

VENTURA WATER COMMISSION AGENDA

Grant Burton
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Susan Mulligan
Commissioner Vice-Chair

Nova Clite
Commissioner
Gerhardt Hubner
Commissioner

William Ackerman
Commissioner

Suzanne McCombs
Commissioner
Robert McCord
Commissioner

Susan Rungren, Ventura Water General Manager
Miles Hogan, Assistant City Attorney
Debra Gallegos, Recording Secretary



REGULAR MEETING

TUESDAY, DECEMBER 15, 2020, 5:30 P.M.

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE WATER COMMISSION MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO PAGE 2 OF THIS AGENDA.

PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

NEW – ZOOM MEETING FOR WATER COMMISSION MEETING

Sign-up if you wish to speak and receive an email with instructions on how to join the meeting

WATCH THE MEETING:

Watch a **live stream of the meeting** at <https://www.cityofventura.ca.gov/718/Videos> . **Cable TV -**
Channel 15, or <https://www.youtube.com/cityofventura/live> .

SUBMIT PUBLIC COMMENT VIA EMAIL:

Submit your comments via email **by 3:00 p.m. on the Water Commission meeting day**. Please submit your comment to the Water Commission Secretary using this form www.cityofventura.ca.gov/publicinput or send an email to dgallegos@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate the Agenda item number (i.e. Item No. 2). Your form/email will be read by Water Commissioners and placed into the item's record at the meeting.

TO PROVIDE PUBLIC COMMENT LIVE AT THE MEETING USING ZOOM:

To speak on an agenda item, complete the online [Speaker Registration Form](#) by 4:00 p.m. on the Water Commission Meeting date. . If you wish to speak at the meeting, you will be asked to provide an email address and telephone number to allow the City to email you the Zoom meeting/connection instructions. You can select an audio only connection (telephone call) or connect with audio and video (join the Zoom meeting on your device).

You will receive an email about 1 hour before the meeting with instructions on how to join the meeting.

When connecting to the Zoom meeting to speak, you will be placed in a virtual “waiting area,” with your audio and video disabled, until it is your turn to speak.

Individuals may speak for a maximum of 3 minutes per agenda item.

Staff Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter/Water-Commission-22>.

Any materials related to an agenda item submitted to the Water Commission after distribution of the agenda packet are available on the City's website as a Supplemental Packet at – <https://www.cityofventura.ca.gov/1843/Water-Commission-Public-Hearing-NoticesS>

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Debra Gallegos at (805) 652-4587 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER – REGULAR MEETING SESSION – 5:30 PM

ROLL CALL – WATER COMMISSION

1. MINUTES

Staff: Susan Rungren, General Manager

RECOMMENDATION

Approve the minutes of the November 17, 2020 regular session.

2. WATER CONSERVATION PROGRAM UPDATE

Staff: Haili Matsukawa, Management Analyst II

RECOMMENDATION

Staff recommends that the Water Commission receive this written report and oral update on Ventura Water's Water Conservation Programs.

3. 2020 URBAN WATER MANAGEMENT PLAN DEVELOPMENT AND SCHEDULE

Staff: Jennifer Tribo, Management Analyst II

RECOMMENDATION

Staff recommends the Water Commission receive this written report and an oral update on the proposed schedule for the development of the 2020 Urban Water Management Plan.

4. UNFREEZE UTILITIES SERVICES LEADWORKER POSITION

Staff: Susan Rungren, General Manager

RECOMMENDATION

The Water Commission recommend to City Council to authorize the Ventura Water Department to unfreeze and fund the previously approved Utilities Services Leadworker Position.

5. UNFREEZE ASSISTANT/ASSOCIATE/CIVIL ENGINEER POSITION

Staff: Phil Nelson, Public Works Director

RECOMMENDATION

The Water Commission recommend to City Council to unfreeze and fund the previously approved Assistant/Associate/Civil Engineer position (Flex Engineer) for the Ventura Water design group in Public Works.

6. VENTURA WATER AND WASTEWATER BOND REFUNDING

Staff: Michael Coon, Finance and Technology Director

RECOMMENDATION

Staff recommends that the Water Commission receive this written report and an oral presentation providing information on Ventura Water and Wastewater Bond Refunding.

7. 2020 WATER AND WASTEWATER RATE STUDY – RATE STRUCTURE MODIFICATION OPTIONS

Staff: Akbar Alikhan, Assistant City Manager
Consultant: Raftelis Financial Consultants

RECOMMENDATION

It is recommended that the Water Commission:

- a) Receive this written report and oral presentation by Raftelis Financial Consultants Inc.
- b) Provide feedback on the proposed water and wastewater rate structure modifications.

PUBLIC COMMENT

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the Recording Secretary or how to provide live Public Comment.

COMMISSIONER COMMUNICATIONS

Per Government Code Section 54954.2(a), the Commissioner Communications section of the agenda provides the Water Commission the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

GENERAL MANAGER REPORT

ADJOURNMENT