

DESIGN REVIEW COMMITTEE MINUTES

Albert Antelman, Chair
 Anthony Tomasello, Vice-Chair
 William Growdon, Member
 Jack Kiesel, Member
 Curtis Cormane, Member

Neda Zayer, Acting Community Development Director
 Michael MacDonald, City Clerk

REGULAR MEETING:

WEDNESDAY, FEBRUARY 15, 2023 – 6:00 P.M.

COMMUNITY MEETING ROOM, CITY HALL, 501 POLI STREET

Chair Antelman called the meeting to order at 6:00 p.m.

ROLL CALL

PRESENT: Members Tomasello, Kiesel, Vice-Chair Growdon, and Chair Antelman

STAFF: Neda Zayer, Acting Community Development Director
 Jamie Peltier, Principal Planner
 Gene Burse, Senior Planner
 Heather Bowling, Recording Clerk

PUBLIC COMMUNICATIONS –Amy Cherrie

CONSENT ITEM

1. **Approval of the Design Review Committee January 18th Meeting Minutes.**

Recommendation: Approve, as presented.

Member Kiesel made a motion to approve the minutes as presented.

Member Tomasello seconded the motion.

Upon call of the roll the vote was as follows:

AYES:	Committee members Kiesel, Tomasello, and Chair Antelman
NOES:	None
ABSTAIN:	Member Growdon
ABSENT:	Member Cormane

Recording Clerk Bowling declared the motion carried 3-1.

2. Approval of the Design Review Committee Protocols

Recommendation: Approve, as presented.

Vice Chair Growdon made a motion to approve the protocols as presented.

Committee member Tomasello seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Committee members Kiesel, Tomasello, Vice-Chair Growdon, and
Chair Antelman
NOES: None
ABSTAIN: None
ABSENT: Member Cormane

Recording Clerk Bowling declared the motion carried 4-0.

INFORMATIONAL ITEMS

3. Community Development Department 2022 Recap and 2023 Workplan

Staff: Neda Zayer, Acting Community Development Director

FORMAL ITEMS

4. Election of the Design Review Committee Chair and Vice Chair for 2023.

Chair:

Vice Chair Growdon nominated Chair Antelman as Chair.

Member Kiesel seconded the nomination.

Upon call of the roll the vote was as follows:

AYES: Committee members Kiesel, Tomasello, Vice-Chair Growdon, and
Chair Antelman
NOES: None
ABSTAIN: None
ABSENT: Member Cormane

Recording Clerk Bowling declared the motion carried 4-0.

Vice-Chair:

Vice Chair Growdon nominated Member Tomasello as Vice-Chair.

Chari Antelman seconded the nomination.

Member Tomasello accepted his nomination.

Upon call of the roll the vote was as follows:

AYES: Committee members Kiesel, Tomasello, Vice-Chair Growdon, and Chair Antelman
NOES: None
ABSTAIN: None
ABSENT: Member Cormane

Recording Clerk Bowling declared the motion carried 4-0.

5. PROJ-22-0238 – Front and Kalorama Minor Change located at 935 East Front Street.

Request for Minor Change of recently entitled 4-story residential building with 88 units on a 0.9-acre site in the T4.3 (Urban General 3) zoning district within the Downtown Specific Plan and Coastal Zone.

Recommendation: That the Design Review Committee recommend the Community Development Director approve the Minor Change.

Case Planner: Gene Burse, Senior Planner

Applicant: Aldersgate Investment, LLC

SPEAKERS:

Staff: Gene Burse, Senior Planner

Applicant: Aldersgate Investment, LLC

Members of Public: None

Emails: None

Documents: PowerPoint by Staff

Ex-Parte Communication: None

Committee member Growdon made a motion to recommend the Community Development Director approve the Minor Change.

Vice-Chair Tomasello seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Committee members Growdon, Kiesel, Vice-Chair Tomasello, and Chair Antelman
NOES: None
ABSTAIN: None
ABSENT: Member Cormane

Recording Clerk Bowling declared the motion carried 4-0

6. PROJ-15382 – Poli 3 Units Design Review, Coastal Development Permit and Exception located at 405 Poli Street.

Request for a Design Review, Coastal Development Permit, and an Exception to construct three units on a 0.2-acre site in the Urban General 1 (T4.1) zoning district within the Downtown Specific Plan and Coastal Zone.

Recommendation: That the Design Review Committee recommend the Planning Commission approve the Design Review.

Case Planner: Jamie Peltier, Principal Planner
Applicant: Doug Michie

SPEAKERS:

Staff: Jamie Peltier, Principal Planner

Applicant: Doug Michie

Members of Public: Carol Spector, Ewan Russell, and Amy Cherrie

Emails: [public comments](#), [public comments 2](#), [public comments 3](#)

Documents: PowerPoint by Staff and Applicant

Ex-Parte Communication: None

Committee member Kiesel made a motion to recommend approval to the Planning Commission with the following modifications:

- Landscaping must meet Fire code.
- Landscaping must also be drought tolerant with low water usage.

Vice-Chair Tomasello seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Committee members Growdon, Kiesel, and Vice-Chair Tomasello
NOES: Chair Antelman
ABSTAIN: None
ABSENT: Member Cormane

Recording Clerk Bowling declared the motion carried 3-1.

STAFF COMMUNICATION

Next meeting will be on March 15, 2023 and we may have a special meeting on March 29, 2023.

ADJOURNMENT

There being no further items on the agenda, the meeting is adjourned at 07:37 p.m.

FINAL