

# VENTURA WATER COMMISSION AGENDA

**Grant Burton**  
Commissioner Chair

**Susan Mulligan**  
Commissioner Vice-Chair

**Nova Clite**  
Commissioner  
**Gerhardt Hubner**  
Commissioner

**William Ackerman**  
Commissioner

**Suzanne McCombs**  
Commissioner  
**Robert McCord**  
Commissioner

Susan Rungren, Ventura Water General Manager  
Miles Hogan, Assistant City Attorney  
Debra Gallegos, Recording Secretary



## REGULAR MEETING

**TUESDAY, OCTOBER 27, 2020, 5:30 P.M.**

**IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CITY COUNCIL MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO PAGE 2 OF THIS AGENDA.**

## PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

Join a **WebEx meeting LIVE:**

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=e73dd6394788be097d523dd399e90e1cf>

**NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You must join the WebEx Meeting to provide Public Comment - #5 below.**

Join with only an "audio" connection: 1-408-418-9388 / Access code: 126 565 6727

WebEx recommends using Internet Explorer or Edge when provide live comment at the meeting.

4. Watch **live streaming** or an Archived Video <https://www.cityofventura.ca.gov/718/Videos>  
**Cable TV** - Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email **by 3:00 p.m. on the Water Commission meeting day**. Please submit your comment to the Water Commission Secretary using this form <https://www.cityofventura.ca.gov/1829/City-Council-Meeting-Electronic-Comment-> or send an email to [dgallegos@cityofventura.ca.gov](mailto:dgallegos@cityofventura.ca.gov) (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 2). Your form/email will be read by Water Commissioners and placed into the item's record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment for items not on the day's agenda or comments on a specific agenda item as it is being heard, submit your comment to the Recording Staff using this form <https://www.cityofventura.ca.gov/1829/City-Council-Meeting-Electronic-Comment-> or send an email to [dgallegos@cityofventura.ca.gov](mailto:dgallegos@cityofventura.ca.gov) (up to 1000 characters). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. All comments received by the conclusion of the agenda item will be made part of the record.
5. **To Provide Public Comment Live: You must attend the WebEx Meeting with audio connected to your computer/device**, you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #\_\_" in the Chat feature. During the discussion of that item, the Mayor will call for public comment. The City Clerk will announce those requesting to speak and unmute your mic allowing you to speak to the Mavor and Councilmembers. You will be heard. but not visible on screen. You will have

Staff Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter/Water-Commission-22>.

Any materials related to an agenda item submitted to the Water Commission after distribution of the agenda packet are available on the City's website – <https://www.cityofventura.ca.gov/1236/9455/City-Council-Public-Hearing-NoticesSuppl> .

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Debra Gallegos at (805) 654-4587 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

## **CALL TO ORDER – REGULAR MEETING SESSION – 5:30 PM**

### **ROLL CALL – WATER COMMISSION**

### **SPECIAL PRESENTATIONS**

Explanation of Upcoming Meeting Technology Changes  
Staff: Debra Gallegos, Recording Secretary

#### **1. MINUTES**

Staff: Susan Rungren, General Manager

#### **RECOMMENDATION**

Approve the minutes of the October 6, 2020 special session.

#### **2. ADOPTED 2020-2026 CAPITAL IMPROVEMENT PLAN AND WASTEWATER PROJECTS UPDATE**

Staff: Ron Herbst, Principal Engineer

#### **RECOMMENDATION**

Staff recommends the Water Commission receive an oral presentation on an update of the Adopted 2020-2026 Capital Improvement Plan (CIP) Water and Wastewater Projects recommended to be included in the 2020 Cost of Service Study.

#### **3. 2020 WATER AND WASTEWATER RATE STUDY – REVISED FINANCIAL PLAN SCENARIOS**

Staff: Akbar Alikhan, Assistant City Manager  
Consultant: Raftelis Financial Consultants

#### **RECOMMENDATION**

- a) Receive this written report and oral presentation by Raftelis Financial Consultants Inc. on the 2020 Water and Wastewater Rate Study – Revised Financial Plan Scenarios

- b) Provide direction on the financial plan scenario to use as a basis for the Cost of Service Analysis. Staff recommends selection of Scenario 3a: Reduced CIP (including VWP) for the water and wastewater enterprises.

**4. COMMUNICATIONS AND OUTREACH FOR WATER AND WASTEWATER RATES**

Staff: Haili Matsukawa, Management Analyst II

**RECOMMENDATION**

Staff recommends that the Water Commission receive this written report and oral presentation on communications and outreach efforts for the Water and Wastewater Rate Study.

**5. CONSIDERATION OF CALIFORNIA STATE WATER PROJECT DELTA CONVEYANCE FACILITY, DELTA CONVEYANCE AGREEMENT IN PRINCIPLE, AND DEPARTMENT OF WATER RESOURCES DELTA CONVEYANCE FUNDING AGREEMENT**

Staff: Jennifer Tribo, Management Analyst II

**RECOMMENDATION**

1. Staff recommends that Water Commission recommend a level of participation in the Delta Conveyance Project/Delta Conveyance Facility:
  - a) Opt-Out
  - b) Opt-In at 100%
  - c) Opt-In at greater than 100%
2. Staff recommends the Water Commission recommend that City Council adopt a resolution directing the Ventura County Watershed Protection District to execute the Department of Water Resources Funding Agreement for Preliminary Planning and Design costs related to a potential Delta Conveyance Project on behalf of the City of San Buenaventura.

**6. RESOLUTION MODIFYING UPCOMING REGULAR MEETING SCHEUDULE**

Staff: Miles Hogan, Assistant City Attorney  
Susan Rungren, General Manager

## RECOMMENDATION

It is recommended that the Commission approve a Resolution modifying the Water Commission Regular Meeting dates for the November and December meetings to the following dates:

Tuesday, November 17, 2020

Tuesday, December 15, 2020

## **PUBLIC COMMENT**

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the Recording Secretary or how to provide live Public Comment.

## **COMMISSIONER COMMUNICATIONS**

Per Government Code Section 54954.2(a), the Commissioner Communications section of the agenda provides the Water Commission the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

## **GENERAL MANAGER REPORT**

## **ADJOURNMENT**