

CITY OF VENTURA
CITY COUNCIL MINUTES

Matt LaVere
Mayor

Lorrie Brown
Councilmember District 6

Erik Nasarenko
Councilmember District 4

Jim Friedman
Councilmember District 5

Sofia Rubalcava, Deputy Mayor
Councilmember District 1

Cheryl Heitmann
Councilmember At-Large

Christy Weir
Councilmember At-Large

Alex D. McIntyre, City Manager
Gregory G. Diaz, City Attorney
Antoinette M. Mann, City Clerk

REGULAR MEETING/TELECONFERENCE MEETING

MONDAY, APRIL 13, 2020

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC.

City Council conducted this meeting in accordance with California Governor Newsom's Executive Orders N-20-20 and N-35-20 and COVID-19 pandemic protocols.

CS1. CALL TO ORDER – CLOSED SESSION

The San Buenaventura (Ventura) City Council met in Closed Session via teleconference from various Ventura locations at 4:32 p.m.

CS2. ROLL CALL

PRESENT: Councilmembers Nasarenko, Friedman, Heitmann, Weir, and Mayor LaVere (all via conference call)

ABSENT: Councilmember Brown and Deputy Mayor Rubalcava

Mayor LaVere presided.

CS3. PUBLIC COMMUNICATIONS: None

4:33 p.m. Councilmember Brown arrived (via conference call); 4:35 p.m. Deputy Mayor Rubalcava arrived (via conference call)

CS4. CLOSED SESSION – conducted via conference call**1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Name of Case: *Christopher McEnulty v. City of San Buenaventura*
Workers' Compensation Appeals Board Numbers: ADJ11324395;
ADJ11324396
Authority: Government Code Section 54956.9 (d) (1)

CS5. ADJOURNMENT

Closed Session adjourned at 4:40 p.m.

1. CALL TO ORDER – REGULAR SESSION

The San Buenaventura (Ventura) City Council met in Regular Session utilizing WebEx Events Meeting software from various Ventura locations at 5:10 p.m.

2. ROLL CALL

PRESENT: Councilmembers Brown, Friedman, Heitmann, Weir, Deputy Mayor Rubalcava and Mayor LaVere (via teleconference/video conference)

ABSENT: Councilmember Nasarenko

Mayor LaVere presided.

3. PLEDGE OF ALLEGIANCE

Mayor LaVere led the pledge of allegiance.

5:13 p.m. Councilmember Nasarenko arrived via telephone conference call (phone call participant only)

4. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

City Manager Alex McIntyre, City Attorney Gregory G. Diaz, Police Chief Darin Schindler and Fire Chief David Endaya provided a COVID-19 Update.

5. CLOSED SESSION REPORT

City Attorney Gregory Diaz stated City Council met in closed session tonight and there is no reportable action.

6. CITY COUNCIL COMMUNICATIONS

Councilmember Brown reported that the Family Justice Center is a resource for families having domestic issues during the COVID-19 pandemic.

Councilmember Heitmann reported that Gold Coast Transit adjusted their transportation protocols on buses which include all individuals must wear masks which includes the drivers, reducing the number of riders on buses to 15 riders on large buses and 10 riders on small buses. Gold Coast Transit trying to run more buses on the heavy routes due to less riders per bus. All riders must practice social distancing when on the bus which included 6 feet from the driver to the riders.

Mayor LaVere acknowledged that April 12-18 is National Public Safety Telecommunicator Week, which includes our Public Safety Dispatchers. Our Public Safety Dispatchers are often forgotten, and people don't remember how much they do when we call 911. Speaking of 911 calls, who have responded to 68,000 calls for 911 service and 95,000 calls for general services. Thank you for our Dispatchers and for all of our First Responders that serve our residents.

Mayor LaVere requested that tonight's meeting be adjourned in memory of Greg Noren and sent sympathy to the Noren Family.

