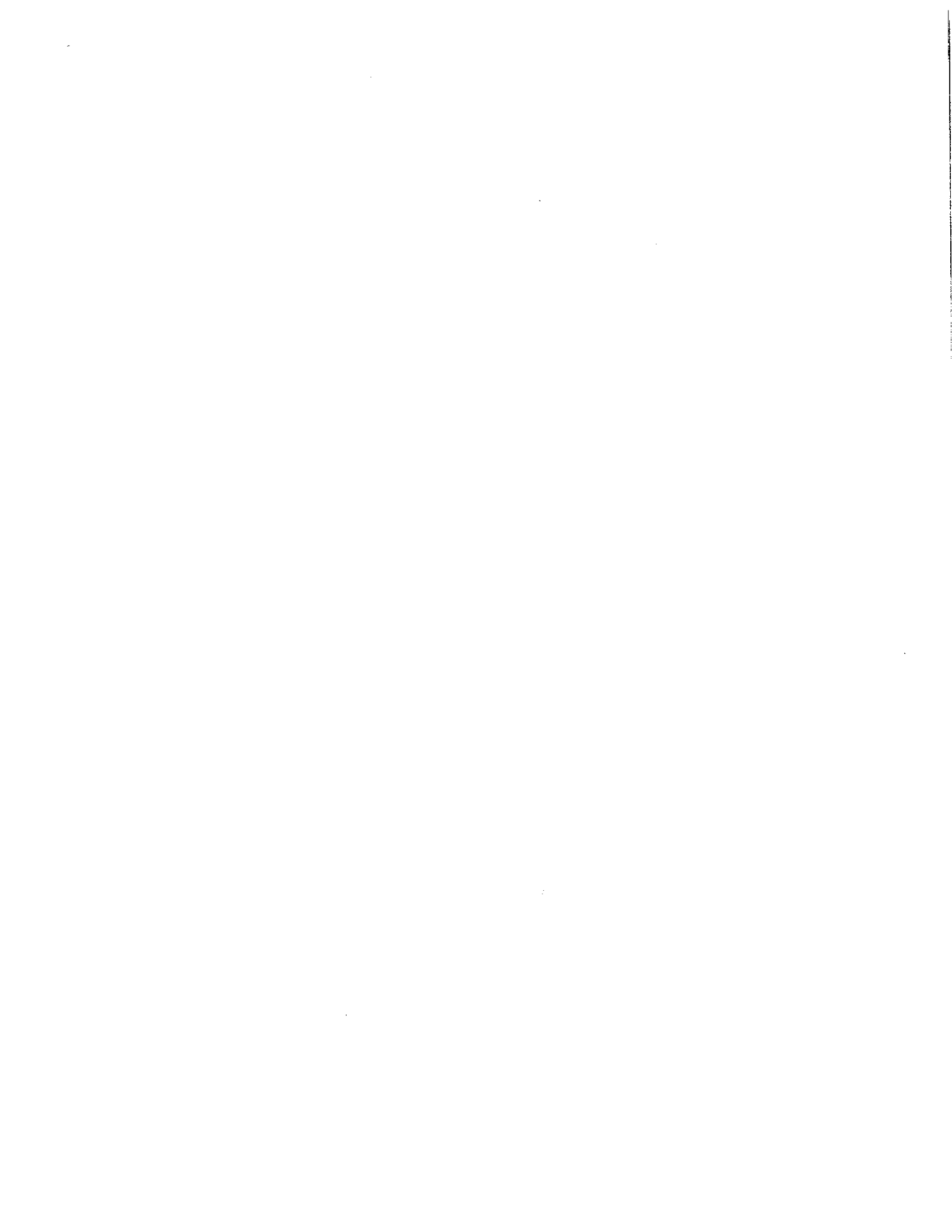
- Attended a national conference in Chicago around mental health and wellbeing for elected officials and highlighted the importance of awareness around this topic. Thanked all colleagues and public servants for their work.
- Mentioned that the nine-week volunteer program is complete.
- Congratulated
- Reminder that fireworks are not legal and have an impact on our pets and veterans.
- Acknowledged how devastating the recent Supreme Court decision overturning Roe V. Wade was and expressed hopefulness in the response from folks and the spirit of determination.

**Councilmember Johnson**

- Echoed the comments made by Councilmember Sanchez-Palacios regarding the overturning of Roe v. Wade.
- Provided an update from the School Liaison subcommittee and expressed concerns regarding a professor not being able to find affordable housing.
- Expressed support for Assembly Bill 2053, the Social Housing Act.
- Reminder to recycle all food waste.

**Councilmember Brown**

- Reminder for the General Plan Advisory Committee meeting on July 19, 2022.





**Mayor Rubalcava**

- Attended the National Association of Latino Leaders conference, which was a good reminder of the traumatic experiences that everyone has experienced due to COVID and the importance of the need to focus on mental health.
- The Supreme Court Decision overturning Roe v. Wade is affecting our community. Impressed with the reaction and resistance and will continue to fight to protect the rights.
- Reminder to continue doing what needs to be done to support the community.

**7. CITY MANAGER COMMUNICATIONS**

City Manager Alex D. McIntyre provided the following update:

- Sunday July 3<sup>rd</sup>: Rotary Club of Ventura is proud to bring back the annual 4th of July Fireworks Show & Family Picnic at Ventura College. Gates open at 5 pm. Fireworks show begins at approximately 9 pm.
- Fourth of July Parade & Street Fair at 10a.m. - 4p.m. in Downtown District
- July 11, 2022: General Plan Update
- July 25, 2022: Council Quarterly Goals Update and Homelessness Update

**9. CONSENT ITEMS**

**Action:** M/S/C (Rubalcava/Brown) to approve the Consent Items, with the exception of Item 9F, in one motion as presented.

**Vote:** All Ayes

**9A. Move all resolutions and ordinances presented tonight be deemed read by title only and all further reading be waived.**

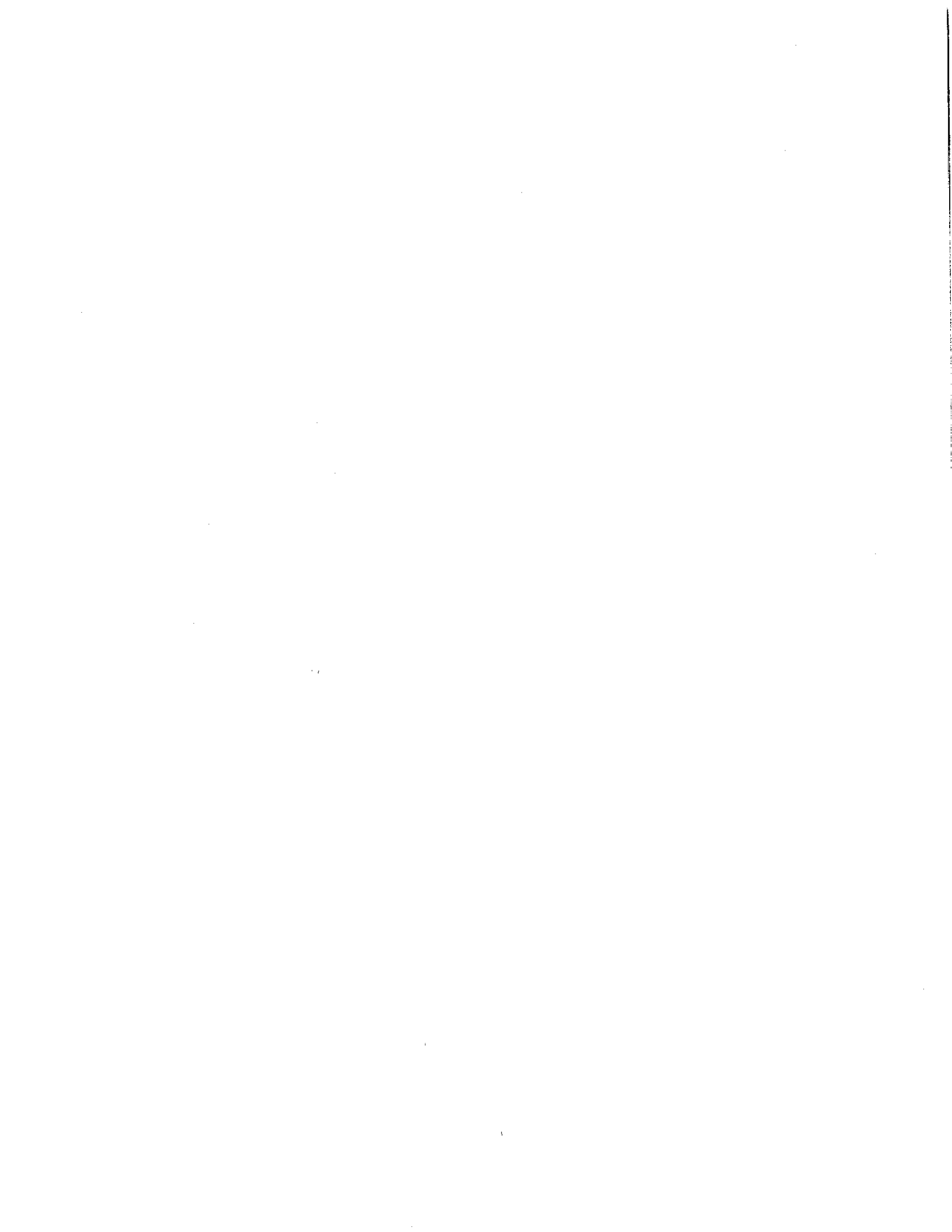
**9B. Appoint Councilmember Sanchez-Palacios to the Hope and Solutions Council Subcommittee**

Introduced by: Mayor Sofia Rubalcava

**RECOMMENDATION**

Appoint Councilmember Sanchez-Palacios to the Hope and Solutions Council Subcommittee, replacing Councilmember Brown.

