

ADMINISTRATIVE PUBLIC HEARING AGENDA

Peter Gilli, Administrative Hearing Officer

Antoinette Mann, Recording Secretary

REGULAR MEETING: THURSDAY, NOVEMBER 18, 2021 – 6:00 P.M. WEBEX EVENT

IN ACCORDANCE WITH [AB 361](#), THIS MEETING WILL BE HELD BY TELECONFERENCE, AND THERE WILL NOT BE A PHYSICAL LOCATION FROM WHICH THE PUBLIC MAY ATTEND. THE PUBLIC MAY ONLY ELECTRONICALLY ATTEND THE MEETING AND MAY PROVIDE PUBLIC COMMENT THROUGH THE VIRTUAL MEETING. COUNCIL CHAMBERS WILL NOT BE OPEN FOR THE PUBLIC FOR THIS MEETING. THE PUBLIC WILL HAVE ACCESS TO REMOTELY OBSERVE THE MEETING AND ADDRESS THE ADMINISTRATIVE HEARING OFFICER AS OUTLINED BELOW TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE ADMINISTRATIVE HEARING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO THE PROCESS BELOW.

Join a WebEx meeting LIVE:

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=e3efe83669ac19b2d2633c9873d25fc72>

NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You must join the WebEx Meeting to provide Public Comment.

Join with only an “audio” connection: 1-408-418-9388/ Access Code: **182 882 3684**

WebEx recommends using Chrome, FireFox or Edge browser when joining and providing live comment at the meeting. You are encouraged to download the WebEx App.

Watch a live stream of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.Youtube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.

SUBMIT PUBLIC COMMENT VIA EMAIL:

Submit your comments via email by **4:00 pm** on the Administrative Public Hearing date of **November 18, 2021**. Please submit your comment using this form, www.cityofventura.ca.gov/publicinput or send an email to permits@cityofventura.ca.gov (up to 1000 characters). When sending an email, please indicate in the Subject Line, the Agenda item number (i.e., Item No. 8A). Your form/email will be read by Administrative Hearing Officer and placed into the item’s record at the meeting.

You may also scan the QR Code below to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.

TO PROVIDE PUBLIC COMMENT LIVE:

You must attend the WebEx Meeting with audio connected to your computer/device, you will see Chat on your screen. You can write, “I would like to speak on Agenda Item #_ in the Chat feature. During the discussion of the item, the Administrative Hearing Officer will call for public comment. The Virtual Meeting Host will announce those requesting to speak and unmute your mic allowing you to speak to the Administrative Hearing Officer. You will be heard, but not visible on screen. You will have 3 minutes to provide your comments. When you finished, your mic will be muted.



Public Hearing Notices and **any materials related to an agenda item submitted to the Administrative Hearing Officer after distribution of the agenda packet** are available on the City’s website: <https://www.cityofventura.ca.gov/AgendaCenter/Administrative-Hearing-Officer-34>.

PUBLIC COMMUNICATIONS – Public Communications is the time set-aside during the hearing for members of the public to address the Hearing Officer on planning related business other than scheduled agenda items.

CONSENT ITEM

1. **Approval of the Administrative Public Hearing October 14, 2021 Meeting Minutes.**

Recommendation: Approve, as presented.

Materials: [Minutes](#)

2. **Approval of the Administrative Public Hearing October 28, 2021 Meeting Minutes.**

Recommendation: Approve, as presented.

Materials: [Minutes](#)

CONTINUED ITEMS

3. **PROJ-15297 – Pierpont Beach Nuisance Sand Removal Administrative Coastal Development Permit located west of the Ventura Pier and Kite Surfers Beach south of the Ventura River.**

Request to collect, deposit and grade sand collected from the beachfront of the Pierpont Lanes to the two beaches located west of the Ventura Pier in the Parks and Open Spaces (POS) zone and Commercial Tourist Oriented (CTO) zone within the Downtown Specific Plan and at the Kite Surfers Beach in the Parks (P) zone with a land-use designation of Parks and Open Space in the Coastal Zone.

