

CITY OF VENTURA

APPOINTMENTS RECOMMENDATION COMMITTEE AGENDA

Liz Campos, Member
Bill McReynolds, Chair
Jim Duran, Vice-Chair

Michael MacDonald, City Clerk

WEDNESDAY, NOVEMBER 1, 2023

SPECIAL MEETING – 5:30 P.M.

COMMUNITY MEETING ROOM
CITY HALL – 501 POLI STREET, VENTURA, CA 93001

To submit written comments (up to 1,000 characters) for the Committee’s consideration and inclusion in the public record, email cityclerk@cityofventura.ca.gov two hours before the meeting date, or by using the public comment form at www.cityofventura.ca.gov/publicinput. Please include the Agenda Item Number in the subject.

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Michael B. MacDonald, City Clerk, (805) 654-4787. The Committee may take action related to any subject listed on the Agenda.

CALL TO ORDER – SPECIAL SESSION – 5:30 p.m.

ROLL CALL

PUBLIC COMMUNICATIONS: *In compliance with Government Code Section 54954.3, Public Communications is that portion of Council meetings set aside for members of the public to address the Committee on items of any City business other than scheduled agenda items. Comments are limited to items within the subject matter jurisdiction of the City and are limited to no more than three (3) minutes. Per the adopted Protocols, speakers may not cede their time to another speaker. If there are more than ten (10) Public Communications speakers, each speaker’s time shall be reduced from three (3) minutes so that all speakers have an equal time to speak. Committee cannot act on any items not on the agenda.*

FORMAL ITEM: *The public may comment on each item listed on the agenda for Formal Items as the item is taken up. Formal Items may be reordered at the discretion of the Chair. The public may speak up to three (3) minutes on each agenda item. If there are more than ten (10) Public Communications speakers, each speaker's time shall be reduced from three (3) minutes so that all speakers have an equal time to speak.*

1. **[POLICY CONSIDERATION – Consequences for Harassment of City Employees by City Council Members](#)** (referred by City Council on July 24, 2023)

Introduced by: Bill McReynolds, Councilmember, District 5
Dr. Jeannette Sanchez-Palacios, Deputy Mayor, District 4
Jim Duran, Councilmember, District 6

RECOMMENDATION

CITY COUNCIL RECOMMENDATION MADE ON JUNE 26, 2023:

We recommend that a policy be created to hold City Council Members accountable for their behavior towards City Employees. To that end it is recommended that the Appointments and Recommendation Committee (ARC) be tasked with creating a policy in cooperation with the Human Resources Department, City Attorney's and City Clerk's Offices to hold City Council Members accountable for their behavior when there has been accusations and findings of a Council Member's harassing behavior towards a City Employee. This new policy should be brought back for formal consideration and approval by the Monday, July 24, 2023 City Council meeting.

APPOINTMENTS AND RECOMMENDATION COMMITTEE RECOMMENDATION MADE ON JULY 17, 2023:

The ARC Committee met on July 6, 2023 and July 17, 2023 and made the following recommendation: Review and update the full City Council protocols as the Protocols state they should be reviewed annually by either the ARC or a Brown Act ad-hoc committee, comprised of three Councilmembers including the Mayor with the additional two being approved by Council. Additionally, the selected subcommittee should report back to Council with recommended changes by the first meeting in January 2024. Vote: All Ayes

CITY COUNCIL RECOMMENDATION MADE ON JULY 24, 2023:

On July 24, 2023, City Council made the following recommendation: M/S/C (Duran/McReynolds) to request the City Attorney and City Clerk to work with the ARC committee on proposed changes to the full protocols that will be presented to the full Council by the second meeting in November. Additionally, Council directed the City Attorney to proceed with hiring an outside firm to develop a Council Harassment Policy for Council's consideration. Vote: Ayes: Duran, McReynolds, Johnson, Halter, Campos, Mayor Schroeder; Noes: None; Abstain: None; Absent: Sanchez-Palacios

ATTACHMENTS:

- A. [Council Protocols](#)
- B. [Optional Amendments to the City Council Protocols Table](#)

ITEMS FOR FUTURE AGENDAS

APPOINTMENTS RECOMMENDATION COMMITTEE AND STAFF COMMUNICATIONS

ADJOURNMENT

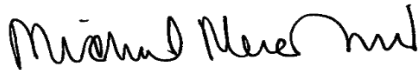
Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>.

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Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals](#)
- [Budget Principles](#)
- [City Charter](#)

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This agenda was posted on Friday, October 27, 2023, at 4:00 p.m. in the City Clerk's Office, on the City Hall Public Notices Board and on the internet.



Michael B. MacDonald  
City Clerk