**Action:** No Speakers. Approved recommendation.



**9. CONSENT ITEMS (CONTINUED)**

**9C. Removal of Parks and Recreation Commissioner**

Introduced by: Mayor Sofia Rubalcava

**RECOMMENDATION**

Remove Spencer Noren as a Parks and Recreation Commissioner effective immediately.

**Public Speakers:** Spencer Noren, Patrick Pothier, Nancy Culton, Matt Foster, Matt Hebert, Greg Ramirez, Matthew Bello, Liz Campos, Trevor Gotsman, Glenn Overley

**Action:** Approved recommendation.

**9D. Approve Appointment and Reappointment Recommendations – Water Commission and the Ventura Port District**

Introduced by: Councilmember Jeannette Sanchez-Palacios

**RECOMMENDATION**

a. Approve the appointment of Anthony Rainey to the Ventura Port District for a term of June 30, 2022 through June 30, 2026.

b. Approve the reappointments of Nova Clite and Susan Mulligan to the Water Commission for a term of June 30, 2022 through June 30, 2024.

**Action:** No Speakers. Approved recommendation.

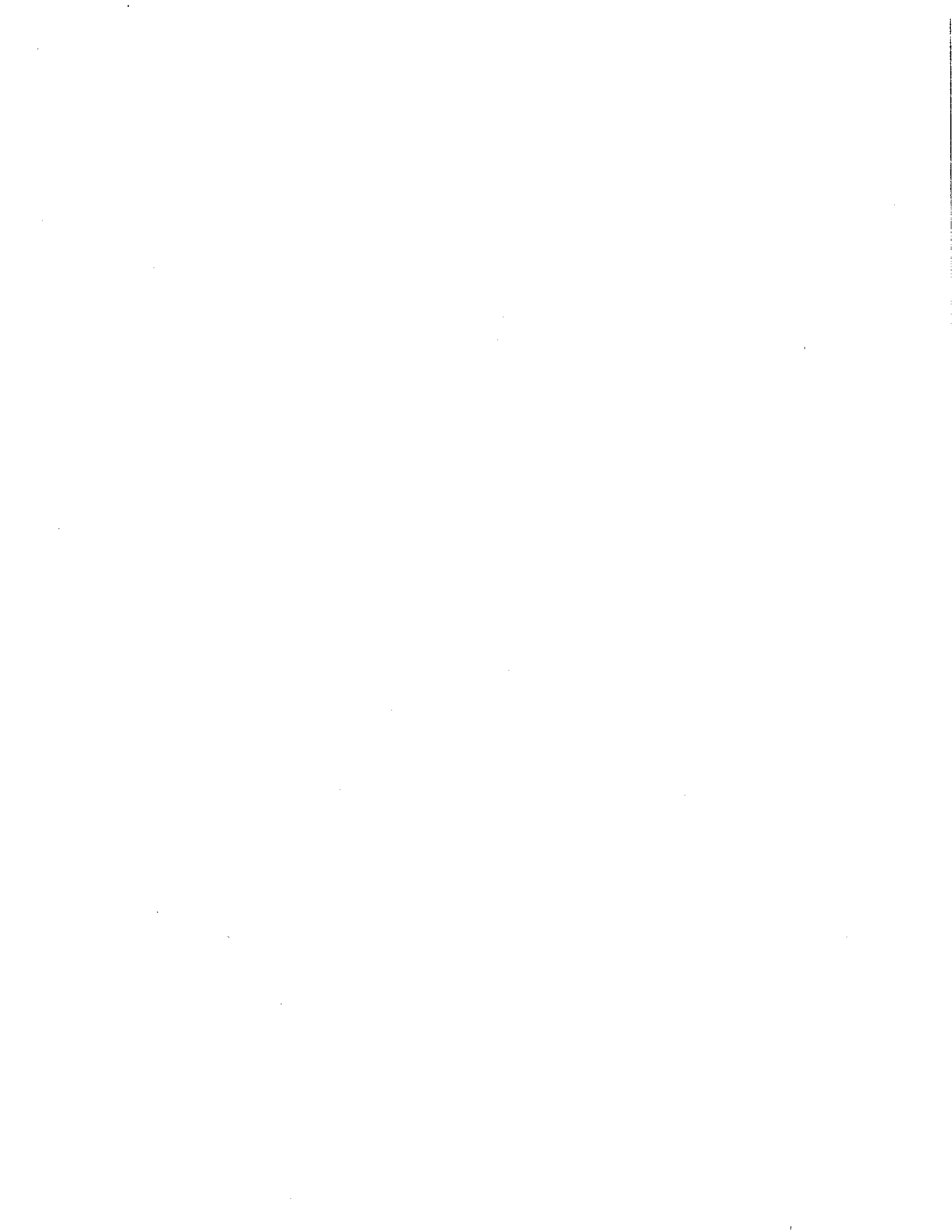
**9E. Participation in Countywide Farmworker Housing Study**

Staff: Alex D. McIntyre, City Manager

**RECOMMENDATION**

Authorize the Mayor to contribute \$15,000 to the County of Ventura to conduct the 2022-2023 Farmworker Housing Study.

**Action:** No Speakers. Approved recommendation.



9. CONSENT ITEMS (CONTINUED)

9F. Consideration of A Resolution of the City Council of the City of San Buenaventura, California, Reconfirming the Existence of a Local Emergency and Extending it Until September 4, 2022

Staff: Andy Heglund, City Attorney  
RECOMMENDATION

Adopt the Resolution, title as follows:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, RECONFIRMING THE EXISTENCE OF A LOCAL EMERGENCY AND EXTENDING IT UNTIL SEPTEMBER 4, 2022.”

**Action:** M/S/C (Halter/Johnson) to approve Item 9F as presented and request staff to return on August 1 for a deeper dive on the local emergency declaration. Resolution No. 2022-046.

**Vote:** All Ayes

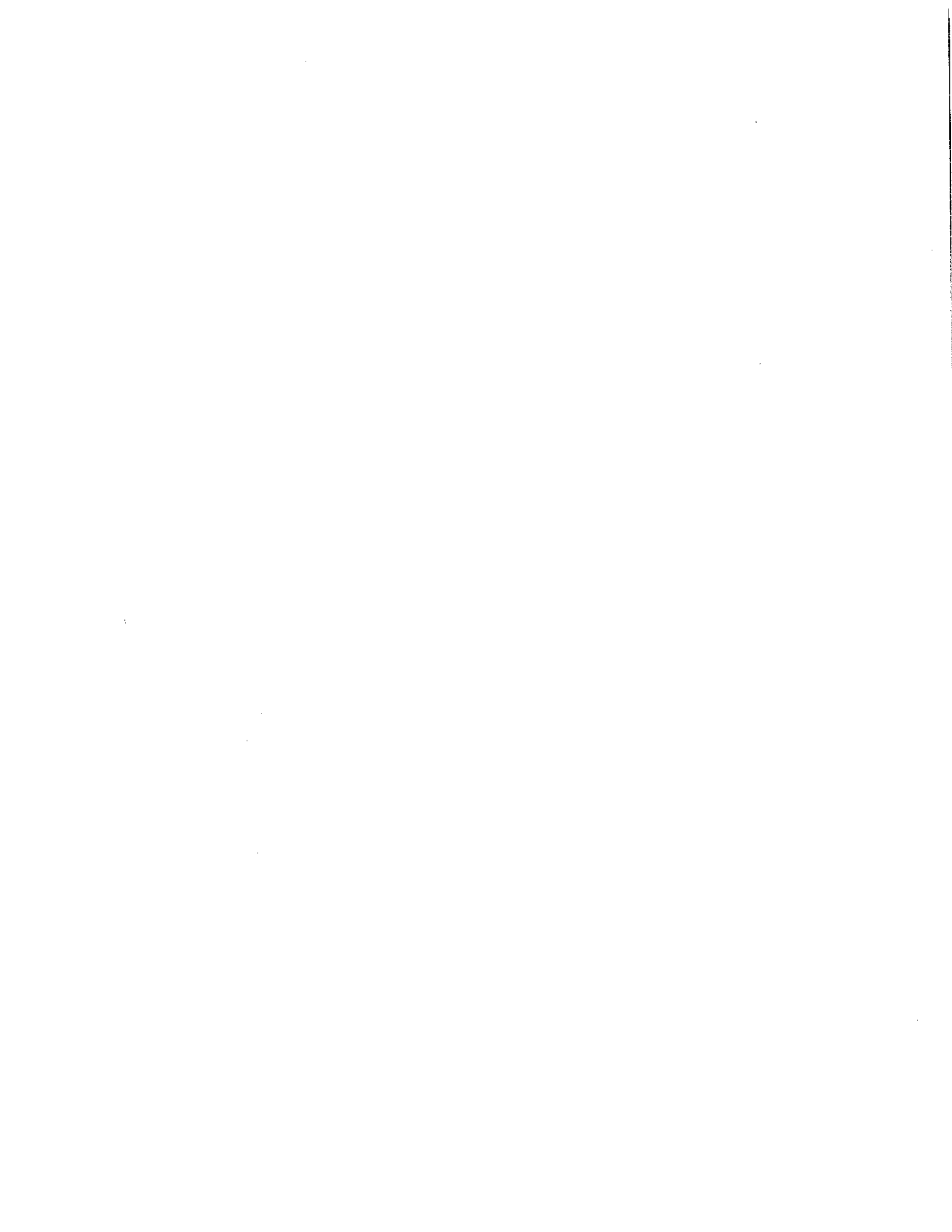
9G. Request for Authorization to Amend Outside Counsel Services Agreement with the Law Firm of Best, Best & Krieger, LLP for the Pending Litigation Matter Santa Barbara Channelkeeper v. State Water Resources Control Board and the City of San Buenaventura

