

CITY OF VENTURA  
**CITY COUNCIL ACTION AGENDA**



CITY COUNCIL MINUTES

MONDAY, JANUARY 9, 2023

CLOSED SESSION – 5:00 P.M.  
REGULAR MEETING – 6:00 P.M.

CITY COUNCIL CHAMBERS – CITY HALL - 501 POLI STREET, VENTURA, CA 93001

JOE SCHROEDER, MAYOR  
Councilmembers:

DISTRICT 1 – LIZ CAMPOS  
DISTRICT 2 – DOUG HALTER  
DISTRICT 3 – MIKE JOHNSON

DISTRICT 6 – JIM DURAN  
DISTRICT 5 – BILL MCREYNOLDS  
DISTRICT 4 – JEANNETTE SANCHEZ-  
PALACIOS, DEPUTY MAYOR

Akbar Alikhan  
Acting City Manager

Andrew Heglund  
City Attorney

Michael B. MacDonald  
City Clerk

**PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED IN A HYBRID MODEL WITH BOTH IN-PERSON ATTENDANCE AND VIRTUAL PARTICIPATION.**

Live broadcasts of City Council meetings are available on Cable TV (Channel 15) and via internet accessible video stream at <https://www.cityofventura.ca.gov/718/Videos> or on YouTube at <https://www.YouTube.com/cityofventura/live>.

To access the meeting remotely: Join the WebEx meeting live at: <https://cityofventura.webex.com/cityofventura/j.php?MTID=m5f1da0a9791fa0b6bd5b9b3df2a8553f>

To request to speak on an item, use the chat function to notify the City Clerk by including the Item Agenda Number in your comment. The City Clerk will announce public speakers and promote them to a panelist, which will allow the use of camera and microphone. To join with audio only, call (213) 306-3065 and use access code: 2554 273 0820

Please be mindful that the meeting will be recorded, and all rules of procedure and decorum apply for in-person attendees and those participating virtually.

To submit written comments (up to 1,000 characters) for the City Council's consideration and inclusion in the public records, email [cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) by 4:00 p.m. on the meeting date, or by using the public comment form at [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput). Please include the Agenda Item Number in the subject

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Michael B. MacDonald, City Clerk, (805) 654-4787. The City Council may take action related to any subject listed on the Agenda. Meetings will adjourn at 11:00 p.m. Any items outstanding at that time will be deferred until the next regularly scheduled meeting.

January 9, 2023

Ventura City Council Minutes  
[www.cityofventura.ca.gov](http://www.cityofventura.ca.gov)

**CALL TO ORDER – CLOSED SESSION:** 5:05 p.m.

**ROLL CALL**

**Present:** Councilmembers Duran, McReynolds, Johnson, Halter, Campos, Deputy Mayor Sanchez-Palacios, and Mayor Schroeder

**Absent:** None

Mayor Schroeder presiding

**PUBLIC COMMUNICATIONS:** None

**CLOSED SESSION:** *Teleconference/Video Conference Meeting. The Public may not participate in the Closed Session, other than for Public Comments.*

**1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Claimant: Donald McPherson

1. Date of Injury: November 30, 2004

WCAB Case Numbers: ADJ5748989/ ADJ3597811

2. Date of Injury: March 23, 2014

WCAB Case Number: ADJ11858583

3. Date of Injury: March 23, 1981 – December 10, 2018

WCAB Case Number: ADJ11858612

Authority: Government Code Section 54956.9(d)(1)

**2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Vickie Hix v. City of Ventura, et al.

VCSC Case No. 56-2021-00558793-CU-PL-VTA

Authority: Government Code Section 54956.9(d)(1)

**3. PUBLIC EMPLOYEE APPOINTMENT**

Title: Interim City Manager

Authority: Government Code Section 54957

**ADJOURNMENT:** 5:58 p.m.

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**CALL TO ORDER – REGULAR SESSION:** 6:05 p.m.

## ROLL CALL

**Present:** Councilmembers Duran, McReynolds, Johnson, Halter, Campos, Deputy Mayor Sanchez-Palacios, and Mayor Schroeder

**Absent:** None

Mayor Schroeder presiding

**PLEDGE OF ALLEGIANCE:** Councilmember McReynolds

## SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

- Law Enforcement Appreciation Day
- Update from Supervisor LaVere's Office (Item Continued to January 23, 2023)

**CLOSED SESSION REPORT:** City Attorney Andy Heglund reported that there was no reportable action, and that Council intends to appoint Akbar Alikhan as Interim City Manager.

