

CITY OF VENTURA  
**CITY COUNCIL MINUTES**

---

**Sofia Rubalcava**  
Mayor

**Doug Halter**  
Councilmember District 2

**Jim Friedman**  
Councilmember District 5

**Mike Johnson**  
Councilmember District 3

**Lorrie Brown**  
Councilmember District 6

**Jeannette Sanchez-Palacios**  
Councilmember District 4

**Joe Schroeder, Deputy Mayor**  
Councilmember District 7

Alex D. McIntyre, City Manager  
Andy Heglund, City Attorney  
Michael B. MacDonald, City Clerk



**REGULAR MEETING MINUTES**

**MONDAY, MAY 9, 2022**

**CLOSED SESSION – 5:00 P.M.**

**REGULAR MEETING – 6:00 P.M.**

## PUBLIC PARTICIPATION OPTIONS – VIRTUAL AND IN PERSON OPTIONS

1. Join a **WebEx meeting LIVE:**

<https://cityofventura.webex.com/cityofventura/j.php?MTID=mb86cd01043a1234415ce6691222e5cb4>

**NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You may join the WebEx Meeting to provide Public Comment - #5 below.**

Join with only an “audio” connection: **2550 367 3363**

**WebEx recommends using Chrome, FireFox or Edge browsers when joining and providing live comment at the meeting.**

**You are encouraged to download the WebEx App.**

2. Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.YouTube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email **by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting.** Please submit your comment to the City Clerk using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput) or send an email to [cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by City Council and placed into the item’s record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput). Those emails will be provided to City Council following the meeting.



5. **Provide Public Comment Live when attending Virtually: You must attend the WebEx Meeting with audio connected to your computer/device,** you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #\_\_" in the Chat feature. During the discussion of that item, the Mayor will call for public comment. The City Clerk will announce those requesting to speak, speakers will be promoted to “panelist” allowing you to turn on your camera. When you are finished, your mic will be muted and your camera disabled. For your audio to work, you **MUST** connect to the meeting with audio connected on your device – audio only connect will not work for this process. **NOTE:** When on a cell phone, you may need to scroll your screen to see the chat feature.
6. **Attend the meeting at City Hall.** Please note that the meeting will be a hybrid meeting, with attendees both in-person and virtually.

**PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:**

## **Instructions for CLOSED SESSION ONLY**

**Submit your comments via email by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting.** Please submit your comment to the City Clerk using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput) or send an email to [cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate in the Subject Line, the CLOSED SESSION Agenda item number (i.e. Item No. CS4). Your form/email will be read by City Council and placed into the item's record at the meeting.



**The Public can only attend the Public Comments portion of Closed Session VIRTUALLY. Council Chambers are closed for this meeting. Join the Webex Meeting using the URL on page 2, at 4:45 p.m. to provide live Public Comments at the Closed Session.**

Closed Session Meetings are not broadcasted or recorded.

The Regular Meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency, Public Facilities Financing Authority and Parking Authority when Successor Agency, Public Facilities Financing Authority and Parking Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency, Public Facilities Financing Authority and Parking Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency, Public Facilities Financing Authority and Parking Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda. **Refer to box above on how to submit comments, including public comments, to City Council. You may also scan the QR Code to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.**

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet (Supplementals) are available on the City's website – <https://www.cityofventura.ca.gov/1236/City-Council-Public-Hearing-NoticesSuppl>

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals 2021-2022](#)
- [Budget Principles 2021-2022](#)
- [City Charter](#)

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**CS1. CALL TO ORDER – CLOSED SESSION – 5:01 p.m.**

**CS2. ROLL CALL**

**Present:** Councilmembers Sanchez-Palacios, Brown, Johnson, Halter, Friedman, Deputy mayor Schroeder, and Mayor Rubalcava

**Absent:** None

Mayor Rubalcava presiding

**CS3. PUBLIC COMMUNICATIONS: None**

**CS4. CLOSED SESSION**

**1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Name of Case: Montano v. the Garage Bar, et al., VCSC Case No.: 56-2019-00533795-CU-PO-VTA

Authority: Government Code Section 54956.9(d)(1)

**Action:** No reportable action

**CS5. ADJOURNMENT: 5:35 p.m.**

---

**1. CALL TO ORDER – REGULAR SESSION – 6:03 p.m.**

**2. ROLL CALL**

**Present:** Councilmembers Sanchez-Palacios, Brown, Johnson, Halter, Friedman, Deputy mayor Schroeder, and Mayor Rubalcava

**Absent:** None

Mayor Rubalcava presiding

**3. PLEDGE OF ALLEGIANCE: Councilmember Lorrie Brown**

**4. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**

**4A. National Police Week**

**4B. International Firefighters Day and National EMS Week**

**4C. National Public Works Week**

**4D. Building Safety Month**

**4E. Beach Erosion Authority for Clean Oceans and Nourishment Presentation**

- 5. CLOSED SESSION REPORT:** City Attorney Andy Heglund reported that there was no reportable action taken.