Staff: Andy Heglund, City Attorney

RECOMMENDATION

Authorize the City Attorney to enter into an amended legal services agreement with the law firm of Best, Best and Krieger, LLP in an amount not to exceed an additional \$460,000 to continue representation of the City in the litigation matter of Santa Barbara Channelkeeper v. State Water Resources Control Board and the City of San Buenaventura, Los Angeles County Superior Court Case No. 19STCP01176 (formerly San Francisco County Superior Court Case No. CPF-14-513875), and related matters.

**Action:** No Speakers. Approved recommendation.



9. CONSENT ITEMS (CONTINUED)

9H. Approval of City Council Minutes – Regular Meetings held on April 25, 2022, May 9, 2022, and May 23, 2022; and Special Meetings held on May 3, 2022 and May 31, 2022

Staff: Michael B. MacDonald, City Clerk

RECOMMENDATION

Approve City Council Minutes for Regular Meetings held on April 25, 2022, May 9, 2022, and May 23, 2022; and Special Meetings held on May 3, 2022 and May 31, 2022.

**Action:** No Speakers. Approved recommendation.

9I. Ordinance for Second Reading - An Ordinance of the City Council of the City of San Buenaventura, California, Amending Section 16.110.010, 'Definition of Words and Phrases,' and Section 16.215.060, 'Parking Space Markings,'

Staff: Michael B. MacDonald, City Clerk

RECOMMENDATION

Waive the second reading in full and adopt the Ordinance of the City Council of the City of San Buenaventura, California, amending section 16.110.010, 'definition of words and phrases,' and section 16.215.060, 'parking space markings,' of the San Buenaventura Municipal Code.

**Action:** No Speakers. Approved recommendation.  
Ordinance No. 2022-007

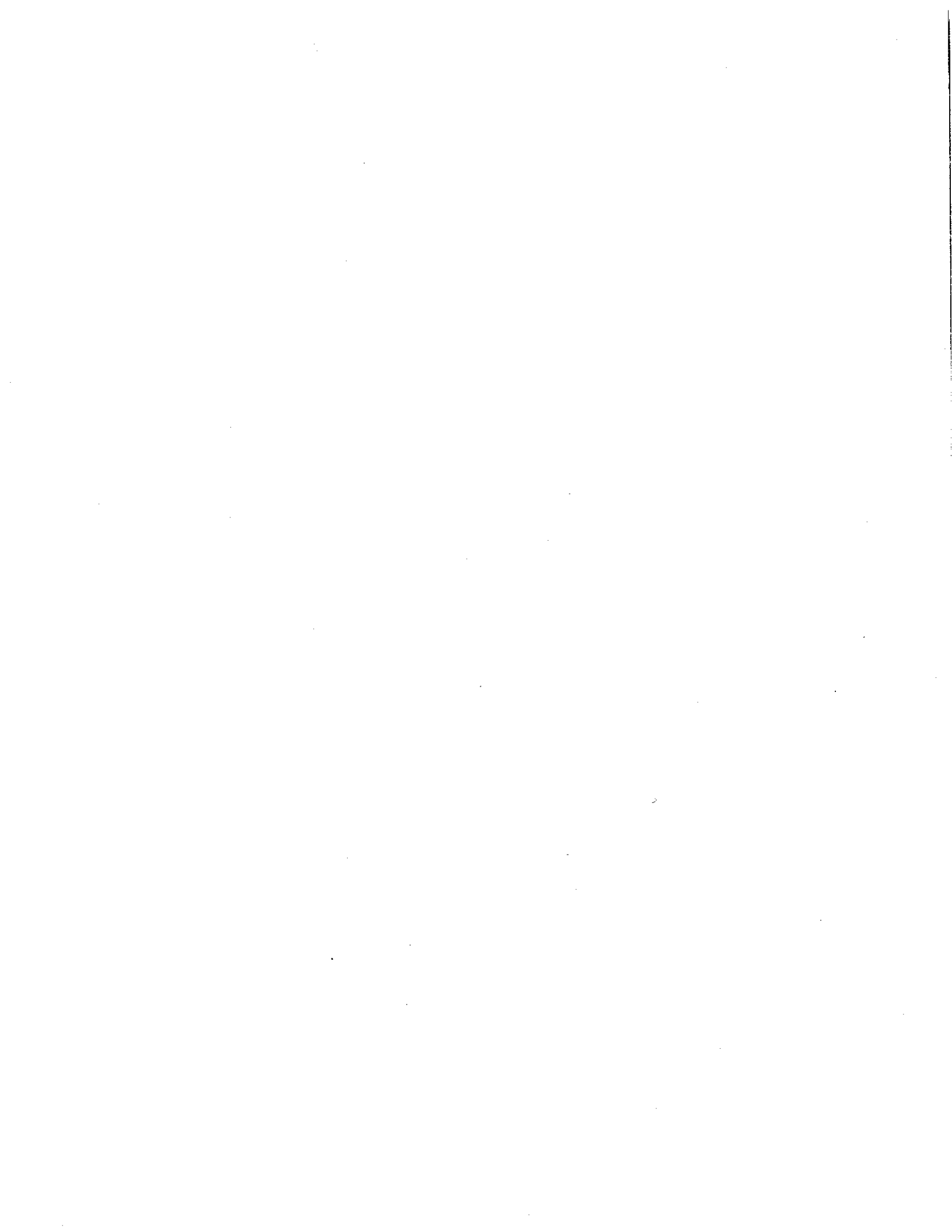
9J. Ordinance for Second Reading - An Ordinance of the Council of the City of San Buenaventura, California, Suspending Contributions from the Water and Wastewater Funds to the Public Art Fund for an Additional Period of Four Years

Staff: Michael B. MacDonald, City Clerk

RECOMMENDATION

Waive the second reading in full and adopt the Ordinance of the Council of the City of San Buenaventura, California, Suspending Contributions from the Water and Wastewater Funds to the Public Art Fund for an Additional Period of Four Years.

**Action:** No Speakers. Approved recommendation. Ordinance No. 2022-008.





**9. CONSENT ITEMS (CONTINUED)**

**9K. 2005 General Plan Annual Report**

Staff: Peter Gilli, Community Development Director

**RECOMMENDATION**

That the City Council receive and file the 2020/2021 General Plan Annual Report.

