

# HISTORIC PRESERVATION COMMITTEE MINUTES

Rachel Perzel, Chair  
 Elizabeth Soriano, Vice-Chair  
 Kaycee Krieg Wysaski, Member  
 Susan Stratton, Member  
 Torey Rubrecht, Member

Neda Zayer, Interim Community Development Director  
 Michael MacDonald, City Clerk

## REGULAR MEETING

**THURSDAY, MAY 18, 2023 – 6:00 P.M.**

**COMMUNITY MEETING ROOM, CITY HALL, 501 POLI STREET**

Chair Perzel called the meeting to order at 6:02 p.m.

## ROLL CALL

PRESENT: Members Stratton, Rubrecht, and Chair Perzel

ABSENT: Member Krieg and Vice-Chair Soriano

STAFF: Jamie Peltier, Principal Planner  
 Tyler Walter, Associate Planner  
 Christopher De La Vega, Assistant Attorney I  
 Heather Bowling, Recording Clerk

**PUBLIC COMMUNICATIONS** – None

## CONSENT ITEM

- Approval of the Historic Preservation Committee February 16, 2023 and March 16, 2023 Meeting Minutes.**

**Recommendation:** Approve, as presented.

Chair Perzel made a motion to continue the February 16, 2023 minutes to the June 15, 2023 hearing and approved the March 16, 2023 minutes as presented.

Member Rubrecht seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Committee members Stratton, Rubrecht, and Chair Perzel  
 NOES: None  
 ABSTAIN: None  
 ABSENT: Members Krieg and Vice-Chair Soriano

Recording Clerk Bowling declared the motion carried 3-0

## FORMAL ITEM

### 2. PROJ-23-0278 Ivy Lawn Memorial Park located at 5400 Valentine Road.

Request for a Historic Design Review to remodel an existing 3,247 square-foot single story office building and add a 3,328 square-foot second story addition to the same office building on a 14.74-acre site in the in the Limited Industrial Zone (M-1) zone with a land use designation of Industry.

**Recommendation:** That the Historic Preservation Committee recommend the Community Development Director approve the Historic Design Review.

**Case Planner:** Tyler Walter, Associate Planner

**Applicant:** Dylan Chappell

#### **SPEAKERS:**

**Staff:** Tyler Walter, Associate Planner

**Applicant:** Dylan Chappell

**Members of Public:** None

**Emails:** None

**Documents:** PowerPoint by Staff

**Ex-Parte Communication:** None

Member Stratton made a motion to continue the project to a date certain of June 15, 2023 with the following modifications:

- See a set of drawings to lower the height; and
- To make the dome reflective and blend together with the other heights of the building; and
- To bring additional pictures of the administration building in comparison to the chapel.

Chair Perzel seconded the motion.

Upon call of the roll the vote was as follows:

**AYES:** Committee members Stratton, Rubrecht, and Chair Perzel

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Members Krieg and Vice-Chair Soriano

Recording Clerk Bowling declared the motion carried 3-0.

## **STAFF COMMUNICATION**

The next meeting will be on June 15, 2023. Member Stratton will be absent.

## **ADJOURNMENT**

There being no further items on the agenda, meeting is adjourned at 07:02 p.m.

FINAL