

CITY OF VENTURA
CITY COUNCIL AGENDA

Sofia Rubalcava
Mayor

Doug Halter
Councilmember District 2

Jim Friedman
Councilmember District 5

Mike Johnson
Councilmember District 3

Lorrie Brown
Councilmember District 6

Jeannette Sanchez-Palacios
Councilmember District 4

Joe Schroeder, Deputy Mayor
Councilmember District 7

Alex D. McIntyre, City Manager
Andy Heglund, Acting City Attorney
Tracy J. Oehler, Interim City Clerk



REGULAR MEETING
MONDAY, FEBRUARY 7, 2022
CLOSED SESSION – 5:00 P.M.
REGULAR MEETING – 6:00 P.M.

In accordance with **AB 361**, this meeting will be held by teleconference, and there will not be a physical location from which the public may attend. **THE PUBLIC MAY ONLY ELECTRONICALLY ATTEND THE CITY COUNCIL MEETING AND MAY PROVIDE PUBLIC COMMENT THROUGH THE VIRTUAL MEETING. COUNCIL CHAMBERS WILL NOT BE OPEN FOR THE PUBLIC FOR THIS MEETING.** The public will have access to remotely observe the meeting and address the City Council as outlined below **TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CITY COUNCIL MEETING AND PROVIDE PUBLIC COMMENT, PLEASE REFER TO PAGE 2 OF THIS AGENDA.**

PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

1. Join a **WebEx meeting LIVE:**

<https://cityofventura.webex.com/cityofventura/j.php?MTID=m27da9fdd24bbecc10e8b4a87d0d471c9>

NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You may join the WebEx Meeting to provide Public Comment - #5 below.

Join with only an “audio” connection: / Access Code 2553 607 3549

WebEx recommends using Chrome, FireFox or Edge browsers when joining and providing live comment at the meeting. You are encouraged to download the WebEx App.

2. Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.YouTube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email **by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting.** Please submit your comment to the City Clerk using this form www.cityofventura.ca.gov/publicinput or send an email to cityclerk@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by City Council and placed into the item’s record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment using this form www.cityofventura.ca.gov/publicinput. Those emails will be provided to City Council following the meeting.



5. **Provide Public Comment Live when attending Virtually: You must attend the WebEx Meeting with audio connected to your computer/device,** you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #__" in the Chat feature. During the discussion of that item, the Mayor will call for public comment. The City Clerk will announce those requesting to speak, speakers will be promoted to “panelist” allowing you to turn on your camera. When you are finished, your mic will be muted and your camera disabled. For your audio to work, you **MUST** connect to the meeting with audio connected on your device – audio only connect will not work for this process. **NOTE:** When on a cell phone, you may need to scroll your screen to see the chat feature.

**NOTE THAT THE COUNCIL CHAMBERS IS NOT OPEN FOR THIS MEETING.
THE PUBLIC MUST ATTEND VIRTUALLY.**

PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

Instructions for CLOSED SESSION ONLY

Submit your comments via email by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting. Please submit your comment to the City Clerk using this form www.cityofventura.ca.gov/publicinput or send an email to cityclerk@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the CLOSED SESSION Agenda item number (i.e. Item No. CS4). Your form/email will be read by City Council and placed into the item's record at the meeting.



The Public can only attend the Public Comments portion of Closed Session VIRTUALLY. Council Chambers are closed for this meeting. Join the Webex Meeting using the URL on page 2, at 4:45 p.m. to provide live Public Comments at the Closed Session.

Closed Session Meetings are not broadcasted or recorded.

The Regular Meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency, Public Facilities Financing Authority and Parking Authority when Successor Agency, Public Facilities Financing Authority and Parking Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency, Public Facilities Financing Authority and Parking Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency, Public Facilities Financing Authority and Parking Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda. **Refer to box above on how to submit comments, including public comments, to City Council. You may also scan the QR Code to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.**

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet (Supplementals) are available on the City's website – <https://www.cityofventura.ca.gov/1236/City-Council-Public-Hearing-NoticesSuppl>

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals 2021-2022](#)
- [Budget Principles 2021-2022](#)
- [City Charter](#)

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CS1. CALL TO ORDER – CLOSED SESSION – 5:00 p.m.

CS2. ROLL CALL

CS3. PUBLIC COMMUNICATIONS: Public comments on Closed Session Items only – may be submitted electronically prior to the closed session starting. **Refer to Page 3 of the Agenda on how to submit your Public Comments electronically to the City Clerk for the Closed Session If you wish to speak at Closed Session, you must join the Webex at 4:45 pm.**

CS4. CLOSED SESSION – Teleconference/Video Conference Meeting. The Public may not participate in the Closed Session, other than for Public Comments.

