

# HISTORIC PRESERVATION COMMITTEE MINUTES

*Vacant*, Chair  
 Rachel Perzel, Vice-Chair  
 Paul Muller, Member  
 Elizabeth Soriano, Member  
*Vacant*, Member

Peter Gilli, Community Development Director  
 Neda Zayer, Assistant Community Development Director  
 Megan Lorenzen, Assistant City Attorney II  
 Michael MacDonald, City Clerk

## REGULAR MEETING

**THURSDAY, MAY 12, 2022 – 6:00 P.M.**

**COMMUNITY MEETING ROOM, CITY HALL, 501 POLI STREET**

Vice-Chair Perzel called the meeting to order at 6:02 p.m.

## ROLL CALL

PRESENT: Member Muller, Vice-Chair Perzel, Member Soriano

STAFF: Neda Zayer, Assistant Community Development Director  
 Levi Hill, Acting Planning Manager  
 Jared Rosengren, Senior Planner  
 Courtney Deppen, Recording Clerk

**PUBLIC COMMUNICATIONS** – None

## CONSENT ITEM

- Approval of the Historic Preservation Committee October 21, 2021 and December 02, 2021 Meeting Minutes.**

**Recommendation:** Approve, as presented.

Committee Member Muller made a motion to approve the October 21, 2021 meeting minutes with the following additions listed by Vice-Chair Perzel to agenda item #4 – Goal Setting:

- The Historic Context Statement and Survey,
- Stabilizing the Community Development Department,
- Training for the HPC,
- Design guidelines,
- Filling the vacancies on HPC, and
- The Historic Preservation ordinance update

Committee member Soriano seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Committee members Muller, Soriano, and Vice-Chair Perzel  
NOES: None  
ABSTAIN: None  
ABSENT: None

Recording Clerk Courtney Deppen declared the motion passed 3-0.

Vice Chair Perzel made a motion to approve the December 02, 2021 meeting minutes.

Committee member Soriano seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Committee members Muller, Soriano, and Vice-Chair Perzel  
NOES: None  
ABSTAIN: None  
ABSENT: None

Recording Clerk Courtney Deppen declared the motion passed 3-0.

## **FORMAL ITEMS**

### **2. Election of Historic Preservation Committee Chair and Vice Chair for 2022.**

Committee Member Soriano nominated Vice Chair Perzel for Chair.

Vice Chair Perzel made a motion to close the nominations for Chair.

Upon call of the roll the vote was as follows:

AYES: Committee members Muller, Soriano, and Vice-Chair Perzel  
NOES: None  
ABSTAIN: None  
ABSENT: None

Recording Clerk Courtney Deppen declared the motion carried 3-0.

Chair Perzel nominated Committee Member Muller for Chair.

Committee Member Muller declined.

Chair Perzel nominated Committee Member Soriano for Vice-Chair.

Chair Perzel made a motion to close the nominations for Vice-Chair.

Upon call of the roll the vote was as follows:

AYES: Committee members Muller, Soriano, and Chair Perzel  
NOES: None  
ABSTAIN: None  
ABSENT: None

Recording Clerk Courtney Deppen declared the motion carried 3-0.

### **3. Citywide Historic Context Statement and Survey.**

Receive a presentation on and review the draft Historic Context Statement prepared by Historic Resources Group (HRG).

**Recommendation:** That the Historic Preservation Committee (HPC) endorse the Historic Context Statement.

**Staff:** Jared Rosengren, Senior Planner  
Neda Zayer, Assistant Community Development Director  
Kari Fowler, Historic Resources Group  
Sian Winship, Historic Resources Group

**Applicant:** City of Ventura

**Public Speakers:** Stephen Schaefer

**Materials:** PowerPoint Presentation

Chair Perzel made a motion to endorse the Historic Context Statement.

Committee Member Muller seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Committee member Muller, Vice-Chair Soriano, and Chair Perzel  
NOES: None  
ABSTAIN: None  
ABSENT: None

Recording Clerk Courtney Deppen declared the motion carried 3-0.

## **STAFF COMMUNICATION**

## **ADJOURNMENT**

There being no further items on the agenda, meeting is adjourned at 6:55 p.m.