

CITY OF VENTURA

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# VENTURA WATER COMMISSION MINUTES

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**Gerhardt Hubner**  
Commissioner Chair

**Robert McCord**  
Commissioner Vice-Chair

**Nova Clite**  
Commissioner

**Suzanne McCombs**  
Commissioner

**Susan Mulligan**  
Commissioner

**William Ackerman**  
Commissioner

**Grant Burton**  
Commissioner

Susan Rungren, Ventura Water General Manager  
Miles Hogan, Assistant City Attorney  
Debra Gallegos, Recording Secretary

## REGULAR MEETING

**TUESDAY, JUNE 22, 2021 5:30 P.M.**

**IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC.**

***Water Commission conducted this meeting in accordance with California Governor Newsom's Executive Orders N-20-20 and N-35-20 and COVID-19 pandemic protocols.***

**Commission Chair Hubner called the meeting to order at 5:30 p.m.**

### **ROLL CALL – WATER COMMISSION**

**Present:** Commissioners Ackerman, Clite, McCombs, Mulligan, and Hubner. (all via teleconference/video conference)

**Absent:** Commissioners Burton and McCord.

### **WATER COMMISSION ITEMS**

#### **1. MINUTES**

Approve the minutes of the May 25, 2021 Regular meeting.

Members of the Public: None.

Commissioner Mulligan moved to approve the minutes with the correction to the vote count for Agenda Item 1 the Minutes to 5-0-1 and the correction to the General Manager Report, Council Actions, third bullet point revise water waste

to the word wastewater. Commissioner Hubner seconded the motion. The vote was as follows:

AYES: Commissioners Ackerman, Clite, McCombs, Mulligan, and Hubner.  
NOES: None.

Commissioner Chair Hubner declared the motion carried, 5-0.

## **2. GENERAL PLAN UPDATE**

Staff recommends the Water Commission receive this presentation and information on the General Plan Update and provide input and feedback.

Members of the Public: Trevor Gotsman.

No vote.

## **3. UPDATED WATER RESOURCES NET ZERO FEE**

Staff recommends the Water Commission review and recommend City Council approve the updated Water Resources Net Zero Fee.

Members of the Public: None.

Commissioner Mulligan moved to approve the recommendation. Commissioner McCombs seconded the motion. The vote was as follows:

AYES: Commissioners Ackerman, Clite, McCombs, Mulligan, and Hubner.  
NOES: None.

Commissioner Chair Hubner declared the motion carried, 5-0.

## **4. GROUNDWATER SUSTAINABILITY AGENCIES AND SANTA PAULA BASIN TECHNICAL ADVISORY COMMITTEE UPDATE**

Staff recommends the Water Commission receive an oral update on the status and activities of local Groundwater Sustainability Agencies and the Santa Paula Basin Technical Advisory Committee.

Members of the Public: Trevor Gotsman.

No vote.

## **5. 2021 FINAL WATER EFFICIENCY PLAN**

Staff recommends that the Water Commission receive this written report on the Final 2021 Water Efficiency Plan.

Members of the Public: None.

Commissioner Clite moved to approve the recommendation. Commissioner Ackerman seconded the motion. The vote was as follows:

AYES: Commissioners Ackerman, Clite, McCombs, Mulligan, and Hubner.

NOES: None.

Commissioner Chair Hubner declared the motion carried, 5-0.

## **6. WATER COMMISSION CONSIDERATION OF SUMMER SCHEDULE**

Staff recommends that the Water Commission cancel the regularly scheduled July 27, 2021 and August 24, 2021 meetings.

Members of the Public: None.

Commissioner Clite moved to approve the recommendation. Commissioner McCombs seconded the motion. The vote was as follows:

AYES: Commissioners Ackerman, Clite, McCombs, Mulligan, and Hubner.

NOES: None.

Commissioner Chair Hubner declared the motion carried, 5-0.

**PUBLIC COMMENT:** None.

**COMMISSIONER COMMUNICATIONS:** Commissioner Mulligan reported there is a VenturaWaterPure Ad Hoc Committee meeting scheduled for the end of the month that she plans to attend and will update the Commission with a written report to Debra Gallegos to share with the Commission. Chair Hubner reported he attended a Water Regional Board Stormwater Permit Workshop that included Ventura County. In July there will be a four day hearing to potentially adopt the permit. Commissioner Clite reported that she participated in a meeting with the public relations coordinators for the State Water Resources Board regarding an aquifer exemption request for the Vaca Tar Sands development in the Fox Canyon Aquifer System. The date for the public meeting is to be determined.

### **GENERAL MANAGER REPORT:**

#### Staffing Update -

- Due to recent retirements Public Works Department has a vacant Principal Engineer (Design & Construction) and a vacant Senior Design Engineer position at this time. Public Works is looking to fill these positions
- We anticipate the Ventura Water Teams 4<sup>th</sup> engineer to be hired soon
- Some recent retirements in our Wastewater staff

**Past Council Info.**

**Council Action 6/7/2021**

- Budget Discussions
- Review Information Technology Strategic Plan

**Council Action 6/14/2021** –

- Approved a Public Works contract for CIP 97934 – Oxnard Plain Aquifer Monitoring Well (\$423,290).
- Approved General Services Agreement for On-Call Construction Services for the City's Water system
- Approved Amendment to Master Service Agreement with System & Software Inc to provide software support for the utility billing and Advanced Metering Infrastructure systems through June 30, 2022 (\$291,816)
- Final Draft 2020 Urban Water Management Plan Approval
- Budget Discussions

**Council Action 6/21/2021**

- Adopted the budget

There is a State of the City Address – we will send the invitation information to the Commission.

**See you in September - September 28th**

**ADJOURNMENT: 7:15 p.m.**