1. **PUBLIC EMPLOYMENT: CITY ATTORNEY**
Authority: Government Code Section 54957

CS5. ADJOURNMENT

Adjourn to Regular Meeting.

1. CALL TO ORDER – REGULAR SESSION – 6:00 p.m.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

4A. American Heart Month Recognition

4B. Black History Month Recognition

4C. [CAUSE Housing Report Presentation](#)

5. CLOSED SESSION REPORT

6. CITY COUNCIL COMMUNICATIONS/REPORTS

Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council members the opportunity to ask a question for clarification, make a brief announcement, or provide a brief report on his or her activities or the activities of the respective boards, commissions, or committees upon which they serve.

7. CITY MANAGER COMMUNICATIONS

8. PUBLIC COMMUNICATIONS

Per the City Council protocols, when Public Communications (for items not on the agenda) is at beginning of the meeting time is limited to 30 minutes and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of “Public Communications”.

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form. To provide LIVE public comments, you must join the Webex using the URL on page 2 of this agenda.



9. CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

9A. Move all resolutions and ordinances presented tonight be deemed read by title only and all further reading be waived.

9B. Consideration of a Resolution Making Required Finding to Continue to Allow City Council and all of its Subordinate Bodies to Meet Remotely Pursuant Assembly Bill 361

Staff: Tracy J. Oehler, Interim City Clerk

RECOMMENDATION

Adopt a Resolution making findings in accordance with Assembly Bill 361 and Government Code Section 54953(e), reconfirming the need for remote teleconference meetings of the City Council and all subordinate bodies of the City of San Buenaventura. Resolution titled:

9. CONSENT ITEMS (continued)

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, RECONFIRMING THE NEED FOR REMOTE TELECONFERENCE MEETINGS OF THE CITY COUNCIL AND ALL CITY SUBORDINATE BODIES OF THE CITY OF SAN BUENAVENTURA IN ACCORDANCE WITH AB 361 AND GOVERNMENT CODE SECTION 54953(e)”

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, RECONFIRMING THE NEED FOR REMOTE TELECONFERENCE MEETINGS OF THE CITY COUNCIL AND ALL CITY SUBORDINATE BODIES OF THE CITY OF SAN BUENAVENTURA IN ACCORDANCE WITH AB 361 AND GOVERNMENT CODE SECTION 54953(e)
RESOLUTION NO. 2022-_____

9C. [Consideration of A Resolution of the City Council of the City of San Buenaventura, California, Reconfirming the Existence of a Local Emergency and Extending it Until May 7, 2022](#)

Staff: Gregory G. Diaz, City Attorney

RECOMMENDATION

Adopt the Resolution, title as follows:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, RECONFIRMING THE EXISTENCE OF A LOCAL EMERGENCY AND EXTENDING IT UNTIL May 7, 2022”

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, RECONFIRMING THE EXISTENCE OF A LOCAL EMERGENCY AND EXTENDING IT UNTIL May 7, 2022”
RESOLUTION NO. 2022-_____

9. CONSENT ITEMS (continued)

9D. Consideration of the Fifth Amendment to Professional Services Agreement No. 2015-005 with Michael Baker International for Design Services on the Olivas Park Drive Roadway Extension Project 91019 to Revise the Design of Stormwater Drainage Units

Staff: Phillip L. Nelson, Public Works Director

RECOMMENDATION

- a. Approve and authorize the Mayor to execute the Fifth Amendment to Professional Services Agreement No. 2015-005 with Michael Baker International in the amount of \$30,000.00 for a new contract total of \$1,280,085.00 and a contract completion date of June 30, 2022.
- b. Authorize the City Engineer to execute amendments to the subject Professional Services Agreement up to a total maximum contingency of \$5,000.00 for a total not to exceed amount of \$1,285,085.00.

9E. Consideration of Amendment to the 2020-2026 Capital Improvement Program to add Project 93109 - Fire Facilities Improvements to the Workplan

Staff: Phillip L. Nelson, Public Works Director and David Endaya, Fire Chief

RECOMMENDATION

- a. Amend the Fiscal Year 2020-2026 Capital Improvement Program to add the Fire Facilities Improvements, Project No. 93109
- b. Authorize budget appropriation for the Fire Facilities Improvement project in the amount of \$500,000.
- c. Authorize an increase to the Fiscal Year 2021-2022 budget in the amount of \$500,000 from the General Fund's One-Time Investment Plan to the Facilities Fund and authorize the Finance and Technology Director to assign increased budget appropriations and revenues to the proper projects and accounts in the Fiscal Year 2021-2022 budget.

