

CITY OF VENTURA

DOWNTOWN PARKING ADVISORY COMMITTEE AGENDA

Kevin Clerici, Chair
Karen Schott, Vice Chair
Barbara Evans, Member
Carl Morehouse, Member
Marina Porter, Member
Vacant – Business Owner
Vacant – Business Owner

Jeff Hereford, Transportation Manager
Rick Gallegos, Civil / Transportation Engineer
Darrick Brunk, Police Commander

**REGULAR MEETING
THURSDAY FEBRUARY 18, 2021, 3:00 P.M.**

Downtown Parking Advisory Committee

The committee considers and makes advisory recommendations on issues or questions related to parking in the Downtown Parking District to the City Council, Planning Commission, and staff upon request of those bodies including recommendations on parking management strategies and programs, maintenance and operations, capital budgets, hours of operations, parking pricing policies, valet programs, and employee commuter parking policies for the Downtown Parking District.

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CITY COUNCIL MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO PAGE 2 OF THIS AGENDA.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

1. Join a WebEx meeting LIVE:

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=e560e2b26baf2375c5a336a6606a74907>

NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You must join the WebEx Meeting to provide Public Comment - #5 below.

Join with only an “audio” connection: 1-408-418-9388 / Access Code 142 852 5167
WebEx recommends using Internet Explorer or Edge when provide live comment at the meeting.

2. Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.YouTube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.
1. Submit your comments via email **by 4:00 p.m. on the City Council meeting day**. Please submit your comment to the Rick Gallegos using this form <https://www.cityofventura.ca.gov/publicinput> or send an email to RGallegos@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by Downtown Parking Advisory Committee and placed into the item’s record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment for items not on the day’s agenda or comments on a specific agenda item as it is being heard, submit your comment to the Rick Gallegos using this form <https://www.cityofventura.ca.gov/publicinput> or send an email to RGallegos@cityofventura.ca.gov (up to 1000 characters). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. All comments received by the conclusion of the agenda item will be made part of the record.



5. **To Provide Public Comment Live: You must attend the WebEx Meeting with audio connected to your computer/device**, you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #__" in the Chat feature. During the discussion of that item, the Chair will call for public comment. The Virtual Meeting Host will announce those requesting to speak and unmute your mic allowing you to speak to the Committee Members. You will be heard, but not visible on screen. You will have 3 minutes to provide your comments. When you are finished, your mic will be muted.

ROLL CALL

PUBLIC COMMUNICATIONS

COMMITTEE BUSINESS

1. Approval of Minutes (1st_____, 2nd_____)
Recommendation: Approve the meeting minutes from the November 19, 2020 regular meeting. The December 17, 2020 meeting was canceled. The January 21, 2021 Meeting was canceled due to no quorum.
2. Election of Chair and Vice-Chair
Recommendation: Elect a Chair and Vice Chair for the 2016 Calendar year.
3. Parking Management Program Monthly Utilization Update
Recommendation: Receive staff presentation of updated Downtown Parking District Budget revenue, utilization and utilization and overall program budget.

COMMITTEE AND STAFF COMMUNICATIONS

- A. TESLA Supercharger- Continuing to work with TESLA. To install Charging stations behind DVP
- B. Surfers Point – Charging 1.00 per hour 9:00am - Close Weekdays 8:00am- Close Weekends. We plan to have it in by the end of February.
 - a. Enforcement Schedule will be determined by the VPD
 - b. A date has been set for Council action to direct fees generated from Surfers Point lot to the Parking District on March 22.
 - c. The Park Ambassadors will not conduct any enforcement in the Surfers Point lot.
- C. Main St. Closure -Extended to January 7, 2021
- D. Mission Park Parking Project Update
 - a. The project will probably go out to bid in mid to late April and will be built to span the June-July time period so that it spans both Fiscal Years. Much of this timeline delay is due to our existing funding situation. Once we received the news of the \$470k debt payment we were concerned with the amount of cash that would be available at the end of the fiscal year and future years. As you see in the latest set of forecasts, we will be negative by the end of this fiscal year. Now that Main St moves is pushing to a permanent setup, we will need to figure out how to deal with the lost parking revenue and where to expand to. Once the amount of traffic returns to downtown, we will not have enough parking available because of the footprint of Main Street Moves.
- E. Parklets DVP is going to try to get council to implement parklets in the downtown. Restaurants want to start the process to secure permission/lease agreements to use the parking stalls outside their front doors for dining and/or a walking path once the street is reopened. This may be on hold since the closure is extended to January 7, 2021
- F. Downtown Parking Study and Mobility Action Plan Update -Long Term-On Hold
- G. Downtown Parking Structure Update –Palm St/ Santa Clara St -On Hold

4. ADJOURNMENT

CITY OF VENTURA

ADMINISTRATIVE REPORT

Date: January 1, 2021

Agenda Item No.: 1

Parking Advisory Committee Action Date: February 15, 2021

To: Downtown Parking Advisory Committee
From: Rick Gallegos, Civil / Transportation Engineer
Subject: Minutes

RECOMMENDATION

Approve the attached meeting minutes from the November 19, 2020 regular meeting.