**Action:** No Speakers. Approved recommendation.

**9L. Community Development Contract Updates**

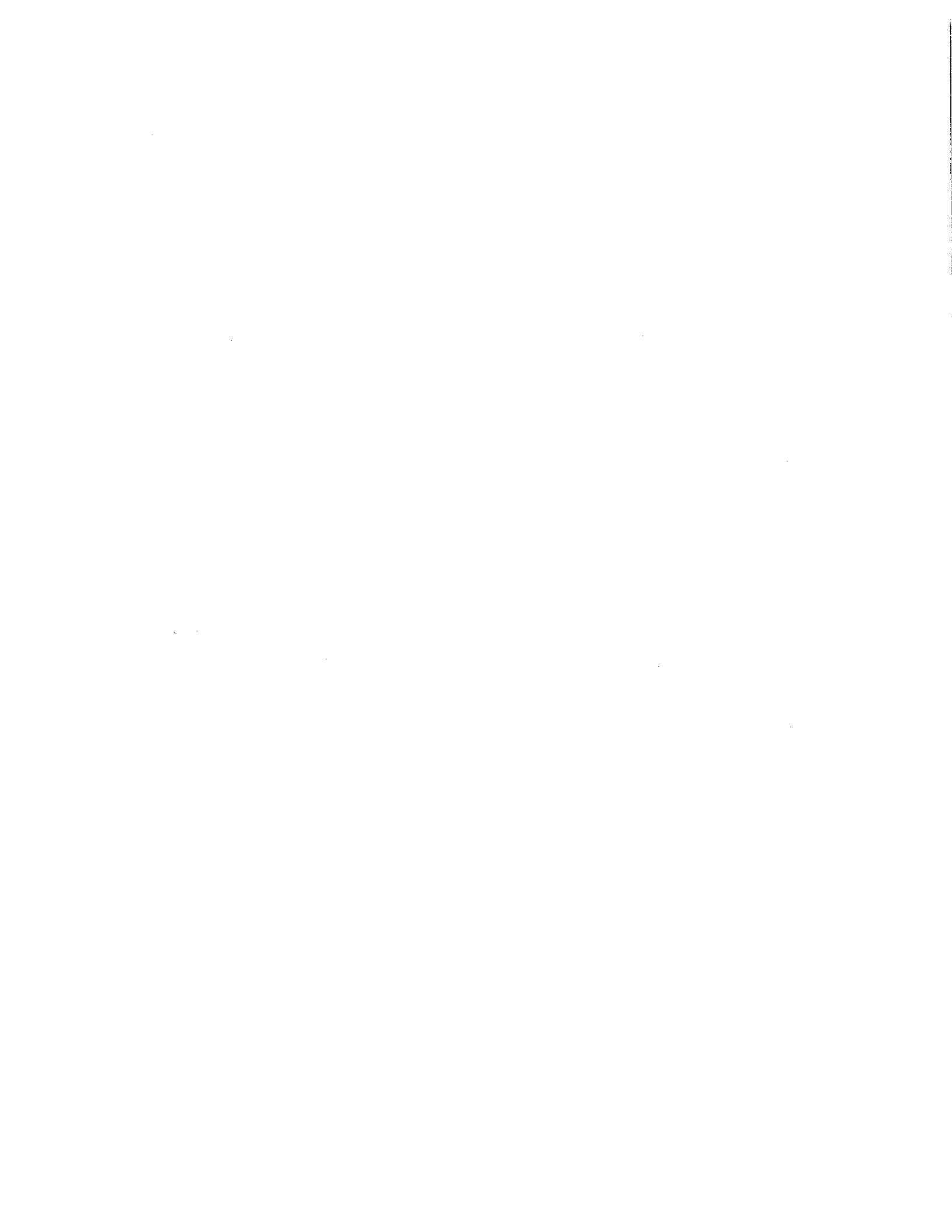
Staff: Peter Gilli, Community Development Director

**RECOMMENDATION**

- a. Authorize the Mayor to execute the Fourteenth Amendment to Professional Services Agreement number 2017-011 with Stuart Consulting Services, LLC, adding Fiscal Year 2021 – 2022 funds of \$20,000 for a new not-to-exceed amount of \$2,654,000 to cover the cost of services through June 30, 2022, when the current contract expires.
- b. Authorize the Mayor to execute the Ninth Amendment to Professional Services Agreement number 2018-010 with CSG Consultants, Inc., adding Fiscal Year 2021 – 2022 funds of \$20,000 for a new not-to-exceed amount of \$745,000 to cover the cost of services through June 30, 2022, when the current contract expires.
- c. Authorize the Mayor to execute the First Amendment to Professional Services Agreement number P2022-035 with Shums Coda Associates, Inc., adding Fiscal Year 2021 – 2022 funds of \$101,000 for a new not-to-exceed amount of \$150,000 to cover the cost of services through June 30, 2022, when the current contract expires.
- d. Authorize the Finance Department to increase appropriations as needed from Fiscal Year 2021 – 2022 funds.

**Public Speakers:** Liz Campos

**Action:** Approved recommendation. Agreement No. 2021-011.14, 2018-010.9, P2022-035.1



**9. CONSENT ITEMS (CONTINUED)**

**9M. Fiscal Year 2022–2023 Consolidated Annual Maintenance Assessment District Report**

Staff: Michael Coon, Chief Financial Officer

**RECOMMENDATION**

Receive and file the Fiscal Year 2022–2023 Consolidated Annual Report for the Maintenance Assessment Districts.

**Action:** No Speakers. Approved recommendation.

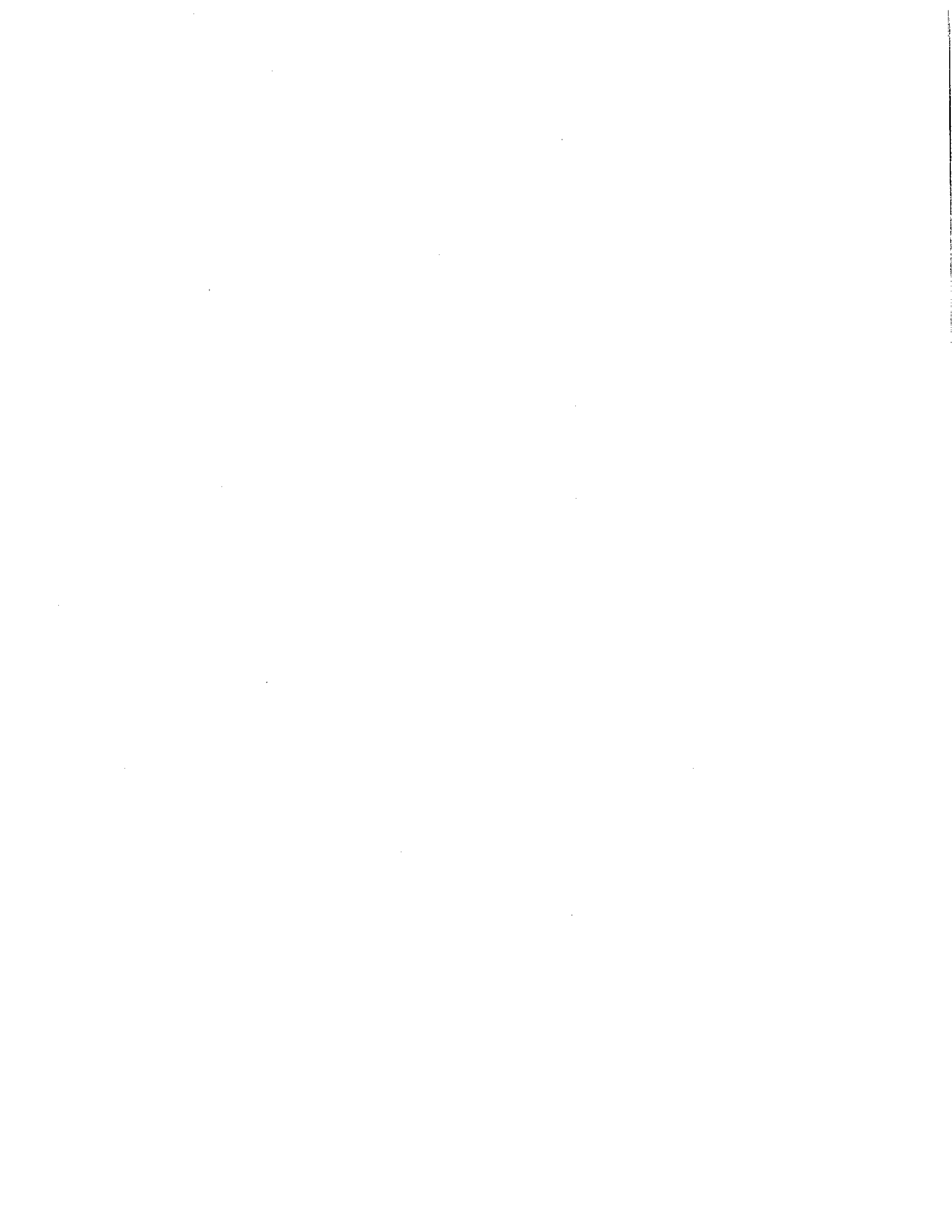
**9N. Approve the FY 22-23 First Extension to the Ventura County Medical Center Contract**

Staff: Darin Schindler, Chief of Police

**RECOMMENDATION**

- a. Approve and authorize the Mayor to execute the agreement between the City of Ventura and the County of Ventura for Ventura County Medical Center services from July 1, 2022 to June 30, 2023, for the estimated cost of \$644,000.
- b. Authorize the City Manager to conduct all negotiations and execute and submit all documents, including, but without limitation, applications, agreements, and billing statements that may be necessary for the agreement between the City of San Buenaventura and Ventura County Medical Center.
- c. Authorize the Finance Department to increase expenditure and revenue appropriations by \$153,822 in the General Categorical and Grant Fund, Police Department budget.

**Action:** No Speakers. Approved recommendation. Agreement No. 2021-057.1.



**9. CONSENT ITEMS (CONTINUED)**

**90. Approve the FY 2022-2023 First Extension to the School Resource Officer Agreement with the Ventura Unified School District**

Staff: Darin Schindler, Chief of Police

**RECOMMENDATION**

- a. Accept the FY 2022-2023 First Extension Agreement for Police Services between the City of San Buenaventura and the Ventura Unified School District (VUSD) for School Resource Officers (SRO).
- b. Authorize the Mayor to conduct all negotiations and execute and submit all documents, including, but without limitation, applications, agreements, and billing statements that may be necessary for the agreement between the City of San Buenaventura and the Ventura Unified School District for School Resource Officers.
- c. Authorize the City Manager to execute up to three additional one-year extensions.

