

# DESIGN REVIEW COMMITTEE MINUTES

Albert Antelman, Chair  
 Anthony Tomasello, Vice-Chair  
 William Growdon, Member  
 Jack Kiesel, Member  
 Curtis Cormane, Member

Neda Zayer, Acting Community Development Director  
 Michael MacDonald, City Clerk

## REGULAR MEETING:

**WEDNESDAY, FEBRUARY 15, 2023 – 6:00 P.M.**

**COMMUNITY MEETING ROOM, CITY HALL, 501 POLI STREET**

Chair Antelman called the meeting to order at 6:00 p.m.

## ROLL CALL

PRESENT: Members Tomasello, Kiesel, Vice-Chair Growdon, and Chair Antelman

STAFF: Neda Zayer, Acting Community Development Director  
 Jamie Peltier, Principal Planner  
 Gene Burse, Senior Planner  
 Heather Bowling, Recording Clerk

**PUBLIC COMMUNICATIONS** –Amy Cherrie

## CONSENT ITEM

### 1. **Approval of the Design Review Committee January 18<sup>th</sup> Meeting Minutes.**

**Recommendation:** Approve, as presented.

Member Kiesel made a motion to approve the minutes as presented.

Member Tomasello seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Committee members Kiesel, Tomasello, and Chair Antelman  
 NOES: None  
 ABSTAIN: Member Growdon  
 ABSENT: Member Cormane

Recording Clerk Bowling declared the motion carried 3-1.

## **2. Approval of the Design Review Committee Protocols**

**Recommendation:** Approve, as presented.

Vice Chair Growdon made a motion to approve the protocols as presented.

Committee member Tomasello seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Committee members Kiesel, Tomasello, Vice-Chair Growdon, and  
Chair Antelman  
NOES: None  
ABSTAIN: None  
ABSENT: Member Cormane

Recording Clerk Bowling declared the motion carried 4-0.

## **INFORMATIONAL ITEMS**

### **3. Community Development Department 2022 Recap and 2023 Workplan**

**Staff:** Neda Zayer, Acting Community Development Director

## **FORMAL ITEMS**

### **4. Election of the Design Review Committee Chair and Vice Chair for 2023.**

**Chair:**

Vice Chair Growdon nominated Chair Antelman as Chair.

Member Kiesel seconded the nomination.

Upon call of the roll the vote was as follows:

AYES: Committee members Kiesel, Tomasello, Vice-Chair Growdon, and  
Chair Antelman  
NOES: None  
ABSTAIN: None  
ABSENT: Member Cormane

Recording Clerk Bowling declared the motion carried 4-0.

**Vice-Chair:**

Vice Chair Growdon nominated Member Tomasello as Vice-Chair.

Chari Antelman seconded the nomination.

Member Tomasello accepted his nomination.

Upon call of the roll the vote was as follows:

AYES: Committee members Kiesel, Tomasello, Vice-Chair Growdon, and Chair Antelman  
NOES: None  
ABSTAIN: None  
ABSENT: Member Cormane

Recording Clerk Bowling declared the motion carried 4-0.

**5. PROJ-22-0238 – Front and Kalorama Minor Change located at 935 East Front Street.**

Request for Minor Change of recently entitled 4-story residential building with 88 units on a 0.9-acre site in the T4.3 (Urban General 3) zoning district within the Downtown Specific Plan and Coastal Zone.

**Recommendation:** That the Design Review Committee recommend the Community Development Director approve the Minor Change.

**Case Planner:** Gene Burse, Senior Planner

**Applicant:** Aldersgate Investment, LLC

**SPEAKERS:**

**Staff:** Gene Burse, Senior Planner

**Applicant:** Aldersgate Investment, LLC

**Members of Public:** None

**Emails:** None

**Documents:** PowerPoint by Staff

**Ex-Parte Communication:** None

Committee member Growdon made a motion to recommend the Community Development Director approve the Minor Change.

Vice-Chair Tomasello seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Committee members Growdon, Kiesel, Vice-Chair Tomasello, and Chair Antelman  
NOES: None  
ABSTAIN: None  
ABSENT: Member Cormane

Recording Clerk Bowling declared the motion carried 4-0

**6. PROJ-15382 – Poli 3 Units Design Review, Coastal Development Permit and Exception located at 405 Poli Street.**

Request for a Design Review, Coastal Development Permit, and an Exception to construct three units on a 0.2-acre site in the Urban General 1 (T4.1) zoning district within the Downtown Specific Plan and Coastal Zone.

**Recommendation:** That the Design Review Committee recommend the Planning Commission approve the Design Review.

**Case Planner:** Jamie Peltier, Principal Planner  
**Applicant:** Doug Michie

**SPEAKERS:**

**Staff:** Jamie Peltier, Principal Planner

**Applicant:** Doug Michie

**Members of Public:** Carol Spector, Ewan Russell, and Amy Cherrie

**Emails:** [public comments](#), [public comments 2](#), [public comments 3](#)

**Documents:** PowerPoint by Staff and Applicant

**Ex-Parte Communication:** None

Committee member Kiesel made a motion to recommend approval to the Planning Commission with the following modifications:

- Landscaping must meet Fire code.
- Landscaping must also be drought tolerant with low water usage.

Vice-Chair Tomasello seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Committee members Growdon, Kiesel, and Vice-Chair Tomasello  
NOES: Chair Antelman  
ABSTAIN: None  
ABSENT: Member Cormane

Recording Clerk Bowling declared the motion carried 3-1.

## **STAFF COMMUNICATION**

Next meeting will be on March 15, 2023 and we may have a special meeting on March 29, 2023.

## **ADJOURNMENT**

There being no further items on the agenda, the meeting is adjourned at 07:37 p.m.

FINAL