**6. CITY COUNCIL COMMUNICATIONS/REPORTS**

**Councilmember Brown**

- Attended the Southern California Association of Governments (SCAG) conference, specifically, a session on bridging the digital divide and how the topic relates to the City's Broadband goals. Shared that she feels that the City is on the right track and will report back regarding some of the topics discussed like dark fiber, last mile service, regional partnerships, and broadband for all.

**Councilmember Sanchez-Palacios**

- Recognized Mother's Day to all the mothers out there and recognized Latin American Mother's Day.
- Mentioned that the City's K9 unit will be doing a meet and greet at the Jaguar/Land Rover dealer.

**Deputy Mayor Schroeder**

- Met with Congressman Salud Carbajal, the Surfrider foundation, and others at Surfer's Point regarding Phase 1 of the project and to highlight the success of the project.

**Councilmember Halter**

- Provided update on the General Plan Advisory Committee meeting that is scheduled for May 16 & 17 regarding land use designations and planning across the City. The meetings will be held at 6 pm and the public is highly encouraged to attend.

**Councilmember Johnson**

- Will be attending the Montalvo Community Council meeting on May 10 and talking about declining enrollment committee for the school district and the expansion of fright in Montalvo.
- Will be at Rincon Brewery on Wednesday, May 11 for a community meet and greet.
- Second Saturday District 3 cleanup on May 14 at the Peets coffee on Victoria.

- Witnessed a fatal pedestrian car accident. Thanked the Encinitas Fire and Police Departments and the County Sheriff's office for doing everything they can. Highlighted the increase in pedestrian deaths due to distracted drivers.

**Mayor Sofia Rubalcava**

- Reminder to Council of the Council Protocols and asking the City Manager and City Attorney to return to Council with a presentation on the Council Protocols.

**7. CITY MANAGER COMMUNICATIONS**

City Manager Alex McIntyre provided the following update:

- Saturday, May 21 at 9 a.m., the City will be hosting a Community Bike Ride at Westpark Community center.
- There will be a special council meeting scheduled soon to discuss Emergency Tenant Protection Ordinance.
- Provided a brief Housing Element Update.
- On May 23, 2022 there will be a Budget Workshop.

**8. PUBLIC COMMUNICATIONS**

**Public Speakers:** Ivijan Day, Jennie Buckingham, Danny Carrillo, Helen Eloyan, Pedro Guzman, Luis Conchas, Maria Felix, Juan Alvarez, Elvira Alvarez, Yolanda Alvarez, Matt Bello, Clarey Rudd, Richard Rosin, Liz Campos, Alex Garcia, Leslie Purcell, Kristian Nunez, Glann Overley, Maria Navarro, Trevor Gotsman, Patty Overley

**9. CONSENT ITEMS**

**Action:** M/S/C (Friedman/Brown) to approve the Consent Items, excluding Item 9D, in one motion as presented.

**Vote:** All Ayes

**9A. Move all resolutions and ordinances presented tonight be deemed read by title only and all further reading be waived.**

**9. CONSENT ITEMS (Continued)**

**9B. Professional Service Agreement with Hamner, Jewell, & Associates, Inc. to Provide Easement Acquisition Services**

Staff: Alex D. McIntyre, City Manager

**RECOMMENDATION**

- a. Approve and authorize the Mayor to execute the Professional Service Agreement with Hamner, Jewell, & Associates, Inc.; term May 10, 2022 to December 31, 2025; not-to-exceed \$88,825 during the total duration of the contract pursuant to section 4.600.140 of the Municipal Code.
- b. Authorize the City Manager or designee to execute amendments for the Professional Service Agreement with Hamner, Jewell, & Associates, Inc. not-to-exceed \$8,825 during the total duration of the contract, pursuant to Section 4.600.200 of the Municipal Code and a total time extension of 365 calendar days.

**Action:** No speakers. Approved recommendation.  
Agreement No. 2022-023

**9C. Approve Professional Services Agreement for Liability Claims Administration – George Hills Company**

Staff: Danielle Keys, Human Resources Director

**RECOMMENDATION**

Approve and authorize the Mayor to execute a three-year Professional Services Agreement with George Hills Company for Third Party Liability Claims Administration Services; July 1, 2022 through June 30, 2025; for an amount not-to-exceed \$215,275.

