

CITY OF VENTURA

PARKS & RECREATION COMMISSION MINUTES

Don Wood, Chair
Anthony Miller, Vice Chair
Leslie Velez, Commissioner
Adam Nelson, Commissioner
Tanner Shelton, Commissioner
Sandra Tovar, Commissioner
Derek Turner, Commissioner

Stacey Zarazua, Parks Manager
Steven De Fratus, Recreation Manager
Gracie Vega, Recording Secretary

**PARKS & RECREATION COMMISSION
REGULAR MEETING
WEDNESDAY, JANUARY 10, 2024, AT 4:00 PM
CITY HALL, 501 POLI ST. - SANTA CRUZ CONFERENCE ROOM**

Chair Wood called the meeting to order at 4:01 PM.

ROLL CALL

*PRESENT: Chair Wood, Commissioners Turner, Nelson, Shelton, and Tovar
ABSENT: Vice Chair Miller and Commissioner Velez
STAFF PRESENT: Stacey Zarazua, Gracie Vega and Christopher De La Vega*

PUBLIC COMMUNICATIONS

This is the time set aside during the Parks & Recreation Commission meeting for members of the public to address the Commission concerning any item that is not on this agenda.

CONSENT ITEM

1. Approval of Minutes

RECOMMENDATION: It is recommended that the Parks & Recreation Commission approve the meeting minutes of the regular meeting on November 8, 2023.

*Commissioner Turner made a motion to accept the meeting minutes as presented.
Commissioner Tovar seconded. The vote was as follows:*

*AYES: Chair Wood, Commissioners Nelson, Turner, Tovar, and Shelton
NOES: None
ABSTAIN: None
ABSENT: Vice Chair Miller and Commissioner Velez*

Chair Wood declared the motion carried.

2. Approval of 2024 Commission Meeting Calendar

RECOMMENDATION: It is recommended the Parks and Recreation Commission approve the following meeting dates for the 2024 calendar year:

Every second Wednesday of the month except for August and December which will be dark.

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February 14
March 13
April 10
May 8

June 12
July 10
August – dark
September 11

October 9
November 13
December - dark

FORMAL ITEMS

3. 2023 Workplan and Goals Annual Report and Creation of 2024 Workplan and Goals

RECOMMENDATION: It is recommended the Parks and Recreation Commission review the 2023 Workplan and Goals and prepare an annual report to the City Council concerning the activities and accomplishments of the Commission. Additionally, the Commission shall create the 2024 Workplan and Goals and determine attendance for any upcoming meetings.

4. Election of Officers

RECOMMENDATION: It is recommended the Parks and Recreation Commission elect members to serve as Chair and Vice Chair for the 2024 calendar year.

Commissioner Turner made a motion to re-elect Chair Wood as Chair, commissioner Nelson seconded. The vote was as follows:

*AYES: Chair Wood, Commissioners Nelson, Turner, Tovar, and Shelton
NOES: None
ABSTAIN: None
ABSENT: Vice Chair Miller and Commissioner Velez*

Commissioner Nelson made a motion to elect commissioner Turner as Vice Chair, commissioner Shelton seconded. The vote was as follows:

*AYES: Chair Wood, Commissioners Nelson, Turner, Tovar, and Shelton
NOES: None
ABSTAIN: None
ABSENT: Vice Chair Miller and Commissioner Velez*

Chair Wood declared both motions carried.

DEPARTMENT COMMUNICATIONS

COMMISSION COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 4:49 PM.