Recommendation: Continue the item to a date uncertain.

California Environmental Quality Act

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15301 (a) Class 1, Existing Facilities; EIR 2496; EIR 2352.

Case Planner: Falak Zaidi

Applicant: Jeff Hereford, City of Ventura Public Works Department

Materials: [staff memorandum](#)

FORMAL ITEMS

4. **PROJ-15151 – Harwood Residence Administrative Coastal Development Permit located at 2764 Bayshore Avenue.**

Request for an Administrative Coastal Development Permit to construct a 3,018 square foot, two-story, single-family residence on a 0.1-acre site in the Single Family (R-1-6) zoning district with a land use designation of Existing Urban within the Coastal Zone.

Recommendation: Approve the Administrative Coastal Development Permit, as conditioned.

California Environmental Quality Act

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15303 Class 3, New Construction or Conversion of Small Structures.

Case Planner: Falak Fatima Zaidi, Associate Planner

Applicant: James Harwood

Materials: [staff report](#), [project admin order](#), [project plans](#), public comment

5. PROJ-15123 – Saeta Residence Administrative Coastal Development Permit located at 1337 Devon Lane.

Request for an Administrative Coastal Development Permit to renovate an existing 1,809 square foot single family residence including a 673 square-foot addition on a 3,680 square foot site in the Single-Family Beach (R-1-B) zone with a land use designation of Existing Urban within the Coastal Zone.

Recommendation: Approve the Administrative Coastal Development Permit, as conditioned.

California Environmental Quality Act

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15301 (e) Class 1, Existing Facilities.

Case Planner: Sebastian Barrios, Contract Planner

Applicant: John Berardino

Materials: [staff report](#), [project admin order](#), [project plans](#), public comment

6. PROJ-14860 – Barsocchini Residence Administrative Coastal Development Permit located at 1338 Devon Lane.

Request to reconsider an Administrative Coastal Development Permit to construct a 76 square foot entry addition and a 27 square foot rear balcony to an existing 1,553 square foot-single family residence on a 3,951 square-foot site in the Single-Family Beach (R-1-B) zone with a land use designation of Existing Urban within the Coastal Zone.

Recommendation: Approve the Administrative Coastal Development Permit, as conditioned.

California Environmental Quality Act

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15301 (e) Class 1, Existing Facilities.

Case Planner: Sebastian Barrios, Contract Planner

Applicant: Mark Shellnut

Materials: [staff report](#), [project admin order](#), [project plans](#), public comment

7. PROJ-12312 – Ivy Lawn Mausoleum Historic Design Review located at 5400 Valentine Road.

Request for Historic Design Review for the construction of a new 1,418 square-foot mausoleum in the Ivy Lawn Memorial Park historic district on a 58.7-acre site in the M-1 (Limited Industrial) zone with a land use designation of Industry.

Recommendation: Approve the Historic Design Review, as conditioned.

California Environmental Quality Act

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15303 Class 3, New Construction or Conversion of Small Structures.

Case Planner: Jared Rosengren, Senior Planner

Applicant: Ivy Lawn Memorial Park

Materials: [staff report](#), [project admin order](#), [project plans](#), public comment

STAFF COMMUNICATION

ADJOURNMENT

This agenda was posted on Friday November 12, 2021 at 4:00 pm on the City website, in the Public Meetings/Agenda Center:

<https://www.cityofventura.ca.gov/AgendaCenter/Administrative-Hearing-Officer-34>.

Pursuant to the California Government Code, please take notice as follows: If you challenge the action described in this notice in court, you may be limited to raising issues you or someone else raised at the Public Hearing, or in written correspondence delivered to the City of San Buenaventura at, or prior to the public hearing.

In compliance with American with Disabilities Act, if you need special assistance to participate in this meeting, call (805) 654-7869 or the California Relay Service at (866) 735-2929. Notification 72 hours in advance of the meeting will enable the city to make reasonable arrangement to ensure accessibility to the meeting.