**CITY COUNCIL COMMUNICATIONS:** *Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on their own activities.*

## CITY MANAGER COMMUNICATIONS

## PUBLIC COMMUNICATIONS

**Public Speakers:** David Norrdin, Judee Hauer, Terrence Foley, Laura Kinney

## CONSENT ITEMS

**Supplemental Packet:** Communications posted online.

**Action:** No speakers. M/S/C (Johnson/Halter) to add the emergency item regarding the existence of a local emergency as a result of severe storms to the consent items per Government Code Section 54956.5 (Item A).

**Vote:** All Ayes

**Action:** No speakers. M/S/C (Johnson/Campos) to approve the Consent Items in one motion as presented and to add Councilmember Campos to the Main Street Moves Council Ad Hoc Committee.

**Vote:** All Ayes

1. **Move all Resolutions and Ordinances presented tonight be deemed read by title only and all further reading be waived.**

**Action:** Approved recommendation.

2. **[Consideration of a Resolution of the City Council of the City of San Buenaventura, California, Reconfirming the Existence of a Local Emergency and Terminating it on February 28, 2023](#)**

Staff: Andy Heglund, City Attorney

#### RECOMMENDATION

Adopt the Resolution, title as follows:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, RECONFIRMING THE EXISTENCE OF A LOCAL EMERGENCY AND TERMINATING IT ON FEBRUARY 28, 2023”

**Action:** Approved recommendation. Resolution No. 2023-001

3. **[2023 Councilmember Assignments](#)**

Introduced by: Mayor Schroeder

#### RECOMMENDATION

a. Concur with the Mayor and approve Councilmembers assignments/appointments to various agencies, boards, committees, and liaison roles.

b. Disband the VenturaWaterPure Ad Hoc Committee.

**Action:** Approved recommendation with the addition of Councilmember Campos on the Main Street Moves Council Ad Hoc Committee.

## CONSENT ITEMS (CONTINUED)

4. [Professional Services Agreement 2022-127 First Amendment with MV Cheng & Associates, Inc. to Provide Interim, Part-time, or Contracted Positions](#)

Staff: Michael Coon, Chief Financial Officer

### RECOMMENDATION

Approve and authorize the Mayor to execute the First Amendment to Professional Services Agreement 2022-127 MV Cheng & Associates, Inc. for a new not to exceed amount of \$660,000 and a new contract completion date of August 31, 2024.

**Action:** Approved recommendation. Agreement No. 2022-127.1

5. [Professional Services Agreement; Ebix, Inc. for Employee Benefit Enrollment Website Provider](#)

Staff: Danielle Keys, Human Resources Director

### RECOMMENDATION

- a. Approve and authorize the City Manager to execute a Professional Services Agreement with Ebix, Inc. from January 1, 2023, through December 31, 2023, to provide secure employee benefit enrollment website services to the City at a cost not-to-exceed \$50,000 per calendar year.
- b. Authorize the City Manager or designee the authority to extend the agreement for up to three, one-year terms following a review of services and fees.

**Action:** Approved recommendation. Agreement No. 2023-001.

6. [Adoption of Revised Salary Resolution for Supervisory Unit Employees](#)

Staff: Danielle Keys, Human Resources Director

### RECOMMENDATION

Adopt a Resolution Providing for a Systematic Classification of Positions and a Standardization of Salaries of Supervisory Unit Employees as of January 9, 2022. Resolution titled:

“A RESOLUTION PROVIDING FOR A SYSTEMATIC CLASSIFICATION

## CONSENT ITEMS (CONTINUED)

OF POSITIONS AND A STANDARDIZATION OF SALARIES OF SUPERVISORY UNIT EMPLOYEES OF THE CITY OF SAN BUENAVENTURA AS OF JANUARY 9, 2022”

**Action:** Approved recommendation. Resolution No. 2023-002.

7. [Professional Services Agreement No. 2021-051 Second Amendment with Kennedy Jenks Consultants Inc. for Design Services on Project Waterline – Eastside to Westside Interconnection](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Approve and authorize the Mayor to execute the second amendment Professional Services Agreement No. 2021-051 with Kennedy Jenks Consultants, Inc. in the amount of \$372,131 for a new contract total of \$1,239,964 and a new contract completion date of December 31, 2023.
- b. Authorize the Finance Department to increase the FY 2023 Budget by \$264,220 from Water CIP (72) fund balance to support the proposed contract and project completion.

