

# ADMINISTRATIVE PUBLIC HEARING AGENDA

Peter Gilli, Administrative Hearing Officer

Antoinette Mann, Recording Secretary

## **SPECIAL MEETING: THURSDAY, OCTOBER 29, 2020 – 6:00 P.M. WEBEX EVENT**

**IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC.**

### **To Join the Hearing Live:**

The virtual meeting will be held on WebEx Events. You can join the hearing as it is occurring by clicking the following link:

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=e2754d82c679d506b94ee3df23ff96206>

*Note: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You must join the WebEx Meeting to provide Public Comment Live - see below.*

### **To Submit Public Comment Live:**

You must attend the WebEx Meeting with audio connected to your computer/device, you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #\_\_" in the Chat feature. During the discussion of the item, the Chair will call for public comment. The Host will announce those requesting to speak and unmute your mic allowing you to speak to the Administrative Hearing Officer. You will be heard, but not visible on screen. You will have 3 minutes to provide your comments. When you are finished, your mic will be muted.

### **To Join the Hearing via Telephone:**

You can join with only an "audio" connection: **1-408-418-9388** / Access Code: **126 503 5527**

*Note: Audio connections will not be able to provide public comment as the hearing is occurring*

### **To Submit Public Comment via Telephone:**

You can submit your comments via telephone by calling (805) 654-7869 by 4:00 pm of the day of the hearing. Please indicate you are calling about the October 29<sup>th</sup> Administrative Public Hearing and which Agenda item you are referencing.

### **To Watch the Meeting:**

You can watch live streaming or an Archived Video <https://www.cityofventura.ca.gov/718/Videos> Cable TV- Channel 15, live and replayed as listed on CAPS media schedule.

### **To Submit Written Public Comment:**

Submit your written comments by 4:00 p.m. on the Administrative Public Hearing meeting day by using the [Electronic Agenda Public Comment Form](#). Please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8). Your written comment will be read by Administrative Hearing Officer and placed into the item's record at the hearing.

Public Hearing Notices and **any materials related to an agenda item submitted to the Administrative Hearing Officer after distribution of the agenda packet** are available on the City's website: <https://www.cityofventura.ca.gov/AgendaCenter/Administrative-Hearing-Officer-34>

**PUBLIC COMMUNICATIONS** – Public Communications is the time set-aside during the hearing for members of the public to address the Hearing Officer on planning related business other than scheduled agenda items.

## CONSENT ITEM

1. [Approval of the Administrative Public Hearing October 15, 2020 Meeting Minutes.](#)

**Recommendation:** Approve, as presented.

## FORMAL ITEMS

2. **PROJ-14538 – Ventura Bike Depot Tentative Parcel Map and Administrative Coastal Development Permit located at 239 W. Main Street/ 50 Julian Street.**

Request for a Tentative Parcel Map and Administrative Coastal Development Permit to create two legal lots from a 24,142 square-foot site in the Urban General (T4.3) zone within the Downtown Specific Plan.

**Recommendation:** Approve the Tentative Parcel Map and Administrative Coastal Development Permit, as conditioned.

### **California Environmental Quality Act**

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15315 (Minor Land Divisions).

**Case Planner:** Jamie Peltier, Associate Planner

**Applicant:** Silvas Investments, LLC

**Materials:** [staff report](#), [project admin order](#), [project plans](#)

3. **PROJ-14585 – Zaragoza Lot Line Adjustment located at 2881 and 2909 Sherwin Avenue.**

Request for a Lot Line Adjustment to move an interior lot line and establish a 1.2-acre lot in the Limited Industrial (M-1) zone with a land use designation of Industry.

**Recommendation:** Approve the Lot Line Adjustment, as conditioned.

### **California Environmental Quality Act**

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15305 (Minor Alterations).

**Case Planner:** Dara Sanders, Planning Manager

**Applicant:** Nichole Garner, Jensen Design and Survey, Inc.

**Materials:** [staff report](#), [project admin order](#), [project plans](#)

**4. PROJ-13350 – Ventura Harbor Forma Design Review located at 1449-1691 Spinnaker Drive.**

Request for Formal Design Review of a Sign Program for Ventura Harbor Village consisting of tenant signage for 16 multi-tenant buildings and 7 way finding marquee signs on an 8.0-acre site in the Harbor Commercial zone with a land use designation of Harbor Commercial.

**Recommendation:** Approve the Formal Design Review of the Sign Program, as conditioned.

**California Environmental Quality Act**

The project is categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15301 (Existing Facilities).

**Case Planner:** Maruja Clensay, Senior Planner

**Applicant:** Jeff Zook, Coastal Architects

**Materials:** [staff report](#), [project admin order](#), [project plans](#)

**STAFF COMMUNICATION**

**ADJOURNMENT**

This agenda was posted on Thursday, October 22, 2020 at 3:15 pm on the City website, in the Public Meetings/Agenda Center:

<https://www.cityofventura.ca.gov/AgendaCenter/Administrative-Hearing-Officer-34>.

Pursuant to the California Government Code, please take notice as follows: If you challenge the action described in this notice in court, you may be limited to raising issues you or someone else raised at the Public Hearing, or in written correspondence delivered to the City of San Buenaventura at, or prior to the public hearing.

In compliance with American with Disabilities Act, if you need special assistance to participate in this meeting, call (805) 654-7869 or the California Relay Service at (866) 735-2929. Notification 72 hours in advance of the meeting will enable the city to make reasonable arrangement to ensure accessibility to the meeting.