**Action:** No Speakers. Approved recommendation. Agreement No. 2021-077.1

**9P. Amendment to City Municipal Code on Animals, Amendment to 5-year Animal Services Agreement with the County of Ventura, and approval of FY 22-23 Service Level Agreement**

Staff: Darin Schindler, Chief of Police

**RECOMMENDATION**

- a. Find the Ordinance to be exempt from the California Environmental Quality Act based on Section 15061(b)(3).
- b. Introduce and waive the first reading of the Ordinance, title as follows:

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, AMENDING CHAPTER 8.050, ‘ANIMALS,’ OF THE SAN BUENAVENTURA MUNICIPAL TO ADOPT BY REFERENCE THE COUNTY OF VENTURA’S ANIMAL CONTROL ORDINANCE”

- c. Set the second reading and adoption at the City Council meeting of July 11, 2022.



## 9. CONSENT ITEMS (CONTINUED)

- d. Approve and authorize the Mayor to sign the Revised Animal Services 3-year agreement.
- e. Approve and authorize the Mayor to sign the FY22-23 Service Level agreement between the City of Ventura and the County of Ventura for animal services from July 1, 2022, to June 30, 2023, for \$700,000.

**Public Speakers:** Patty Overley

**Action:** Approved recommendation. Ordinance No. 2022-010. Agreement No. 2020-018.1 and 2022-028.

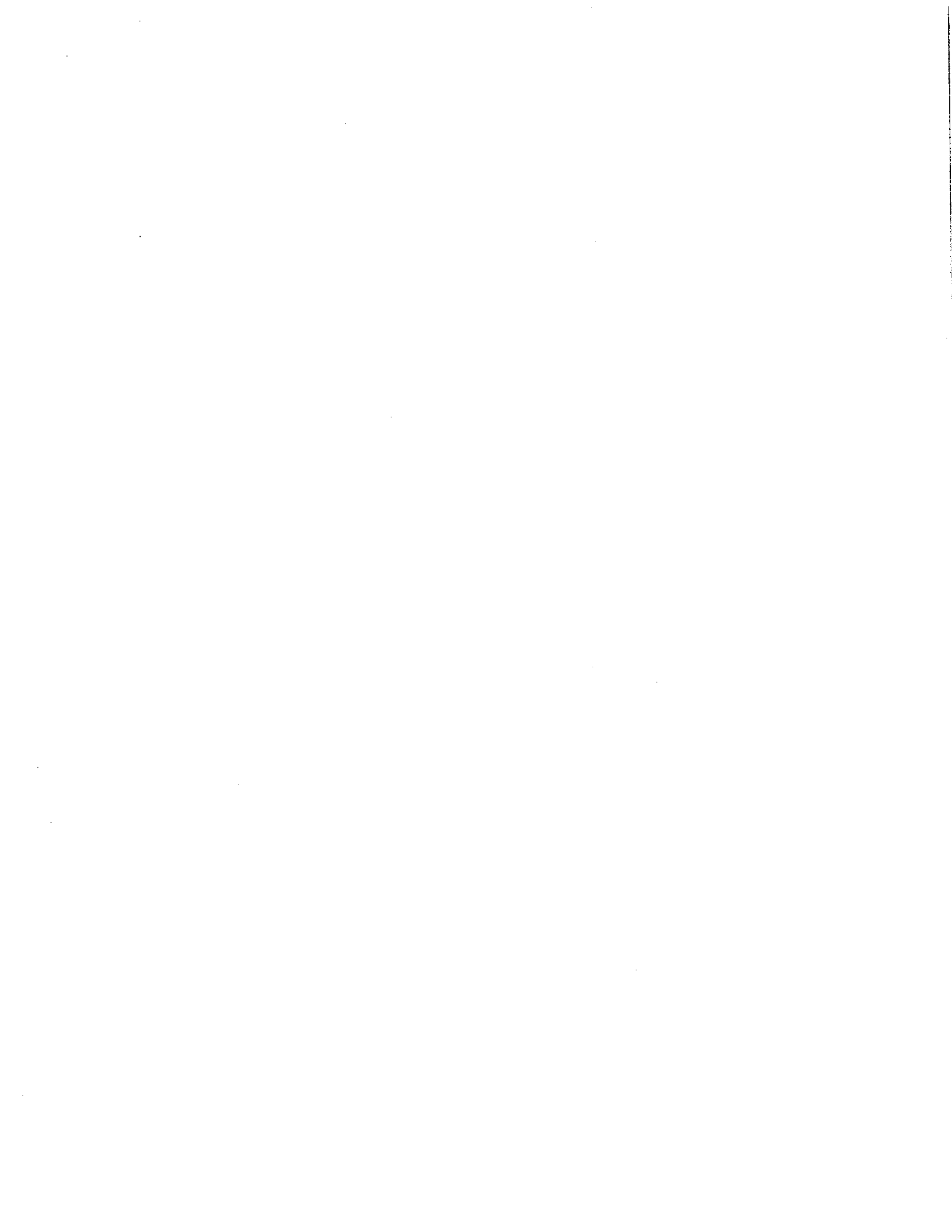
### 9Q. Approve the 2022 Ventura County Fair Agreement

Staff: Darin Schindler, Chief of Police

#### RECOMMENDATION

- a. Approve the agreement with the 31<sup>st</sup> District Agriculture Association for security, traffic control, and permit services for the 2022 Ventura County Fair in an amount not-to-exceed \$230,000.
- b. Authorize the City Manager to conduct all negotiations and execute and submit all documents with the 31<sup>st</sup> District Agriculture Association.
- c. Authorize the Finance Department to adjust revenue and expenditure appropriations in the Police Department's FY 2022 – 2023 General and Categorical Grant Fund budget.

**Action:** No Speakers. Approved recommendation. Agreement No. 2022-026.





9. **CONSENT ITEMS (CONTINUED)**

9R. **Agreements with The Haven at Ventura, LLC Regarding Public Improvements, Ongoing Maintenance and Certain Easements Related to the Coastline Ventura Apartments Project at the Downtown Triangle Site**

Staff: Phillip Nelson, Public Works Director

**RECOMMENDATION**

- a. Authorize the City Manager or designee to execute the Declaration of Covenants and Agreement Regarding Developer's Ongoing Obligations Related to the Coastline Ventura Apartments Project.
- b. Authorize the City Manager or designee to negotiate and finalize the Construction and Maintenance Agreement with Union Pacific Railroad for the Ash Street Railroad Crossing Improvements.
- c. Authorize the City Manager or designee to execute the Public Improvement Agreement with the Haven at Ventura, LLC for the Ash Street Railroad Crossing Improvements.
- d. Approve the Resolution of Abandonment of identified easements that are not needed and authorize the City Manager or designee to record the necessary documents.

**Public Speakers:** Dawn Dyer, Burt Handy

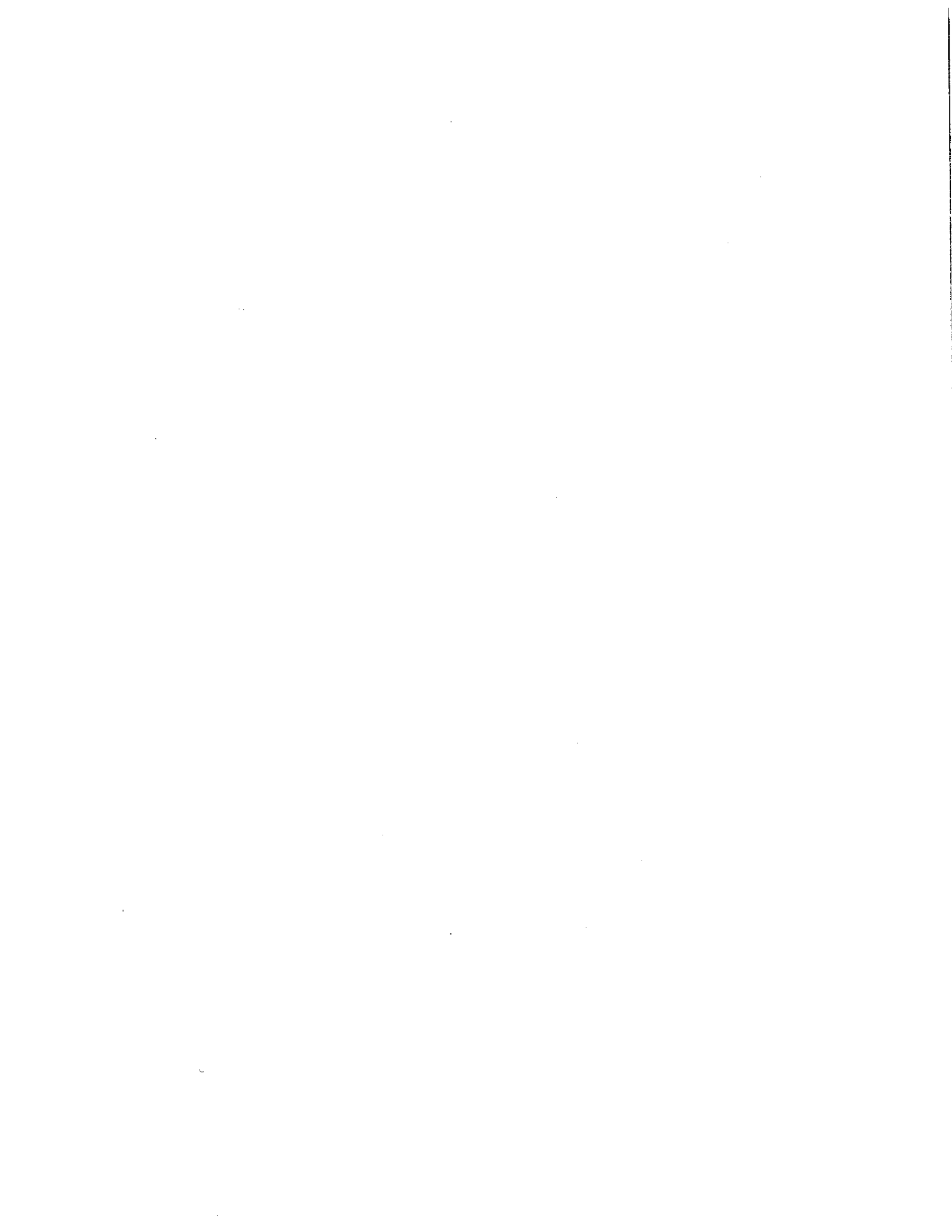
**Action:** Approved recommendation. Resolution No. 2022-049.