9. CONSENT ITEMS (continued)

9F. [Professional Services Agreement with Hamner, Jewell & Associates for Property Acquisition Services for the State Water Interconnection Project](#)

Staff: Susan Rungren, Ventura Water General Manager

RECOMMENDATION

- a. Approve and authorize the Mayor to execute the Professional Services Agreement with Hamner, Jewell & Associates, Inc.; term February 1, 2022 to June 30, 2023; not-to-exceed \$90,260, in which it includes a \$8,200 contingency, during the total duration of the contract pursuant to Section 4.600.140 of the Municipal Code.
- b. Authorize the City Manager or designee to execute amendments to the Professional Services Agreement with Hamner, Jewell & Associates, Inc. during the total duration of the contract, pursuant to Section 4.600.200 of the Municipal Code.

9G. [Amendments to the 2019 Three-Year On-Call Professional Services Agreements for the Planning Division](#)

Staff: Peter Gilli, Community Development Director

RECOMMENDATION

- a. Authorize the City Manager to execute the First Amendment to On-Call Professional Services Agreement number 2019-006 with Environmental Science Associates, Inc. for an extended term of February 4, 2019 through January 31, 2024 and to approve a new not-to-exceed total amount of compensation per individual Work Order agreement of \$60,000.
- b. Authorize the City Manager to execute the First Amendment to On Call Professional Services Agreement number 2019-007 with Michael Baker, Intl. for an extended term of February 4, 2019 through January 31, 2024 and to approve a new not-to-exceed total amount of compensation per individual Work Order agreement of \$60,000.
- c. Authorize the City Manager to execute the First Amendment to On-Call Professional Services Agreement number 2019-008 with Rincon Consultants, Inc. for an extended term of February 4, 2019 through January 31, 2024 and approve a new not-to-exceed amount per Work Order of \$60,000 services.

9. CONSENT ITEMS (continued)

- d. Authorize the City Manager to execute the Second Amendment to On-Call Professional Services Agreement number 2019-009 with Wood Environment & Infrastructure Solutions, Inc. for an extended term of February 4, 2019 through January 31, 2024 and to approve a new not-to-exceed total amount of compensation per individual Work Order agreement of \$60,000.
- e. Authorize the City Manager to execute the First Amendment to On-Call Professional Services Agreement number 2019-011 with Historic Resources Group, LLC for an extended term of February 4, 2019 through January 31, 2024 and approve a new not-to-exceed amount per Work Order of \$60,000 services.
- f. Authorize the Finance and Technology Department to increase appropriations in the appropriate fiscal period to be timed with the receipt of developer/applicant deposits which are required prior to the start of any work related to the On-Call Professional Services Agreements.

12. PUBLIC HEARING ITEMS

TIME SPECIFIC AGENDA ITEM – 6:30 P.M. **(Per Election Code Section 21627.1)**

12A. [Public Hearing to Receive Comments on Preferred Draft Council Redistricting Maps and Council Direction on Any Draft Map Revisions](#)

Staff: Tracy J. Oehler, Interim City Clerk

RECOMMENDATION

- a. Conduct a Public Hearing to consider and discuss the preferred draft City Council District Map submitted using the 2020 Census Data as identified on January 10, 2022.
- b. Reconfirm that District sequencing will be Districts 1, 4, 5 and 6 for the November 8, 2022 Election followed by Districts 2, 3 and 7 for November 2024 and this sequence will remain while this District map is valid.
- c. City Council to provide direction on any revisions to draft maps and which map to bring back for adoption at the February 28, 2022 City Council meeting.

12. PUBLIC HEARING ITEMS (continued)

12B. [Historic Landmark Designation Request for the “George Zander Men’s Clothing Store” at 384 East Main Street \(PROJ-14605\)](#)

Staff: Peter Gilli, Community Development Director

RECOMMENDATION

- a. Conduct a Public Hearing.
- b. Determine that this project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15331 (14 C.C.R. § 15331, Class 31, Historic Resource Preservation).
- c. Adopt a resolution, titled as follows:

“A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA DESIGNATING THE GEORGE ZANDER MEN’S CLOTHING STORE BUILDING LOCATED AT 384 EAST MAIN STREET A HISTORIC LANDMARK”

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA DESIGNATING THE GEORGE ZANDER MEN’S CLOTHING STORE BUILDING LOCATED AT 384 EAST MAIN STREET A HISTORIC LANDMARK RESOLUTION NO. 2022-__

12C. [Request to File Amendment of the Local Coastal Program with the California Coastal Commission based on Ordinance No. 2021-017 \(Streamlining\)](#)

