

CITY OF VENTURA
APPOINTMENTS RECOMMENDATION COMMITTEE AGENDA

Bill McReynolds, Chair
Jim Duran, Vice Chair
Liz Campos, Councilmember

Michael MacDonald, City Clerk

Minutes

WEDNESDAY, JANUARY 31, 2024
REVISED AGENDA UPDATED DATE

SPECIAL MEETING – 6:00 P.M.

COMMUNITY MEETING ROOM
CITY HALL – 501 POLI STREET, VENTURA, CA 93001

To submit written comments (up to 1,000 characters) for the Committee’s consideration and inclusion in the public record, email cityclerk@cityofventura.ca.gov two hours before the meeting date, or by using the public comment form at www.cityofventura.ca.gov/publicinput. Please include the Agenda Item Number in the subject.

Please be mindful that the meeting will be recorded, and all rules of procedure and decorum apply for in-person attendees. A recording of the meeting will be available on the City’s website at: <https://www.cityofventura.ca.gov/718/Videos>.

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Michael B. MacDonald, City Clerk, (805) 654-4787. The Committee may take action related to any subject listed on the Agenda.

CALL TO ORDER – SPECIAL SESSION: 6:01 p.m.

ROLL CALL

Present: McReynolds, Campos, Duran

Absent: None

Chair McReynolds presiding

PUBLIC COMMUNICATIONS: None

FORMAL ITEM: *The public may comment on each item listed on the agenda for Formal Items as the item is taken up. Formal Items may be reordered at the discretion of the Chair. The public may speak up to three (3) minutes on each agenda item. If there are more than ten (10) Public Communications speakers, each speaker's time shall be reduced from three (3) minutes so that all speakers have an equal time to speak.*

1. **Election of Chair and Vice-Chair**

RECOMMENDATION

Elect a Committee Chair and Vice-Chair.

Action: No action taken.

2. **Approval of Minutes from the Special Meeting December 5, 2023**

RECOMMENDATION

Approval of Minutes from the Special Meeting on December 5, 2023.

Action: M/S/C (Duran/Campos) to approve the minutes as presented.

Vote: All Ayes

3. **City Council Protocols Update and Review** *(Continued from December 5, 2023)*

Referred by City Council on July 24, 2023

RECOMMENDATION

Review protocols and provide feedback on proposed amendments as directed by City Council on July 24, 2023. Council provided the following recommendation: to request the City Attorney and City Clerk to work with the ARC Committee on proposed changes to the full City Council Protocols. Additionally, City Council directed the City Attorney to hire an outside counsel to develop a Council Harassment Policy for Council's consideration.

Public Speakers: Mark Sirota, Glenn Overley, Bob Guthrie, Burt Handy, Wendy Sauter, Carol Spector

Action: Discussion held. The committee provided feedback regarding the proposed Ethics Policy and the optional amendments table. The next meeting scheduled for February 6, 2024.

ATTACHMENTS:

- A. [Council Protocols](#)
- B. [Optional Amendments to the City Council Protocols Table](#)
- C. [Ethics Policy Draft \(Updated\)](#)
- D. [Legislative Item Process Draft](#)

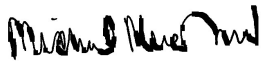
ITEMS FOR FUTURE AGENDAS: None

**APPOINTMENTS RECOMMENDATION COMMITTEE AND STAFF
COMMUNICATIONS**

ADJOURNMENT

Adjourned at 7:58 p.m.

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I hereby certify that this is a true and correct record of the Appointments Recommendation  
Committee meeting held on January 31, 2024.



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Michael MacDonald  
City Clerk