



CITY COUNCIL AGENDA
REVISED AGENDA ADDED CLOSED SESSION ITEM 5 AND CONSENT ITEM A

MONDAY, OCTOBER 24, 2022
REVISED ON OCTOBER 20, 2022

CLOSED SESSION – 5:00 P.M.
REGULAR MEETING - 6:00 P.M.

CITY COUNCIL CHAMBERS – CITY HALL - 501 POLI STREET, VENTURA, CA 93001

SOFIA RUBALCAVA, MAYOR
Councilmembers:

DISTRICT 2 – DOUG HALTER
DISTRICT 3 – MIKE JOHNSON
DISTRICT 4 – JEANNETTE SANCHEZ-
PALACIOS

DISTRICT 5 – JIM FRIEDMAN
DISTRICT 6 – LORRIE BROWN
DISTRICT 7 – JOE SCHROEDER, DEPUTY
MAYOR

Alex D. McIntyre
City Manager

Andrew Heglund
City Attorney

Michael B. MacDonald
City Clerk

PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED IN A HYBRID MODEL WITH BOTH IN-PERSON ATTENDANCE AND VIRTUAL PARTICIPATION.

Live broadcasts of City Council meetings are available on Cable TV (Channel 15) and via internet accessible video stream at <https://www.cityofventura.ca.gov/718/Videos> or on YouTube at <https://www.YouTube.com/cityofventura/live>.

To access the meeting remotely: Join the WebEx meeting live at: <https://cityofventura.webex.com/cityofventura/j.php?MTID=m8f80d298018c15147bf503a573c8f729>

To request to speak on an item, use the chat function to notify the City Clerk by including the Item Agenda Number in your comment. The City Clerk will announce public speakers and promote them to a panelist, which will allow the use of camera and microphone. To join with audio only, call (213) 306-3065 and use access code: 2557 071 6177

Please be mindful that the meeting will be recorded, and all rules of procedure and decorum apply for in-person attendees and those participating virtually.

To submit written comments (up to 1,000 characters) for the City Council's consideration and inclusion in the public records, email cityclerk@cityofventura.ca.gov by 4:00 p.m. on the meeting date, or by using the public comment form at www.cityofventura.ca.gov/publicinput. Please include the Agenda Item Number in the subject

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Michael B. MacDonald, City Clerk, (805) 654-4787. The City Council may take action related to any subject listed on the Agenda. Meetings will adjourn at 11:00 p.m. Any items outstanding at that time will be deferred until the next regularly scheduled meeting

CALL TO ORDER – CLOSED SESSION – 5:00 p.m.

ROLL CALL

PUBLIC COMMUNICATIONS: *Public comments on Closed Session Items only.*

CLOSED SESSION: *Teleconference/Video Conference Meeting. The Public may not participate in the Closed Session, other than for Public Comments.*

- 1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Claimant: Jeffrey Waters
Date of Injury: June 30, 2002 – June 05, 2020
WCAB Case Number: ADJ13295433; Unassigned (Claim No. 20018113)
Authority: Government Code Section 54956.9 (d) (1)
- 2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Claimant: Cameron Goettsche
Date of Injury: January 26, 2012; March 19, 2015; October 02, 2018
WCAB Case Number: ADJ8439041; ADJ11015636;
Unassigned (Claim No. 18019395)
Authority: Government Code Section 54956.9 (d) (1)
- 3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
Claimant: Terrance Medina
Date of Injury: May 02, 2018
WCAB Case Number: ADJ13493974
Authority: Government Code Section 54956.9 (d) (1)
- 4. CONFERENCE WITH LEGAL COUNSEL**
Initiation of Litigation: 1
Authority: Government Code Section 54956.9(d)(4)
- 5. CONFERENCE WITH LABOR NEGOTIATORS**
City Negotiators: Alex D. McIntyre, City Manager and Danielle Keys, Human Resources Director
Employee Organizations:
 - a. Ventura Police Management Association (VPMA)
 - b. Ventura Police Officers' Association (VPOA)

