

CITY OF VENTURA  
**CITY COUNCIL AGENDA**

**Sofia Rubalcava**  
Mayor

**Doug Halter**  
Councilmember District 2

**Jim Friedman**  
Councilmember District 5

**Mike Johnson**  
Councilmember District 3

**Lorrie Brown**  
Councilmember District 6

**Jeannette Sanchez-Palacios**  
Councilmember District 4

**Joe Schroeder, Deputy Mayor**  
Councilmember District 7

Alex D. McIntyre, City Manager  
Andy Heglund, City Attorney  
Michael B. MacDonald, City Clerk



**AMENDED**  
**5/27/2022**  
**Agenda Item 13A**  
**Resolution and**  
**Position Added**

**SPECIAL MEETING**  
**TUESDAY, MAY 31, 2022**  
**SPECIAL CLOSED SESSION – 5:00 P.M.**  
**SPECIAL MEETING – 6:00 P.M.**

## PUBLIC PARTICIPATION OPTIONS – VIRTUAL AND IN PERSON OPTIONS

1. Join a **WebEx meeting LIVE**:

<https://cityofventura.webex.com/cityofventura/j.php?MTID=m274aeb5ef3d903c6221e464050ea85ea>

***NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You may join the WebEx Meeting to provide Public Comment - #5 below.***

Join with only an “audio” connection: / Access Code 2559 203 4255

**WebEx recommends using Chrome, FireFox or Edge browsers when joining and providing live comment at the meeting. You are encouraged to download the WebEx App.**

2. Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.YouTube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email **by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting**. Please submit your comment to the City Clerk using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput) or send an email to [cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by City Council and placed into the item’s record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput). Those emails will be provided to City Council following the meeting.



5. **Provide Public Comment Live when attending Virtually: You must attend the WebEx Meeting with audio connected to your computer/device.** Please use the Chat feature to identify the item number that you would like to speak on. During the discussion of that item, the Mayor will call for public comment. The City Clerk will announce those requesting to speak, speakers will be promoted to “panelist” allowing you to turn on your microphone and camera. When you are finished, your mic will be muted and your camera disabled. For your audio to work, you **MUST** connect to the meeting with audio connected on your device – audio only connect will not work for this process. **NOTE:** When on a cell phone, you may need to scroll your screen to see the chat feature.
6. **Attend the meeting at City Hall.** Please note that the meeting will be a hybrid meeting, with attendees both in-person and virtually.

As this is a Special Meeting, Public Communications are limited to agenda Items appearing on the Special Meeting Agenda only.

City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda. **Refer to box above (page 2 of Agenda) on how to submit comments, including public comments, to City Council. You may also scan the QR Code to access the Public Comment Forms to submit your comments via email. Attend the WebEx Meeting to provide Live Public Comments.**

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet (Supplementals) are available on the City's website – <https://www.cityofventura.ca.gov/1236/City-Council-Public-Hearing-NoticesSuppl>

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals 2021-2022](#)
- [Budget Principles 2021-2022](#)
- [City Charter](#)

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:**

## **Instructions for CLOSED SESSION ONLY**

**Submit your comments via email by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting.** Please submit your comment to the City Clerk using this form [www.cityofventura.ca.gov/publicinput](http://www.cityofventura.ca.gov/publicinput) or send an email to [cityclerk@cityofventura.ca.gov](mailto:cityclerk@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate in the Subject Line, the CLOSED SESSION Agenda item number (i.e. Item No. CS4). Your form/email will be read by City Council and placed into the item's record at the meeting.



**The Public can only attend the Public Comments portion of Closed Session VIRTUALLY. Council Chambers are closed for this meeting. Join the Webex Meeting using the URL on page 2, at 4:45 p.m. to provide live Public Comments at the Closed Session.**

Closed Session Meetings are not broadcasted or recorded.

**CS1. CALL TO ORDER – CLOSED SESSION – 5:00 p.m.**

**CS2. ROLL CALL**

**CS3. PUBLIC COMMUNICATIONS:** Public comments on Closed Session Items only – may be submitted electronically prior to the closed session starting. **Refer to Page 3 of the Agenda on how to submit your Public Comments electronically to the City Clerk for the Closed Session If you wish to speak at Closed Session, you must join the Webex at 4:45 pm.**

**CS4. CLOSED SESSION – Teleconference/Video Conference Meeting.** The Public may not participate in the Closed Session, other than for Public Comments.

1. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**  
Name of Case: Santa Barbara Channelkeeper v. State Water Resources Control Board and City of San Buenaventura  
Los Angeles Superior Court Case No.: 19STCP01176  
(Previously San Francisco Superior Court Case No.: CPF-14-513875)  
Authority: Government Code Section 54956.9(d)(1)

**CS5. ADJOURNMENT**

Adjourn to Regular Meeting.

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1. **CALL TO ORDER – 6:00 p.m.**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **SPECIAL PRESENTATIONS AND ANNOUNCEMENTS**

4A. **Community Highlight – Denise Wise**

6. **CITY COUNCIL COMMUNICATIONS**

Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

7. **CITY MANAGER COMMUNICATIONS**

## 9. CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

**9A. Move all resolutions and ordinances presented tonight be deemed read by title only and all further reading be waived.**

**9B. Request for Authorization to Amend Outside Counsel Services – Best, Best & Krieger for On Call Services**

Staff: Andy Heglund, City Attorney

### RECOMMENDATION

Authorize the City Attorney to amend the legal services agreement with Best, Best and Krieger, LLP to increase the compensation to an amount not to exceed \$175,000 (increase of \$75,000).

**9C. Approval of Fiscal Year 2022-2023 State Road Repair and Accountability Act of 2017 Project List (SB1)**

Staff: Phillip Nelson, Public Works Director

### RECOMMENDATION

- a. Approve the Fiscal Year 2022-2023 Road Repair and Accountability Act of 2017 Project List.
- b. Adopt a Resolution for the Fiscal Year 2022-2023 Project List to add the Telegraph Road Resurfacing Project and the Navigator Drive, Spinnaker Drive/Anchors Way Resurfacing Project to the Road Repair and Accountability Act of 2017 Project List. Resolution titled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, ADOPTING THE FISCAL YEAR 2022-2023 LIST OF PROJECTS FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT”

## 9. CONSENT ITEMS (CONTINUED)

**9D. [Consideration of Approval of General Services Agreement with Merrimac Energy Group for Fuel Supplier Services](#)**

Staff: Phillip Nelson, Public Works Director

**RECOMMENDATION**

- a. Approve and authorize the Mayor to sign an agreement with Merrimac Energy Group, in the amount of \$784,640 for an initial term of July 1, 2022, through June 30, 2023, and an option to extend for up to four one-year terms for a total not-to-exceed amount of \$3,923,200.
- b. Authorize the City Manager or designee to execute four annual amendments, in the amount of \$784,640 each, to extend the term of the contract, for which sufficient funds have been appropriated, for a total not-to-exceed amount of \$3,138,560.
- c. Authorize the City Manager or designee to execute future modifications to the annual appropriations in an amendment, with modifications not to exceed \$50,000.

**9E. [Amendment No. 2 to National Pollutant Discharge Elimination System Implementation Agreement Ventura Countywide Stormwater Quality Management Program](#)**

Staff: Phillip Nelson, Public Works Director

**RECOMMENDATION**

Approve and authorize the Mayor to execute Amendment No. 2 to the National Pollutant Discharge Elimination System Implementation Agreement Ventura Countywide Stormwater Quality Management Program and extend the term of Agreement one (1) year to end on September 11, 2023.

## 9. CONSENT ITEMS (CONTINUED)

**9F. Consideration of the Second Amendment to Professional Services Agreement 2021-061 with Waterways Consulting, Inc. for Design Services on Project 97945 – Ventura River Fish Passage Improvements at Foster Park Phase 1**

Staff: Phillip Nelson, Public Works Director

**RECOMMENDATION**

- a. Approve and authorize the Mayor to execute the Second amendment to Professional Services Agreement 2021-061 with Waterways Consulting, Inc. with a new contract completion date of December 31, 2022.
- b. Authorize the Public Works Director or designee to execute future amendments to the subject Agreement up to a total time extension of 180 calendar days.

