

HISTORIC PRESERVATION COMMITTEE MINUTES

Ann Huston, Chair
 Dena Mercer, Vice-Chair
 Paul Muller, Member
 Laura O'Neill, Member
 Rachel Perzel, Member

Peter Gilli, Community Development Director
 Neda Zayer, Assistant Community Development Director
 Andy Heglund, Senior Assistant City Attorney
 Julie Stuva, Recording Secretary

REGULAR MEETING

WEDNESDAY, JANUARY 22, 2020 – 4:00 P.M.
COMMUNITY MEETING ROOM, 501 POLI STREET

Chair Huston called the meeting to order at 4:02 PM in the Community Meeting Room of City Hall.

Present: Members Muller, O'Neill, Perzel, Vice-Chair Mercer and Chair Huston

Absent: None

Staff: Neda Zayer, Assistant Community Development Director
 Maruja Clensay, Senior Planner
 Tim Rosenstein, Associate Planner
 Andy Heglund, City Attorney
 Julie Stuva, Recording Secretary

ROLL CALL – HISTORIC PRESERVATION COMMITTEE

- Honor former Historic Preservation Members.

Honor former Historic Preservation Members with certificate, Tyson Cline and Sherry Schafer on hand.

PUBLIC COMMUNICATION – Stephen Schafer (San Buenaventura Conservancy) would like the status of the survey and the process, and also an update on the State Historic Grant that was forfeited by the City of Ventura recently and maybe a better fit as another CLG Grant in the future.

NEW BUSINESS

1. **Nomination and selection of Chair and Vice Chair to serve for the year 2020.**

Chair Huston opened the floor for the nomination of the 2020 Chair of the Historic Planning Commission.

Chair Huston nominated Member O’Neill to serve as Chair of the Historic Preservation Committee for the 2020 calendar year. There being no further nominations presented, Chair Huston closed the nominations.

Member Perzel seconded the motion.

Upon call of the roll, the vote was as follows:

AYES: Members Muller, O’Neill, Perzel, Vice-Chair Mercer and Chair Huston

NOES: None

ABSTAIN: None

RECUSED: None

ABSENT: None

Chair Huston declared the motion carried 5 – 0.

Chair Huston opened the floor for the nomination of the 2020 Vice-Chair of the Historic Planning Commission.

Member Perzel nominated Chair Huston to serve as Vice-Chair for the Historic Planning Commission 2020. There being no further nominations presented, Chair Huston closed the nominations.

Vice-Chair Mercer seconded the motion.

Upon call of the roll, the vote was as follows:

AYES: Members Muller, O’Neill, Perzel, Vice-Chair Mercer and Chair Huston

NOES: None

ABSTAIN: None

RECUSED: None

ABSENT: None

Chair Huston declared the motion carried 5 – 0.

CONSENT ITEM

2. **Approval of the Historic Preservation Committee December 16, 2019 Meeting Minutes.**

RECOMMENDATION

Approve, as presented.

Chair O'Neill would like to add the word "and" after the wording "Mills Act contract" on page 6 in the motion for Project 12772. With that modification Chair O'Neill would like to approve the Meeting Minutes as corrected.

Vice-Chair Huston seconded the motion.

Upon call of the roll, the vote was as follows:

AYES: Members Mercer, Muller, Perzel, Vice-Chair Huston and Chair O'Neill

NOES: None

ABSTAIN: None

RECUSED: None

ABSENT: None

Chair O'Neill declared the motion carried 5 – 0.

FORMAL ITEMS

3. **PROJ-10729 – Historic Preservation Design Review Amendment located at 550 Sanjon Road**

Amendment of previous Historic Preservation Design Review to change the interior floor tile of the main building and revised project conditions for Pierpont Inn (Landmark No. 80) in the Commercial Tourist Oriented (CTO) zone; DKN Hotels, applicant; Case No.: HPDR-12-19-53329.

RECOMMENDATION

Approve the applicant's request to change the floor tile of the main building interior from the approved red-tinted cement tile to the proposed "walnut canyon cream" porcelain tile, and to revise project conditions to bring them into conformance with the Municipal Code.

Case Planner: Tim Rosenstein, Associate Planner

SPEAKERS:

Staff: Neda Zayer, Assistant Community Development Director, Andy Heglund, Senior Assistant City Attorney, Tim Rosenstein, Associate Planner

Applicant: DKN Hotels, (Applicant), Jay Lomagno (Rasmussen & Assoc.), Cynthia Thompson (Local Historian),

Member of the Public: Sherry Schafer, (Ventura), Stephen Schafer, (San Buenaventura Conservancy)

Documents: PowerPoint by staff

Ex Parte Communication: None

Vice-Chair Huston made a motion to approve the Notice of Decision changing the floor tile to “walnut canyon cream” porcelain tile and revising conditions to bring the project into conformance with the Municipal Code.

Member Muller seconded the motion.

Upon call of the roll, the vote was as follows:

AYES: Members Mercer, Muller, Perzel, Vice-Chair Huston and Chair O’Neill

NOES: None

ABSTAIN: None

RECUSED: None

ABSENT: None

Chair O’Neill declared the motion carried 5 – 0.

4. **PROJ-14022 – Mills Act contract for Old Town Livery/County Garage located at 34 North Palm Street**
Mills Act contract request for a 17,488 square-foot commercial building, Landmark No. 30 “Old Town Livery/County Garage” in the Urban Core (T6.1) zone; Tom Bell, applicant; Case No.: MILL-10-19-52559.

RECOMMENDATION

Approve a Minute Motion recommending the City Council approve the Mills Act contract.

Case Planner: Maruja Clensay, Senior Planner

SPEAKERS:

Staff: Neda Zayer, Assistant Community Development Director, Andy Heglund, Senior Assistant City Attorney, Maruja Clensay, Senior Planner

Applicant: Cynthia Thompson, (Local Historian, Applicant Representative)

Member of the Public: Stephen Schafer, (San Buenaventura Conservancy)

Documents: PowerPoint by staff, Transmittal Memo No. 1

Ex Parte Communication: None

Member Muller made a Minute Motion recommending the City Council approve a Mills Act contract.

Member Perzel seconded the motion.

Upon call of the roll, the vote was as follows:

AYES: Members Mercer, Muller, and Perzel

NOES: Vice-Chair Huston and Chair O'Neill

ABSTAIN: None

RECUSED: None

ABSENT: None

Chair O'Neill declared the motion carried 3 – 2.

STAFF & COMMITTEE COMMUNICATIONS: Neda Zayer – The next Historic Preservation meeting for February 5, 2020 has been cancelled. Will be bringing protocols and procedures to outline processes, how public meetings should be run and basic protocols.

Vice-Chair Huston – Agendize training on the March agenda.

ADJOURNMENT – The next regular meeting of the Historic Preservation Committee is scheduled to occur on February 19, 2020 at 4:00 P.M. The meeting adjourned at 5:41 P.M.