ADJOURNMENT: *Adjourn to Regular Meeting.*

CALL TO ORDER – REGULAR SESSION – 6:00 p.m.: *The regular meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency and Public Facilities Financing Authority when Successor Agency and Public Facilities Financing Authority items are listed on the agenda.*

ROLL CALL

PLEDGE OF ALLEGIANCE

CLOSED SESSION REPORT

CITY COUNCIL COMMUNICATIONS: *Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on their own activities.*

CITY MANAGER COMMUNICATIONS

CONSENT ITEMS: *Matters appearing on the Consent Items are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, City Staff, or a member of the public requests an opportunity to address an item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of Staff is approved along with the terms and conditions described in the Administrative Report.*

1. **Move all Resolutions and Ordinances presented tonight be deemed read by title only and all further reading be waived.**
2. **[Economic Development Strategy Contract Award](#)**

Staff: Alex D. McIntyre, City Manager

RECOMMENDATION

Approve and authorize the City Manager or designee to execute a Professional Services Agreement, in substantially this form submitted subject to City Attorney approval as to form, with PFM Group Consulting LLC to conduct an Economic Development Strategy with an agreement term from November 1, 2022, to October 31, 2023, for a total not-to-exceed \$126,500, including a 10% contingency of \$11,500.

3. **[City Council Quarterly Travel Report](#)**

Staff: Alex D. McIntyre, City Manager

RECOMMENDATION

Receive and file the Travel Report for Quarter One of Fiscal Year 2022-23.

CONSENT ITEMS (CONTINUED)

4. [Approval of City Council Minutes – Regular Meetings held on January 25, 2021, March 15, 2021, March 22, 2021, January 10, 2022, January 24, 2022, January 31, 2022, September 12, 2022, and September 26, 2022, and Special Meetings held on March 29, 2021 and January 29, 2022](#)

Staff: Michael B. MacDonald, City Clerk

RECOMMENDATION

Approve City Council Minutes for Regular Meetings held on January 25, 2021, March 15, 2021, March 22, 2021, January 10, 2022, January 24, 2022, January 31, 2022, September 12, 2022, and September 26, 2022, and Special Meetings held on March 29, 2021 and January 29, 2022.

5. [Changes to Administrative Policy & Procedure No. 14.7 - Financial Policies Regarding Pension Funding, General Fund Balance, and Employee Compensation](#)

Staff: Michael Coon, Chief Financial Officer

RECOMMENDATION

Approve recommended changes to Administrative Policy & Procedure No. 14.7 – Financial Policies Overview.

6. [Fire Department Budget Adjustment for Security Gate Purchase](#)

Staff: David Endaya, Fire Chief

RECOMMENDATION

Authorize the Finance Department to transfer \$30,000 from the Fire Facility and Equipment Mitigation Fee Account within the Developer Improvement Fund to the Fire Department's General Fund Training project and adjust appropriations as necessary to purchase an automatic security gate for the Fire Training facility.

CONSENT ITEMS (CONTINUED)

7. [Ratification of Grant Applications for the Bridge Improvement Program, Congestion Mitigation and Air Quality Improvement Program, and Office of Traffic Safety Grants](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Ratification of staff's application for \$54,522,400 in Bridge Improvement Program grant funds from the Federal Highway Administration for the Main Street Bridge Replacement Project.
 - b. Ratification of staff's application for \$3,536,000 in Congestion Mitigation and Air Quality Improvement Program grant funds from the California Department of Transportation for the Residential Street Sidewalk and Hawk Signal Project.
 - c. Ratification of staff's application for and authorize the Public Works Director to accept \$52,588 in Office of Traffic Safety grant funds from the California Office of Traffic Safety for bicycle education programs.
 - d. Authorize the City Manager, or designee, to act as agent for the City to conduct all negotiations and execute and submit all documents, including, without limitation, applications, agreements, amendments, and billing statements that may be necessary to accept the grant and complete the project.
 - e. Upon receipt of grant award, authorize the Finance Department to increase General Grant and Categorical Fund appropriations and revenues in the appropriate fiscal year(s), project(s) and account(s) for use as provided in the grants.
8. [Contract 2021-051 Amendment with Sam Hill and Sons, Inc. to Increase the Contract Not-to-Exceed Amount for the Pierpont Nuisance Sand Removal Project](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