9S. **Consideration of Approval of Construction Contract with Toro Enterprises, Inc. for Project 91070 – Montalvo Safe Routes to School Improvements**

Staff: Phillip Nelson, Public Works Director

**RECOMMENDATION**

- a. Determine that the proposed project is categorically exempt from the California Environmental Quality Act (CEQA) as defined in Article 19 Section 15301 (c) of the CEQA guidelines because it is considered the repair, maintenance, or minor alteration of an existing street, sidewalk and gutter involving negligible or no expansion of an existing use.
- b. Waive all minor bid irregularities, approve and authorize the Mayor to execute the Public Works contract, Specification 2021-004 with Toro



## 9. CONSENT ITEMS (CONTINUED)

Enterprises, Inc. for the Montalvo Safe Routes to School Improvements Project in the amount of \$2,000,515.

- c. Authorize the Public Works Director or designee to execute future amendments to Toro Enterprises, Inc. up to a total maximum contingency of \$200,051 for a total not-to-exceed Agreement amount of \$2,200,565 and a total time extension of 180 calendar days.

**Action:** No Speakers. Approved recommendation.

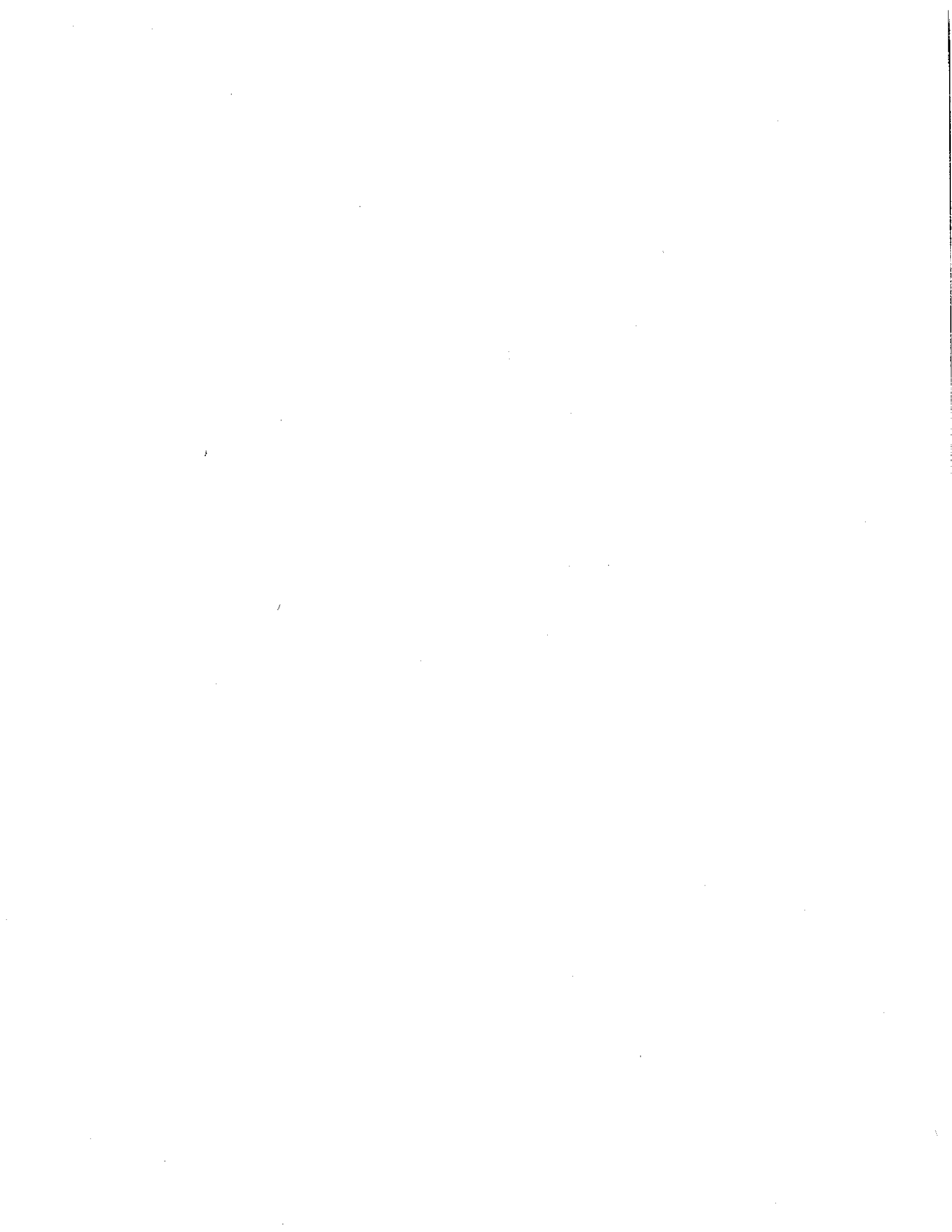
### 9T. General Services Agreement with ACCO Engineered Systems for Heating, Ventilation and Air Conditioning Preventive Maintenance and Repair Services

Staff: Phillip Nelson, Public Works Director

#### RECOMMENDATION

- a. Approve and authorize the Mayor to sign an agreement with ACCO, in the amount of \$244,594 for an initial term of July 1, 2022 through June 30, 2023 and an option to extend for up to four one-year terms for a total not-to-exceed amount of \$1,798,583, including contingencies of up to \$100,000 each year.
- b. Authorize the City Manager or designee to execute up to four one-year contract extensions.
- c. Authorize the City Manager or designee to execute future modifications in an amendment, up to a total maximum contingency of \$100,000 annually.

**Action:** No Speakers. Approved recommendation. Agreement No. 2022-029



**9. CONSENT ITEMS (CONTINUED)**

**9U. Avenue Treatment Plant Membrane Replacement Project**

Staff: Gina Dorrington, Ventura Water General Manager

**RECOMMENDATION**

Authorize the Mayor to execute the agreement with SUEZ Water Technologies & Solutions for the purchase of the replacement train and membrane modules at the Avenue Treatment Plant.

**Public Speakers:** Burt Handy

**Action:** Approved recommendation. Agreement No. 2022-027.

**9V. Request for Authorization of Amendment No. 11 to the Master Service Agreement with Systems & Software, Inc.**

Staff: Gina Dorrington, Ventura Water General Manager

**RECOMMENDATION**

Approve and authorize the Mayor to execute Amendment No. 11 to Agreement No. 2013-029, with Systems & Software, Inc., adding \$326,966 to the not-to-exceed compensation to allow Systems & Software, Inc. to continue to provide software support for the utility billing and Advanced Metering Infrastructure systems through June 30, 2023.

**Action:** No Speakers. Approved recommendation. Agreement No. 2013-029.11

**9W. Approve Lucity Asset Management Software and Service Agreement Amendment for Fiscal Year 2022-2023**

Staff: Gina Dorrington, Ventura Water General Manager

**RECOMMENDATION**

- a. Authorize the Mayor to approve an amendment to the Service Agreement with CentralSquare Technologies, LLC. to provide Lucity Asset Management Software, licensing, consulting services on demand, and Public Administration add-on for Public Works; Amendment term June 1, 2022 – June 30, 2023, for an increase in the not-to-exceed amount of \$61,222.73.
- b. Pursuant to San Buenaventura Municipal Code Section 4.600.200, authorize the City Manager to execute amendments to the agreement up to \$6,122.27 in contingency funding for Fiscal Year 2022-2023.



