

DESIGN REVIEW COMMITTEE AGENDA

Albert Antelman, Chair
 William Growdon, Member
 Vacant, Member
 Daniel Saltee, Member
 Anthony Tomasello, Member

Peter Gilli, Community Development Director
 Neda Zayer, Assistant Community Development Director
 Andy Heglund, Senior Assistant City Attorney
 Antoinette Mann, City Clerk

REGULAR MEETING: WEDNESDAY, OCTOBER 20, 2021 – 6:00 P.M. WEBEX EVENT

IN ACCORDANCE WITH AB 361, THIS MEETING WILL BE HELD BY TELECONFERENCE, AND THERE WILL NOT BE A PHYSICAL LOCATION FROM WHICH THE PUBLIC MAY ATTEND. THE PUBLIC MAY ONLY ELECTRONICALLY ATTEND THE MEETING AND MAY PROVIDE PUBLIC COMMENT THROUGH THE VIRTUAL MEETING. COUNCIL CHAMBERS WILL NOT BE OPEN FOR THE PUBLIC FOR THIS MEETING. THE PUBLIC WILL HAVE ACCESS TO REMOTELY OBSERVE THE MEETING AND ADDRESS THE PLANNING COMMISSION AS OUTLINED BELOW TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE PLANNING COMMISSION MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO THE PROCESS SEE BELOW.

JOIN A WEBEX MEETING LIVE:

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=e12e94f9bc9eb8cff47b59e7d34e3759b>

NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. **You must join the WebEx Meeting to provide Public Comment.**

Join with only an “audio” connection: 1-408-418-9388/ Access code: **182 886 7930**
 WebEx recommends using Internet Explorer or Edge when provide live comment at the meeting.

Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.Youtube.com/cityofventura/live> or on Cable TV – Channel 15.

SUBMIT PUBLIC COMMENT VIA EMAIL: Submit your comments via email **by 4:00 pm** on the DRC meeting date of **October 20, 2021**. Please submit your comment using this form, www.cityofventura.ca.gov/publicinput or send an email to permits@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by the Virtual Meeting Host and placed into the item’s record at the meeting. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. All comments received by the conclusion of the agenda item will be made part of the record.

You may also scan the QR Code below to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.

TO PROVIDE PUBLIC COMMENT LIVE: **You must attend the WebEx Meeting with audio connected to your computer/device**, you will see Chat feature on your screen. You can write, “I would like to speak on Agenda Item #___” in the Chat feature. During the discussion of that item, the Chair will call for public comment. The Virtual Meeting Host will announce those requesting to speak and unmute your mic allowing you to speak to the Committee Members. You will be heard, but not visible on screen. You will have 3 minutes to provide your comments. When you are finished, your mic will be muted.



Public Hearing Notices and **any materials related to an agenda item submitted to the DRC after distribution of the agenda packet** are available on the City’s website: <https://ca-ventura.civicplus.com/AgendaCenter/Design-Review-11>

ROLL CALL

PUBLIC COMMUNICATIONS – Public Communications is the time set-aside during the Committee meetings for members of the public to address the Committee on planning related business other than scheduled agenda items. Persons wishing to address the Committee during the Public Communications period of the meeting should fill out a speaker form prior to the Committee reaching this point on the agenda.

CONSENT ITEM

1. **Approval of the Design Review Committee August 18, 2021, Meeting Minutes.**

Recommendation: Approve, as presented.

Materials: [Minutes](#)

FORMAL ITEM

2. **PROJ-12049 – Orne Residence Formal Design Review, Administrative Coastal Development Permit, Exception, and Warrant located at 167 N. Garden Street.**

Request for a Formal Design Review, Administrative Coastal Development Permit, Warrant, and Exception to construct one live/work unit with an existing 678 square-foot residence on a 0.18-acre site in the T4.3 zone within the Downtown Specific Plan in the Coastal Zone.

Recommendation: That the Design Review Committee (DRC) recommend the Planning Commission (PC) approve the Formal Design Review with recommendations on the following:

- A. Input on design of the unit, including breaking up the massing with additional colors and materials, height, and window/opening placement.
- B. Reducing the roof overhang architectural feature.
- C. Changing the size and location of the units to allow for improved onsite circulation.
- D. Any other design or landscaping feedback the DRC recommends.

Case Planner: Jamie Peltier, Senior Planner

Applicant: Richard Orne

Materials: [staff report](#), [project plans](#), public comments

3. **PROJ-15322 – Permit Streamlining Ordinance Amendment citywide.**

Request for City-initiated Zoning Text Amendments to amend Chapter 24.420 – Sign Regulations and Chapter 24.545 – Design Review Procedure for streamlining and other minor amendments.

Recommendation: That the Design Review Committee (DRC) recommend the City Council approve the Ordinance Amendment.

Staff: Peter Gilli, Community Development Director

Applicant: City of Ventura

Materials: [staff report](#), [attachment](#), [public comments](#)

INFORMATIONAL ITEM

4. Goal Setting Discussion.

Have a discussion on goals and priorities to focus on in calendar year 2022.

Staff: Peter Gilli, Community Development Director

Materials: [staff memorandum](#), [attachments](#)

STAFF COMMUNICATION ADJOURNMENT

This agenda was posted on Friday, October 15, 2021, at 5:00 p.m. on the City website, in the Public Meetings/Agenda Center:

<https://www.cityofventura.ca.gov/707/Design-Review-Committee>.

Pursuant to the California Government Code, please take notice as follows: If you challenge the action described in this notice in court, you may be limited to raising issues you or someone else raised at the Public Hearing, or in written correspondence delivered to the City of San Buenaventura at, or prior to the public hearing.

In compliance with American with Disabilities Act, if you need special assistance to participate in this meeting, call (805) 654-7869 or the California Relay Service at (866) 735-2929. Notification 72 hours in advance of the meeting will enable the city to make reasonable arrangement to ensure accessibility to the meeting.