

# DESIGN REVIEW COMMITTEE MINUTES

Albert Antelman, Chair  
William Growdon, Member  
Daniel Saltee, Member  
Anthony Tomasello, Member  
Vacant, Member

Peter Gilli, Community Development Director  
Neda Zayer, Assistant Community Development Director  
Andy Heglund, Acting City Attorney  
Antoinette Mann, Recording Clerk

**REGULAR MEETING:  
WEDNESDAY, JANUARY 19, 2022 – 6:00 P.M.  
WEBEX EVENT**

Chair Antelman called the meeting to order at 6:01 p.m.

**ROLL CALL**

PRESENT: Members Saltee, Growdon, and Chair Antelman

ABSENT: Member Tomasello

STAFF: Neda Zayer, Assistant Community Development Director  
Megan Lorenzen, Assistant City Attorney II  
Jared Rosengren, Senior Planner  
Tracy Oehler, Assistant City Clerk

**PUBLIC COMMUNICATIONS** – None

**CONSENT ITEM**

**1-2. Approval of the Design Review Committee October 20, 2021 and December 15, 2021 Meeting Minutes.**

**Recommendation:** Approve, as presented.

Committee Member Saltee made a motion to approve the Design Review Committee Meeting Minutes for October 20, 2021 and December 15, 2021, as presented.

Chair Antelman seconded the motion.

Upon call of the roll the vote was as follows:

AYES: Committee members Saltee and Growdon, Chair Antelman  
NOES: None  
ABSTAIN: None  
ABSENT: Committee Member Tomasello

Recording Clerk Tracy Oehler declared the motion carried 3-0.

## FORMAL ITEMS

### 3. Election of Design Review Committee Chair and Vice Chair for 2022.

Committee Member Saltee nominated Chair Antelman for Chair and Committee Member Growdon for Vice Chair.

Committee Member Saltee motioned to close the nominations.

Chair Antelman seconded the motion.

Upon call of the roll the vote was as follows:

AYES:	Committee members Saltee and Growdon, Chair Antelman
NOES:	None
ABSTAIN:	None
ABSENT:	Committee Member Tomasello

Recording Clerk Tracy Oehler declared the motion carried 3-0.

### 4. PROJ-14893 – Palma Industrial Major Design Review located north of 2807 Palma Drive.

Request for Major Design Review for a 28,250 square foot industrial warehouse building on a 1.05-acre site in the General Industrial (M-2) zone with a land use designation of Industry.

**Recommendation:** That the Design Review Committee (DRC) recommend the Director approve the Major Design Review with recommendations on the following:

- A. Provide more architectural detailing and landscaping or other elements to enhance the north elevation.
- B. Any other design recommendations from the DRC.

#### SPEAKERS:

**Staff:** Jared Rosengren, Senior Planner

**Applicant:** Nicole Harding, Onyx Design

**Members of Public:** None

**Emails:** None

**Documents:** PowerPoint by Staff and Applicant

**Ex-Parte Communication:** None

Vice Chair Growdon made a motion to recommend the Director approve the Major Design Review with no modifications to the project.

Committee member Saltee seconded the motion.

Upon call of the roll the vote was as follows:

AYES:	Committee members Saltee and Vice Chair Growdon
NOES:	Chair Antelman
ABSTAIN:	None
ABSENT:	Committee Member Tomasello

Recording Clerk Tracy Oehler declared the motion carried 2-1.

### **STAFF COMMUNICATION**

None

### **ADJOURNMENT**

There being no further items on the agenda, meeting adjourned at 6:39 p.m.