7. PUBLIC COMMUNICATIONS

City Clerk Antoinette Mann read the following names and topics of electronic communications into the record:

Comments-via Email Hilary Barlett; Brendon East; Patricia; Kate Faulkner; Chris OConnor; and Anthony Schock

Supplemental Packet All Public Communications are listed and posted online

8. CONSENT ITEMS

Mayor LaVere inquired with City Clerk Mann if any communications were received from the public on Consent Agenda Items. City Clerk Antoinette Mann stated no communications were received.

Councilmember Weir had questions about Consent Agenda Item 8C (Modifying Public Works Capital Project Bidding Practices). Questions were addressed prior to voting on the Consent Agenda Items.

Councilmember Weir moved to approve the recommendation to:

8A. Move all resolutions and ordinances presented tonight be deemed read by title only and all further reading be waived.

Councilmember Brown seconded. The vote was as follows:

AYES: Councilmembers Nasarenko, Brown, Friedman, Weir,
Heitmann, Deputy Mayor Rubalcava and Mayor LaVere
NOES: None
ABSENT: None

City Clerk Antoinette M. Mann declared the motion carried, 7-0.

8B. Approval of City Council Minutes – March 2, 2020, March 17, 2020 and March 30, 2020

Councilmember Weir moved to approve the recommendation to:

Approve City Council Minutes for March 2, 2020, March 17, 2020 and March 30, 2020.

Councilmember Brown seconded. The vote was as follows:

AYES: Councilmembers Nasarenko, Brown, Friedman, Weir,
Heitmann, Deputy Mayor Rubalcava and Mayor LaVere
NOES: None
ABSENT: None

City Clerk Antoinette M. Mann declared the motion carried, 7-0.

8. CONSENT ITEMS (continued)**8C. Modifying Public Works Capital Project Bidding Practices**

Councilmember Weir moved to approve the recommendation to:

- a. Approve a Minute Motion to discontinue the current undocumented practice of the City Council approving all Public Works capital projects, except for street resurfacing projects, before they are advertised to receive bids. The new process will have the following projects always presented to City Council for approval to advertise for bidding:
 1. Projects not included in the adopted Capital Improvement Plan.
 2. Projects for which there are insufficient appropriations.
 3. Projects that have significant architectural or landscaping elements that normally would be visible to the public.
 4. Projects for new above ground buildings.
 5. Projects in which at least two Council Members request staff to bring the project to Council for review before advertising for bids.
- b. Direct the City Manager to develop an Administrative Policy and Procedure for the bidding of Public Works capital projects as proposed in this Staff Report and to include all direction provided by City Council.

Councilmember Brown seconded. The vote was as follows:

AYES: Councilmembers Nasarenko, Brown, Friedman, Weir,
Heitmann, Deputy Mayor Rubalcava and Mayor LaVere
NOES: None
ABSENT: None

City Clerk Antoinette M. Mann declared the motion carried, 7-0.

7. PUBLIC COMMUNICATIONS – None

Mayor LaVere inquired with City Clerk Mann if any additional Public Communications were received. City Clerk Antoinette Mann stated no additional Public Communications were received.

15. CITY COUNCIL COMMUNICATIONS/REPORTS – REGIONAL BOARDS/COMMISSIONS/COMMITTEES

Councilmember Brown reminded the residents that Ventura County Council on Aging assisting seniors that need food during the COVID-19 pandemic. Residents over 60 should call Ventura County Council on Aging at 805-477-7300.

16. CITY MANAGER COMMUNICATIONS

City Manager Alex McIntyre reminded residents that the Ventura County Board of Supervisor meeting tomorrow and reminded City Councilmembers about the Elected Officials briefing call every Wednesday at 10 a.m. The next City Council meeting will be April 27, 2020.

17. ADJOURNMENT

Meeting adjourned at 6:00 p.m. in memory of Greg Noren.



Antoinette M. Mann, MPPA, MMC, CRM
City Clerk