CITY OF VENTURA

DOWNTOWN PARKING ADVISORY COMMITTEE AGENDA

Kevin Clerici, Chair [Present](#)

Karen Schott, Vice Chair [Present](#)

Barbara Evans, Member [Present](#)

Carl Morehouse, Member [Present](#)

Marina Porter, Member [Present](#)

Vacant – Business Owner

Vacant – Business Owner

Jeff Hereford, Transportation Manager

Rick Gallegos, Civil / Transportation Engineer

Darrick Brunk, Police Commander

REGULAR MEETING

THURSDAY NOVEMBER 19, 2020 3:00 P.M. [Start time 3:04 p.m.](#)

SANTA CRUZ CONFERENCE ROOM

501 POLI STREET, VENTURA

Downtown Parking Advisory Committee

The committee considers and makes advisory recommendations on issues or questions related to parking in the Downtown Parking District to the City Council, Planning Commission, and staff upon request of those bodies including recommendations on parking management strategies and programs, maintenance and operations, capital budgets, hours of operations, parking pricing policies, valet programs, and employee commuter parking policies for the Downtown Parking District.

ROLL CALL [See Above](#)

PUBLIC COMMUNICATIONS –

Other COMMUNICATIONS

COMMITTEE BUSINESS

1. **Approval of Minutes** (1st [Morehouse](#) 2nd [Porter](#)) **All Approved**
Recommendation: Approve the meeting minutes from the October 15, 2020 regular meeting.

2. **Parking Management Program Monthly Utilization Update**
[Speaker Jeff Hereford](#)
Recommendation: Receive staff presentation of updated Downtown Parking District Budget revenue, utilization and utilization and overall program budget.

COMMITTEE AND STAFF COMMUNICATIONS

1. TESLA Supercharger- Continuing to work with TESLA. Walkthrough coming soon.
2. Surfers Point – Charging 1.00 per hour 9:00am - Close Weekdays 8:00am- Close Weekends.
3. Main St. Closure -Continuing
4. \$10.00 Fee at Parking structure- Council Action- May have to give back money
5. Mission Park Parking Project Update
6. Meters were turned on 10/13/20
7. Downtown Parking Study and Mobility Action Plan Update -Long Term-On Hold
8. Downtown Parking Structure Update –Palm St/ Santa Clara St -On Hold

ADJOURNMENT [4:41 p.m.](#)

CITY OF VENTURA

ADMINISTRATIVE REPORT

Date: February 15, 2021

Agenda Item No.: 2

Parking Advisory Committee Action Date: February 18, 2021

To: Downtown Parking Advisory Committee
From: Rick Gallegos, Civil/Transportation Engineer
Subject: Election of Chair and Vice-Chair

RECOMMENDATION

Elect a Chair and Vice Chair for the 2021 Calendar year.

DISCUSSION

Each year the Committee self-elects a new Chair and Vice Chair. The Chair is elected first, then the Vice Chair. Upon completion of the election, the new Chair takes over running the meeting.

Since the Committee formed in 2009 the following members have been elected Chair and Vice Chair:

2009 – Jeffrey Smith, Chair; Rob Edwards, Vice Chair
2010 – Jeffrey Smith, Chair; Rob Edward, Vice Chair; Barbara Evans, Vice Chair
2011 – Jeffrey Smith, Chair; Barbara Evans, Vice Chair
2012 – Jeffrey Smith, Chair; Kevin Clerici, Vice Chair
2013 – Jeffrey Smith, Chair; Kevin Clerici, Vice Chair
2014 – Kevin Clerici, Chair; Tom Wood, Vice Chair
2015 - Kevin Clerici, Chair; Tom Wood, Vice Chair
2016 - Kevin Clerici, Chair; Tom Wood, Vice Chair; Karen Schott, Vice Chair
2017 - Kevin Clerici, Chair; Karen Schott; Vice Chair
2018 - Kevin Clerici, Chair; Karen Schott, Vice Chair
2019 - Kevin Clerici, Chair; Karen Schott, Vice Chair
2020 - Kevin Clerici, Chair; Karen Schott, Vice Chair
2021 - _____, Chair; _____, Vice Chair