**Action:** No Speakers. Approved recommendation.  
Agreement No. 2022-024



## 9. CONSENT ITEMS (CONTINUED)

### 9D. Consideration of Amendment to Increase the Contract Not-to-Exceed Amount for Sam Hill and Sons, Inc. for the Pierpont Nuisance Sand Removal Project

Staff: Phillip Nelson, Public Works Director

#### RECOMMENDATION

- a. Approve and authorize the Mayor to execute the amendment to increase, Public Works Contract No. 2021-051 with Sam Hill and Sons, Inc. in the amount of \$150,811, for a new contract amount of \$294,213. This is a multi-year contract for up to four years.
- b. Authorize the Public Works Director or designee to execute future amendments to the subject contract up to a total maximum contingency of \$25,000 for a total not to exceed of \$294,213.

**Action:** No speakers. M/S/C (Halter/Friedman) to approve the recommendation. Agreement No. 2021-051.1.

**Vote:** Ayes: Councilmembers Sanchez-Palacios, Brown, Johnson, Halter, Friedman, Mayor Rubalcava; Noes: None; Abstain: None; Absent: Deputy Mayor Schroeder (Recused due to proximity)

### 9E. Consideration of Fourth Amendment to Professional Services Agreement 2018-004 with Galvin Preservation Associates and Second Amendment to Professional Services Agreement 2018-003 with Civil Works Engineers on Project 91036 – US 101/Oak Street Off-Ramp

Staff: Phillip Nelson, Public Works Director

#### RECOMMENDATION

- a. Approve and authorize the Mayor to execute the Fourth Amendment to Professional Services Agreement 2018-004 with Galvin Preservation Associates in the amount of \$125,314 for a new contract total of \$490,198 and a contract completion date of June 30, 2024.
- b. Authorize the Public Works Director or designee to execute future amendments to subject agreement 2018-004 up to a total maximum contingency of \$25,000 for a total not to exceed contract amount of \$515,198 and a total time extension of 180 calendar days.

## 9. CONSENT ITEMS (CONTINUED)

- c. Approve and authorize the Mayor to execute the Second Amendment to Professional Services Agreement 2018-003 with Civil Works Engineers in the amount of \$108,514 for a new contract total of \$315,733 and a contract completion date of June 30, 2024.
- d. Authorize the Public Works Director or designee to execute future amendments to subject agreement 2018-003 and extend subject contract up to an additional 180 calendar days.

**Action:** No Speakers. Approved recommendation.  
Agreement No. 2018-004.4 and Agreement No. 2018-003.2.

## 12. PUBLIC HEARING ITEMS

### 12A. Conduct a Public Hearing and Consider Adoption of the Fiscal Year 2022 – 2023 Master Fee Schedule

Staff: Michael Coon, Finance and Technology Director

|   |
|---|
| <b>ADVANCE ITEM</b><br>Posted April 29,<br>2022 |
|---|

#### RECOMMENDATION

Hold a Public Hearing and adopt the proposed User Fee Resolution and Schedule, to be effective July 8, 2022.

**Action:** Public hearing opened. No speakers. Public hearing closed. M/S/C (Friedman/Schroeder) to adopt the proposed User Fee Resolution. Resolution No. 2022-027.

**Vote:** All Ayes

## 13. FORMAL ITEMS

### 13A. 2022-2023 City Council Goals Progress Update

(Continued from April 25, 2022)

Staff: Alex D. McIntyre, City Manager

#### RECOMMENDATION

Receive and file progress update on the 2022-2023 City Council goals.

**Public Speakers:** Trevor Gotsman and Patty Overley

**Action:** M/S/C (Halter/Sanchez-Palacios) to receive and file the progress update.

**Vote:** All Ayes

### 13. FORMAL ITEMS (CONTINUED)

**13B. Path Forward on Solvency for the Street Lighting District 36**  
(Continued from April 25, 2022)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

Direct staff to investigate the potential purchase of the Southern California Edison operated and maintained streetlights and report back to City Council after putting together an accurate inventory of lights, current assessment of their value, and potential methods for funding their purchase.


**Action:** No discussion. The item was continued to a future meeting.

**8. PUBLIC COMMUNICATIONS:** None

**17. ADJOURNMENT**

Adjourned at 9:15 p.m.

I hereby certify that this is a true and correct record of the City Council meeting held on May 9, 2022.

  
\_\_\_\_\_  
Michael B. MacDonald, CMC  
City Clerk