Staff: Peter Gilli, Community Development Director

RECOMMENDATION

- a. Determine that the enactment of this resolution is exempt from the California Environmental Quality Act (Public Resources Code Section 21080.9) because it is an approval by local government necessary for the preparation and adoption of a local coastal program and the burden of CEQA compliance is shifted from the City to the California Coastal Commission.
- b. Adopt a resolution authorizing the submittal of the Local Coastal Program Amendment to the California Coastal Commission, entitled:

12. PUBLIC HEARING ITEMS (continued)

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, AUTHORIZING SUBMITTAL OF A LOCAL COASTAL PROGRAM AMENDMENT TO THE CALIFORNIA COASTAL COMMISSION, CONSISTING OF AMENDMENTS TO DIVISION 24 AND SUBPART 24M OF THE SAN BUENAVENTURA MUNICIPAL CODE AND PARTS OF THE DOWNTOWN SPECIFIC PLAN TO ALLOW FOR THE STREAMLINING PERMITTING PROCESS AND NUMEROUS PREVIOUSLY ADOPTED ORDINANCES TO APPLY IN THE COASTAL ZONE”

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, AUTHORIZING SUBMITTAL OF A LOCAL COASTAL PROGRAM AMENDMENT TO THE CALIFORNIA COASTAL COMMISSION, CONSISTING OF AMENDMENTS TO DIVISION 24 AND SUBPART 24M OF THE SAN BUENAVENTURA MUNICIPAL CODE AND PARTS OF THE DOWNTOWN SPECIFIC PLAN TO ALLOW FOR THE STREAMLINING PERMITTING PROCESS AND NUMEROUS PREVIOUSLY ADOPTED ORDINANCES TO APPLY IN THE COASTAL ZONE
RESOLUTION NO. 2022-___

13. FORMAL ITEMS

13A. [Adoption of 2022-2023 City Council Goals](#)

Staff: Alex D. McIntyre, City Manager

RECOMMENDATION

Adopt the 2022-2023 City Council Goals developed over the three City Council Goal-setting sessions.

13B. [Consideration of the Continuing Need for Certain Emergency Actions taken by the City in Response to the COVID-19 Pandemic](#)

Staff: Andy Heglund, Acting City Attorney

RECOMMENDATION

Review the emergency actions taken by the City Council and if it is determined that the action is no longer needed to mitigate the COVID-19 emergency or its impact, to direct staff to prepare the necessary documents to repeal any or all of the listed actions.

13. FORMAL ITEMS (continued)

13C. [Adoption of a Resolution Approving an Employment Agreement for Interim City Attorney](#)

Staff: Sofia Rubalcava, Mayor and Joe Schroeder, Deputy Mayor

RECOMMENDATION

Adopt a resolution approving an Employment Agreement for Interim City Attorney.

13D. [POLICY CONSIDERATION – Consideration of Adoption of Position To Logging on Mount Pinos and Pine Mountain in the Los Padres National Forest](#)

Staff: Sofia Rubalcava, Mayor
Doug Halter, Councilmember

RECOMMENDATION

Adopt a City policy position of opposition to the US Forest Service's Pine Mountain-Reyes Peak Fuel Reduction Project. Authorize the Mayor to send a letter on behalf of the City Council to the US Forest Service Regional Forester.

13E. [City of Ventura Progress Initiative](#)

Staff: Lorrie Brown, Councilmember
Jeannette Sanchez-Palacios, Councilmember
Joe Schroeder, Deputy Mayor

RECOMMENDATION

Consider a Resolution of the City Council of the City of San Buenaventura adopting a Progress Initiative.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, ADOPTING A PROGRESS INITIATIVE
RESOLUTION NO. 2022-___

15. PUBLIC NOTICES

Items listed under Public Notices are a matter of public record only. These items do not require City Council action.

15A. [Public Notice – Submittal of Final Map for Tract No. 5883-2](#)

This serves as Public Notice that the City Engineer has received the subdivision final map for the project described below in accordance with Section 26.100.220 of the City of San Buenaventura Municipal Code. See Attachment A for a site location map.

Location:	Phase 2 of the Westview Village project at 995 Riverside Street
Tract Number:	5883-2
Developer:	Housing Authority of the City of San Buenaventura
Description:	A subdivision consisting of one residential lot and a public park parcel

8. PUBLIC COMMUNICATIONS

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form.



17. ADJOURNMENT

This agenda was posted on Thursday, February 3, 2022, at 5:45 p.m. on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/AgendaCenter> and on the Public Notice Board at City Hall.