Approve and authorize the Mayor to execute the amendment to Public Works Contract No. 2021-051 with Sam Hill and Sons, Inc. in the amount of \$492,000 for a new not-to-exceed contract amount of \$786,213, cumulatively for an additional two years of the five-year contract.

CONSENT ITEMS (CONTINUED)

A. [Application for the Local Agency Technical Assistance Grant](#)

Staff: Mitchell Cameron, Chief Technology Officer

RECOMMENDATION

- a. Authorize the City Manager or designee, to apply for and execute all documentation and agreements necessary to apply for the Local Agency Technical Assistance Grant with the California Public Utilities Commission up to \$500,000.
- b. Authorize the City Manager or designee, to administer the grant if awarded and execute any agreements as well as accept funds awarded through the California Public Utilities Commission.
- c. Authorize the Finance Department to increase appropriations in the General Grant and Categorical Fund within the Information Technology Department if funds are awarded.

FORMAL ITEMS: *The public may comment on each item listed on the agenda for Formal Items as the item is taken up. Formal Items may be reordered at the discretion of the Chair. The public may speak up to three (3) minutes on each agenda item.*

9. [Fiscal Year 2023 1st Quarter Financial Update](#)

Staff: Michael Coon, Chief Financial Officer

RECOMMENDATION

Receive the Fiscal Year 2023 1st Quarter Financial Update.

10. [Active Transportation Plan Progress Report](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

Receive and file this progress report on the Active Transportation Plan.

PUBLIC NOTICES: *Items listed under Public Notices are a matter of public record only. These items do not require City Council action.*

11. Public Notice – Approval of Final Map for Tract No. 6060, 2400 Channel Drive

This serves as Public Notice that the City Engineer is reviewing for approval the subdivision map for the project described below in accordance with Section 26.100.220 of the City of San Buenaventura Municipal Code. See Attachment A for a site location map.

Location:	2400 Channel Drive
Tract Number:	6060
Developer:	KB Home Greater Los Angeles Inc.,
Description:	A one lot subdivision for 72 residential condominiums

PUBLIC COMMUNICATIONS: *In compliance with Government Code Section 54954.3, Public Communications is that portion of Council meetings set aside for members of the public to address City Council on items of any City business other than scheduled agenda items. Comments are limited to items within the subject matter jurisdiction of the City and are limited to no more than three (3) minutes. Per the City Council Protocols, speakers may not cede their time to another speaker. If there are more than ten (10) Public Communications speakers, each speaker's time shall be reduced from three (3) minutes so that all speakers have an equal time to speak. City Council cannot act on any items not on the agenda.*

ADJOURNMENT

Communications to the City Council are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to the City Council, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service to the City Clerk's Office at 501 Poli Street, Room 204, Ventura, CA 93001. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the City Clerk Department for further information.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

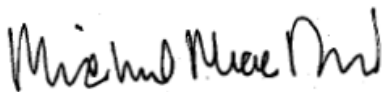
Live Spanish interpretation will be available. No advanced request for interpretation services required. La traducción al español estará disponible en vivo. No es necesario solicitar la traducción al español anticipadamente.

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>.

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals 2021-2022](#)
- [Budget Principles 2021-2022](#)
- [City Charter](#)

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This agenda was posted on Wednesday, October 19, 2022 at 5:30 p.m. in the City Clerk's Office, on the City Hall Public Notices Board and on the internet.



Michael B. MacDonald, CMC  
City Clerk