**9. CONSENT ITEMS (CONTINUED)**

**Action:** No Speakers. Approved recommendation. Agreement No. 2021-038.1.

**9X. WaterWise Consulting, Inc. Professional Services Agreement Amendments**

Staff: Gina Dorrington, Ventura Water General Manager

**RECOMMENDATION**

- a. Approve and authorize the Mayor to execute the Second Amendment to the Professional Services Agreement with WaterWise Consulting, Inc. (Agreement No. 2019-124) for administration of the Water Wise Incentive Program; extending term through June 30, 2023; increase contract amount by \$201,420 not to exceed \$631,420.
- b. Approve and authorize the Mayor to execute the Fourth Amendment to the Professional Services Agreement with WaterWise Consulting, Inc. (Agreement No. 2018-019) for administration of the Irrigation Retrofit Program; extending term through June 30, 2023; decrease contract amount by \$56,048 not to exceed \$434,249.
- c. Approve and authorize the Mayor to execute the Fourth Amendment to the Professional Services Agreement with WaterWise Consulting, Inc. (Agreement No. 2019-087) for administration of the Instant Hot Water Recirculating Pump Program; extending term through June 30, 2023; decrease contract amount by \$22,840 not to exceed \$473,660.

**Action:** No Speakers. Approved recommendation. Agreement No. 2019-024.2, 2018-019.4, and 2019-087.4.

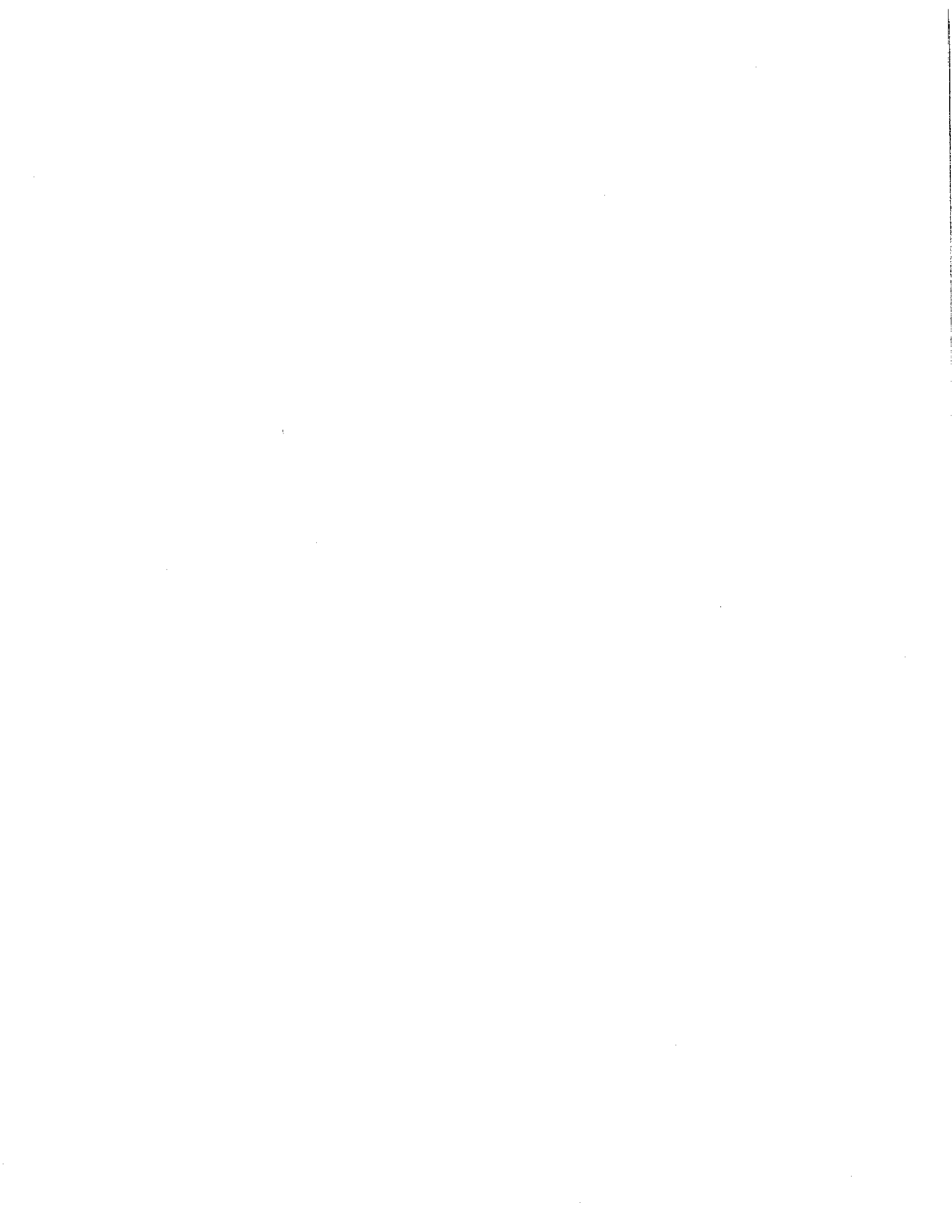
**9Y. Approve Amendment to Services Agreement with Michael K Nunley & Associates, Inc. to Develop the 2020 Water System Master Plan**

Staff: Gina Dorrington, Ventura Water General Manager

**RECOMMENDATION**

Approve and authorize the Mayor to execute the Second Amendment to the Professional Services Agreement with MKN & Associates, Inc. (Agreement No. 2020-067), to extend the term of the contract through December 31, 2022.

**Public Speakers:** Burt Handy





**9. CONSENT ITEMS (CONTINUED)**

**Action:** Approved recommendation. Agreement No. 2020-067.2.

**12. PUBLIC HEARING ITEMS**

**Council Recess 7:34 p.m. – 7:50 p.m.**

**12A. Streamlining in the Coastal Zone – Ordinance for Second Reading, Resolution for Local Coastal Program amendment and Interpretation**

Staff: Peter Gilli, Community Development Director

**RECOMMENDATION**

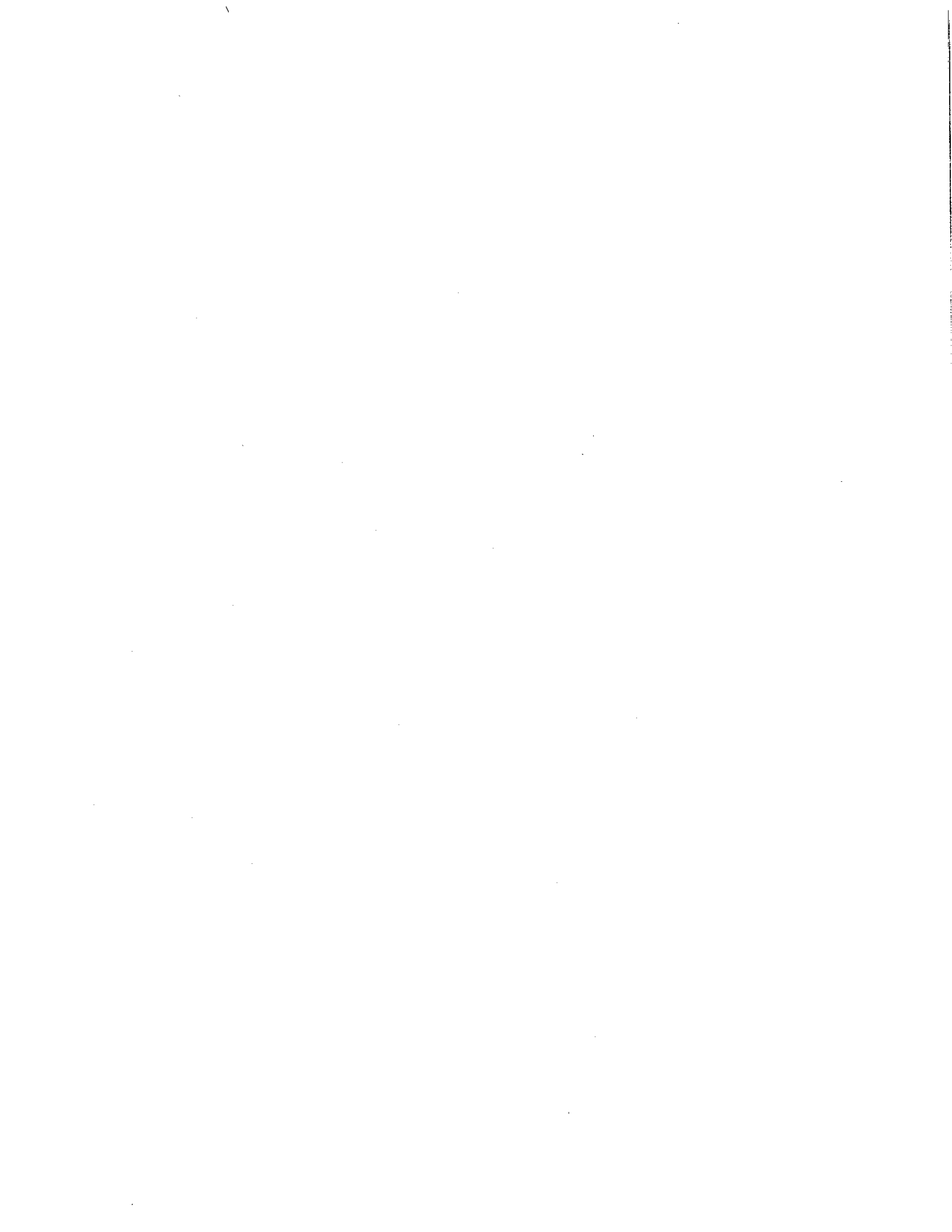
- a. Waive the second reading in full and adopt the Ordinance of the City Council of the City of San Buenaventura, California, adopting a Streamlining Ordinance for the Coastal Zone.
- b. Determine that the Local Coastal Program Amendment resolution is exempt from the California Environmental Quality Act (Public Resources Code Section 21080.9) because it is an approval by a local government necessary for the preparation and adoption of a local coastal program amendment and the burden of CEQA compliance is shifted from the City to the California Coastal Commission.
- c. Adopt a resolution authorizing the submittal of the Local Coastal Program Amendment to the California Coastal Commission, entitled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, AUTHORIZING SUBMITTAL OF A LOCAL COASTAL PROGRAM AMENDMENT TO THE CALIFORNIA COASTAL COMMISSION, CONSISTING OF THE ADDITION OF SECTION 24.105.300 TO THE SAN BUENAVENTURA MUNICIPAL CODE TO IMPLEMENT THE STREAMLINING OF THE DEVELOPMENT PROCESS IN THE COASTAL ZONE”

