

CITY OF VENTURA

PARKS & RECREATION COMMISSION MINUTES

Don Wood, Chair
Anthony Miller, Vice Chair
Leslie Velez, Commissioner
Adam Nelson, Commissioner
Tanner Shelton, Commissioner
Sandra Tovar, Commissioner
Derek Turner, Commissioner

Stacey Zarazua, Parks Manager
Steven De Fratus, Recreation Manager
Gracie Vega, Recording Secretary

**PARKS & RECREATION COMMISSION
REGULAR MEETING
WEDNESDAY, NOVEMBER 8, 2023, AT 4:00 PM
CITY HALL, 501 POLI ST. - SANTA CRUZ CONFERENCE ROOM**

Steven De Fratus called the meeting to order at 4:02 PM.

ROLL CALL

PRESENT: Commissioners Turner, Nelson, Velez, and Tovar

ABSENT: Chair Wood Vice Chair Miller and Commissioner Shelton

Staff Present: Gracie Vega, Marcus Cordero, Yesania Anderson, Steven De Fratus, Sharon Gallant and Phil Nelson

In the absence of both Chair Wood and Vice Chair Miller, the Commissioners voted on a Chairperson to run the meeting.

Commissioner Turner nominated Commissioner Tovar. Commissioner Nelson seconded. The vote was as follows:

AYES: Commissioners Turner, Nelson, Velez, and Tovar

NOES: None

ABSTAIN: None

ABSENT: Chair Wood, Vice Chair Miller and Commissioner Shelton

Commissioner Tovar declared the motion carried.

PUBLIC COMMUNICATIONS

This is the time set aside during the Parks & Recreation Commission meeting for members of the public to address the Commission concerning any item that is not on this agenda.

Community Member Dean Katz spoke during Public Communications

CONSENT ITEM

CITY OF VENTURA

PARKS & RECREATION COMMISSION MINUTES

1. Approval of Minutes

RECOMMENDATION: It is recommended that the Parks & Recreation Commission approve the meeting minutes of the regular meeting on October 11, 2023.

Commissioner Nelson made a motion to accept the meeting minutes as presented.

Commissioner Velez seconded. The vote was as follows:

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|-----------------|--|
| <i>AYES:</i> | <i>Vice Chair Miller, Commissioners Nelson, Turner, Tovar, and Velez</i> |
| <i>NOES:</i> | <i>None</i> |
| <i>ABSTAIN:</i> | <i>None</i> |
| <i>ABSENT:</i> | <i>Chair Wood and Commissioner Shelton</i> |

Commissioner Tovar declared the motion carried.

FORMAL ITEM

2. Capital Improvement Project Workplan

RECOMMENDATION: It is recommended that the Parks & Recreation Commission receive a presentation of the Capital Improvement Project workplan, presented by Sharon Gallant, Senior Management Analyst with City of Ventura Public Works.

3. 2023 Workplan & Goal

RECOMMENDATION: It is recommended the Parks and Recreation Commission provide an update on the progress of the approved Parks and Recreation Commission 2023 workplan and goals and determine attendance for any upcoming meetings.

Commissioners elect Commissioner Nelson to speak on behalf of the Parks & Recreation Commission at city council meeting December 4, 2023.

Commissioner Turner made a motion to elect Commissioner Nelson.

Commissioner Tovar seconded. The vote was as follows:

| | |
|-----------------|---|
| <i>AYES:</i> | <i>Vice Chair Miller, Commissioners Nelson, Turner, Tovar and Velez</i> |
| <i>NOES:</i> | <i>None</i> |
| <i>ABSTAIN:</i> | <i>None</i> |
| <i>ABSENT:</i> | <i>Chair Wood and Commissioner Shelton</i> |

Commissioner Tovar declared the motion carried.

DEPARTMENT COMMUNICATIONS

COMMISSION COMMUNICATIONS

ADJOURNMENT

The meeting was adjourned at 5:13 PM.