**Action:** Approved recommendation. Agreement No. 2021-051.2.

8. [Professional Services Agreement PW22-1023 Amendment 3 to Task Order 001 with Fugro USA Land, Inc. for Pipeline Vault Structures for VenturaWaterPure Project Outfall Pipeline](#)

Staff: Gina Dorrington, Ventura Water General Manager

RECOMMENDATION

- a. Approve and authorize the Mayor to execute Amendment 3 to Task order 001 of Professional Services Agreement PW22-1023 with Fugro USA Land, Inc. in the amount of \$48,381 for a new contract total of \$131,801 and a contract completion date of June 30, 2023.
- b. Authorize the VenturaWaterPure Director or designee to execute future amendments to subject agreement up to a total maximum contingency of \$13,180 for a total not to exceed contract amount of \$144,981.

**Action:** Approved recommendation. Agreement No. PW22-1023.3.

9. [Approve Amendment to the Professional Services Agreement with](#)

## CONSENT ITEMS (CONTINUED)

### [Raftelis Financial Consultants, Inc. for Financial Plan Updates and Long-Term VenturaWaterPure Program Support](#)

Staff: Gina Dorrington, Ventura Water General Manager

#### RECOMMENDATION

- a. Approve and authorize the Mayor to execute the First Amendment to the Professional Services Agreement with Raftelis Financial Consultants, Inc. (Agreement No. 2022-022) to amend the scope of services and increase authorized funding by \$62,810 for a contract total not-to-exceed amount of \$194,562.
- b. Authorize the City Manager or designee to execute amendments to extend the term of the agreement and increase the not-to-exceed amount by an additional \$20,773 pursuant to San Buenaventura Municipal Code section 4.600.200.

**Action:** Approved recommendation. Agreement No. 2022-022.1.

### 10. [Authorization to Apply for and Receive Proposition 1- Round 1 Integrated Regional Water Management Implementation Grant Funds for Eastside to Westside Waterline Interconnection Project](#)

Staff: Gina Dorrington, Ventura Water General Manager

#### RECOMMENDATION

- a. Adopt a Resolution reauthorizing the Ventura Water General Manager, or designee, to apply for, receive, and enter into a cooperative agreement, and administer a grant, for up to \$2,053,000, from Proposition 1 - Round 1 Integrated Regional Water Management Implementation Grant Funds. Resolution titled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, REAUTHORIZING THE VENTURA WATER GENERAL MANAGER, OR DESIGNEE, TO APPLY FOR, RECEIVE FUNDS, ENTER INTO A COOPERATIVE AGREEMENT, AND ADMINISTER A GRANT FOR PROPOSITION 1 - ROUND 1 INTEGRATED REGIONAL WATER MANAGEMENT IMPLEMENTATION GRANT”

- b. Authorize the Ventura Water General Manager to reimburse Calleguas

## CONSENT ITEMS (CONTINUED)

Municipal Water District in an amount not to exceed \$27,500, which includes a 20% contingency, for on-going administrative services as Grant Administrator on behalf of the selected Ventura County Integrated Regional Water Management Region applicants.

**Action:** Approved recommendation. Agreement No. 2023-002; Resolution No. 2023-003.

**A. Consideration of a Resolution Confirming the Existence of a Local Emergency as a Result of Severe Storms**

Staff: Andy Heglund, City Attorney

**RECOMMENDATION**

That the City Council adopt a Resolution, titled as follows:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, CONFIRMING THE DIRECTOR OF DISASTER SERVICES/CITY MANAGER’S PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY”

**Action:** Approved recommendation. Resolution No. 2023-004.

**FORMAL ITEM:** *The public may comment on each item listed on the agenda for Formal Items as the item is taken up. Formal Items may be reordered at the discretion of the Chair. The public may speak up to three (3) minutes on each agenda item.*

**11. City Council Goal Setting Process Overview**

Staff: Michael B. MacDonald, City Clerk

**RECOMMENDATION**

- a. Receive and file the City Council Goal Setting Process overview.
- b. Provide staff direction and input on the Council Goals process.

**Supplemental Packet:** Communications posted online.

**Action:** M/S/C (Halter/Sanchez-Palacios) to approve the staff recommendation.

**Vote:** All Ayes



## **PUBLIC COMMUNICATIONS**

**Public Speakers:** Glenn Overley

## **ADJOURNMENT**

Adjourned at 6:53 p.m.

I hereby certify that this is a true and correct record of the City Council meeting held on January 9, 2023.

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Michael B. MacDonald, CMC  
City Clerk