- d. Endorse an interpretation by the Community Development Director titled “Interpretation for the Role of PC, DRC, and HPC in the Coastal Zone.”

**Action:** No Speakers. M/S/C (Friedman/Johnson) to approve the staff recommendation. Ordinance No. 2022-009. Resolution No. 2022-047

**Vote:** All Ayes



## 12. PUBLIC HEARING ITEMS (CONTINUED)

### **12B. Adoption of the 2022-2023 Annual Action and Funding Plan – Community Development Block Grant and HOME Investment Partnerships Programs, and Approval of the 2019-2020 CDBG-CV Action Plan Amendment**

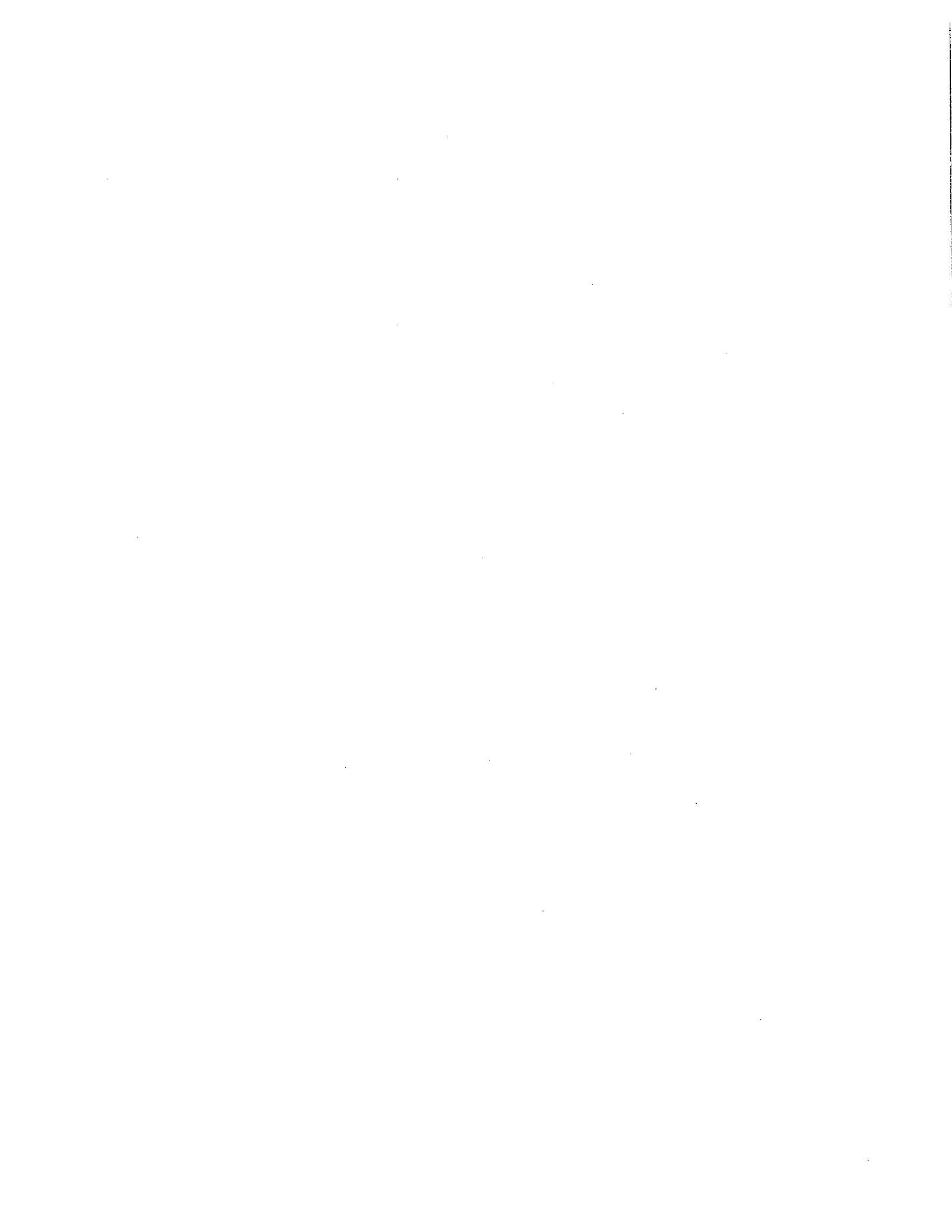
Staff: Peter Gilli, Community Development Director

#### **RECOMMENDATION**

- a. Conduct a public hearing and receive comments.
- b. Adopt a Resolution to approve the following for U.S. Department of Housing and Urban Development submission:
  1. The 2022-2023 Action and Funding Plan that details the goals and uses of CDBG and HOME funds
  2. Substantial Amendment to the FY 2019-2020 CDBG-CV Action Plan
  3. CDBG Funding in the amount of \$794,420, including \$653,426 in 2022-23 entitlement funding, \$106,000 in CDBG-CV CARES Act funding, and \$34,994 in carryover funds, as described in Exhibit A
  4. The 2022-2023 HOME award in the amount of \$475,934 for eligible program activities
- c. Authorize the submission by the City Manager to the U.S. Department of Housing and Urban Development of the 2022-2023 Action Plan and its related certifications and federal forms, and the 2019-2020 Action Plan substantial amendment.
- d. Authorize the Finance and Technology Department to make necessary changes to revenues and expenditures in the 2022-2023 operating budget per the approved Action Plan.
- e. Authorize the Community Development Director, or his designee, to execute Subrecipient and Loan Agreements, as necessary, for 2022-2023 CDBG funding, and to adjust funding of a project, as needed, based on grant award by U.S. Department of Housing and Urban Development and according to the Citizen Participation Plan, including adjustments to the allocations and expenditures of prior and current year program income up to ten percent per project.

**Action:** No Speakers. M/S/C (Brown/Sanchez-Palacios) to approve the staff recommendation. Resolution No. 2022-048.

**Vote:** All Ayes



### 13. FORMAL ITEMS

#### 13A. Building Permit Review Process Update and Agreements for Citywide Plan Review Services

Staff: Peter Gilli, Community Development Director

#### RECOMMENDATION

- a. Receive the update on the building permit review process.
- b. Authorize the Mayor to execute a one-year Negotiated Professional Services Agreement with Shums Coda for Citywide Plan Review Services on behalf of the City in Fiscal Year 2022-2023, for a not-to-exceed amount of \$500,000 dollars for one fiscal year.
- c. Authorize the Mayor to execute a one-year Negotiated Professional Services Agreement with InterWest for Citywide Plan Review Services on behalf of the City in Fiscal Year 2022-2023, for a not-to-exceed amount of \$500,000 dollars for one fiscal year.
- d. Authorize the Mayor to execute a one-year Negotiated Professional Services Agreement with NV5 for Citywide Plan Review Services on behalf of the City in Fiscal Year 2022-2023, for a not-to-exceed amount of \$500,000 dollars for one fiscal year.

**Action:** No Speakers. M/S/C (Sanchez-Palacios/Friedman) to approve the staff recommendation. Agreement No. 2022-032, 2022-033, and 2022-034.

**Vote:** All Ayes

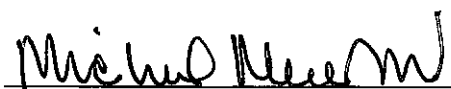
### 8. PUBLIC COMMUNICATIONS

**Public Speakers:** Glenn Overley, Trevor Gotsman

### 17. ADJOURNMENT

Adjourned at 9:24 p.m.

I hereby certify that this is a true and correct record of the City Council meeting held on June 27, 2022.



Michael B. MacDonald, CMC  
City Clerk