**9G. Three Year On Call Professional Services Agreements to provide Professional Engineering and Technical Support Services**

Staff: Phillip Nelson, Public Works Director

**RECOMMENDATION**

Approve and authorize the Mayor to execute the subject Three-Year On Call Professional Services Agreements with 62 firms across 32 disciplines of work, to provide professional engineering and technical support services over a three-year period (June 1, 2022 – June 30, 2025).

**9H. Groundwater Sustainability Agencies Director Appointments**

Staff: Susan Rungren, Ventura Water General Manager

**RECOMMENDATION**

- a. Adopt a Resolution appointing a Director and Alternate Director to the Board of Directors of the Upper Ventura River Groundwater Agency. Resolution titled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, APPOINTING DIRECTOR AND ALTERNATE DIRECTOR TO THE BOARD OF DIRECTORS OF THE UPPER VENTURA RIVER GROUNDWATER AGENCY”



## 9. CONSENT ITEMS (CONTINUED)

- b. Adopt a Resolution appointing a Director to the Board of Directors of the Mound Basin Groundwater Sustainability Agency. Resolution titled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, APPOINTING A DIRECTOR TO THE BOARD OF DIRECTORS OF THE MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY”

### 9I. [Final 2022 Comprehensive Water Resources Report and Water Shortage Event Update](#)

Staff: Susan Rungren, Ventura Water General Manager

#### RECOMMENDATION

- a. Receive the Final 2022 Comprehensive Water Resources Report.
- b. Confirm that a water shortage stage is not triggered based on current supply and demand projections referenced in the Final 2022 Comprehensive Water Resources Report and triggers as described in the 2020 Water Shortage Event Contingency Plan.
- c. Authorize the City Manager or designee to expand the public information campaign for water conservation to comply with the State Drought Related Emergency Regulation for Water Conservation as adopted by the State Water Resources Control Board on May 24, 2022.

## 12. PUBLIC HEARING ITEMS

### 12A. [2022-2023 Community Development Block Grant Applications Review](#)

Staff: Peter Gilli, Community Development Director

#### RECOMMENDATION

- a. Conduct a Public Hearing and receive comments.
- b. Provide direction on recommended funding for the applications received.

**13. FORMAL ITEMS**

**13A. Adoption of Revised Salary and Benefits Resolutions**

Staff: Danielle Keys, Human Resources Director

RECOMMENDATION

It is recommended that the City Council:

- a. Adopt a Resolution Providing for a Systematic Classification of Positions and a Standardization of Salaries of Certain Paid Officers and Employees as of May 31, 2022. Resolution titled:

“A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR A SYSTEMATIC CLASSIFICATION OF POSITIONS AND A STANDARDIZATION OF SALARIES OF CERTAIN PAID OFFICERS AND EMPLOYEES OF THE CITY OF SAN BUENAVENTURA AS OF MAY 31, 2022”

- b. Adopt a Resolution Providing for Benefits and Additional Compensation for Unrepresented Employees in Salary Schedules “E”, “M”, “C” and “D” effective May 31, 2022. Resolution titled:

“A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA PROVIDING FOR BENEFITS AND ADDITIONAL COMPENSATION FOR UNREPRESENTED EMPLOYEES IN SALARY SCHEDULES “E”, “M”, “C” and “D” EFFECTIVE MAY 31, 2022”

**13B. Redflex Traffic Systems Agreement**

Staff: Darin Schindler, Chief of Police

RECOMMENDATION

Authorize the City Manager to negotiate a new five-year Redflex Traffic System Agreement for \$473,040 annually or \$2,365,200 over five years.

## 13. FORMAL ITEMS (CONTINUED)

### 13C. [Fiscal Year 2022 – 2023 Budget Workshop #2](#)

Staff: Michael Coon, Chief Financial Officer

#### RECOMMENDATION

Receive staff's presentation and provide feedback on proposed changes to the FY 2022 – 2023 Proposed Operating and Capital Improvement Budget.

## 8. PUBLIC COMMUNICATIONS

**Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form.**

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## 17. ADJOURNMENT

This agenda was posted on Wednesday, May 25, 2022, at 7:00 p.m. on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/AgendaCenter> and on the Public Notice Board at City Hall.