

CITY OF VENTURA
MOBILE HOME RENT REVIEW BOARD AGENDA

Gary Jacobs, Chair
Burt Auerbach, Vice Chair
Lou Cunningham, Board Member
Terry Towner, Board Member

Michael Coon, Finance & Technology Director
Yesania Anderson, Rent Administrator
Megan Lorenzen, Staff Counsel
Jeff Malawy, Board Counsel

REGULAR MEETING

THURSDAY, DECEMBER 19, 2019, 3:00 P.M.

CITY HALL, COMMUNITY MEETING ROOM, 501 POLI STREET, VENTURA

The public has the opportunity to address the Mobile Home Rent Review Board on any item appearing on the agenda. Persons wishing to address the Board should complete and submit a yellow "Speaker Form". If a member of the public wishes to comment on an item and does not want to speak before the Board, the person may complete a blue "Comment Form". Both forms are on a table inside the meeting room.

Persons wishing to address the Board are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board Chair may adjust the time limit if deemed appropriate.

ROLL CALL

PLEDGE OF ALLEGIANCE

BOARD COMMUNICATIONS

The Board and Staff Communications section of the agenda provides the Board the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

STAFF COMMUNICATIONS

CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by the Board at one time, without discussion, unless a Board member, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the Board of Consent Items means that the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

1. **MINUTES**

RECOMMENDATION

Approve the minutes from the September 19, 2019 regular meeting.

2. MOBILE HOME PARKS RENT INCREASE UPDATE

INFORMATION ONLY

Staff will update the Board about the most recent rent increases for mobile home parks under the City of San Buenaventura's rent stabilization ordinance, from September 19, 2019 to December 19, 2019.

FORMAL ITEM

3. MANUAL OF PROTOCOLS – QUARTERLY SCHEDULE FOR 2020

RECOMMENDATION

Discuss the quarterly schedule in the Manual of Protocols section I.A. and select meeting dates for 2020.

PUBLIC COMMUNICATIONS

Public Communications is the time set aside during Board meetings for members of the public to address the Board on board-related business other than scheduled agenda items. Persons wishing to address the Board during the Public Communications period of the meeting should fill out a "Speaker Form" prior to the Board reaching this point on the agenda. The Board cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda.

ADJOURNMENT

Staff Reports relating to agenda items are available in the City Clerk's Office, Room 204, 501 Poli Street, Ventura, during normal business hours. Materials related to an agenda item submitted to the Mobile Home Rent Review Board after distribution of the agenda packet are available for public review in the Finance & Technology Department. This agenda was posted on Monday, December 16, 2019 by 12:00 PM on the City Hall Public Notices Board.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the staff at (805) 654-7717 or the California Relay Service. Notification by Tuesday, December 17, 2019, by 12:00 p.m. will enable the City to make reasonable arrangements to ensure accessibility to this meeting.