

CITY OF VENTURA
CITY COUNCIL AGENDA

Matt LaVere
Mayor

Lorrie Brown
Councilmember District 6

Jim Friedman
Councilmember District 5

Cheryl Heitmann
Councilmember At-Large

Erik Nasarenko
Councilmember District 4

Sofia Rubalcava, Deputy Mayor
Councilmember District 1

Christy Weir
Councilmember At-Large

Alex D. McIntyre, City Manager
Gregory G. Diaz, City Attorney
Antoinette M. Mann, City Clerk



REGULAR MEETING

MONDAY, OCTOBER 19, 2020

CLOSED SESSION – 5:00 P.M.

REGULAR MEETING – 6:00 P.M.

IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS (COVID-19), CITY HALL IS CLOSED TO THE PUBLIC. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CITY COUNCIL MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO PAGE 2 OF THIS AGENDA.

PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

1. Join a **WebEx meeting LIVE:**

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=ed9cc8b15256139451f73bc894170c056>

NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You must join the WebEx Meeting to provide Public Comment - #5 below.

Join with only an "audio" connection: 1-408-418-9388 / Access Code 126 380 9034
WebEx recommends using Internet Explorer or Edge when provide live comment at the meeting.

2. Watch **live streaming** or an Archived Video <https://www.cityofventura.ca.gov/718/Videos>
Cable TV - Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email **by 4:00 p.m. on the City Council meeting day.** Please submit your comment to the City Clerk using this form www.cityofventura.ca.gov/publicinput or send an email to cityclerk@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by City Council and placed into the item's record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment (item 7) for items not on the day's agenda or comments on a specific agenda item as it is being heard, submit your comment to the City Clerk using this form www.cityofventura.ca.gov/publicinput or send an email to cityclerk@cityofventura.ca.gov (up to 1000 characters). Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. All comments received by the conclusion of the agenda item will be made part of the record.



5. **To Provide Public Comment Live: You must attend the WebEx Meeting with audio connected to your computer/device,** you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #__" in the Chat feature. During the discussion of that item, the Mayor will call for public comment. The City Clerk will announce those requesting to speak and unmute your mic allowing you to speak to the Mayor and Councilmembers. You will be heard, but not visible on screen. You will have 3 minutes to provide your comments. When you are finished, your mic will be muted.

The Regular Meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency, Public Facilities Financing Authority and Parking Authority when Successor Agency, Public Facilities Financing Authority and Parking Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency, Public Facilities Financing Authority and Parking Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency, Public Facilities Financing Authority and Parking Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda. **Refer to box above on how to submit comments, including public comments, to City Council. You may also scan the QR Code to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.**

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>.

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet are available on the City's website – <https://www.cityofventura.ca.gov/1236/City-Council-Public-Hearing-NoticesSuppl>.

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CS1. CALL TO ORDER – CLOSED SESSION – 5:00 p.m.

CS2. ROLL CALL

CS3. PUBLIC COMMUNICATIONS: Public comments on Closed Session Items only – must be submitted electronically prior to the closed session starting. **Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk.**

CS4. CLOSED SESSION – Teleconference/Video Conference Meeting. The Public may not participate in the Closed Session, other than submitting Public Comments on topic via email.

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Attorney

Authority: Government Code 54957

CS5. ADJOURNMENT

Adjourn to Regular Meeting

1. CALL TO ORDER – REGULAR SESSION – 6:00 p.m.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

4A Statement Condemning White Supremacy and Racism

4B Proclamation – National Breast Cancer Awareness Month – October 2020

4C Main Street Moves Monthly Update

5. CLOSED SESSION REPORT

6. CITY COUNCIL COMMUNICATIONS

Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

8. CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

8A. Move all resolutions and ordinances presented tonight be deemed read by title only and all further reading be waived.

8B. Authorization to Enter into a Master Standard Agreement for the Community Development Block Grant-Disaster Recovery Funds to Support Production of Multi-Family Housing

Staff: Peter Gilli, Community Development Director

RECOMMENDATION

- a. Adopt a resolution authorizing the City Manager to enter into a Master Standard Agreement with the California Department of Housing and Community Development for Community Development Block Grant-Disaster Recovery funding. Resolution titled:

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, APPROVING AN ALLOCATION OF FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE CDBG-DR PROGRAM”

- b. Authorize Finance and Technology to, when the award is received, increase appropriations in the General Grant and Categorical Fund.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, APPROVING AN ALLOCATION OF FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE CDBG-DR PROGRAM

RESOLUTION NO. 2020-_____

8. CONSENT ITEMS (continued)

8C. [Adopt Proposition 68 Statewide Park Development and Community Revitalization Program Round 4 Grant Resolution](#)

Staff: Nancy O'Connor, Parks and Recreation Director

RECOMMENDATION

- a. Adopt a Resolution authorizing the City to submit an application to the State of California Department of Parks and Recreation Office of Grants and Local Services for the Proposition 68 Statewide Park Development and Community Revitalization Program Round 4 requesting \$2 million dollars for expansion of the skatepark at Westpark. Resolution titled:

“RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, APPROVING THE APPLICATION AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS”

- b. Authorize the Parks and Recreation Director, by title, to act as the agent for the City to conduct all negotiations and execute and submit all documents, including, but not limited to, applications, contracts, amendments, payment requests, and compliance with all applicable current state and federal laws which may be necessary for the completion of the aforementioned.
- c. Authorize the Finance and Technology Department to assign increased appropriations and revenues to the proper programs and accounts for their use as provided in the grant if the grant is awarded.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, APPROVING THE APPLICATION AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS
RESOLUTION NO. 2020-_____

8D. [Receive the Capital Improvement Program Quarterly Update – 1st Quarter Fiscal Year 2020-2021](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

Receive and file the Capital Improvement Program Quarterly Report for the 1st Quarter for Fiscal Year 2020-2021

8. CONSENT ITEMS (continued)

8E. [Approve Professional Services Agreement with MKN & Associates, Inc. to Develop the 2020 Water System Master Plan](#)

Staff: Susan Rungren, Ventura Water General Manager

RECOMMENDATION

Approve and authorize the Mayor to enter into a Professional Services Agreement with MKN & Associates, Inc. to provide consultant services to develop the City's 2020 Water System Master Plan, from October 6, 2020 through December 31, 2021, for \$401,419 plus a contingency of \$40,000 for a total not-to-exceed amount of \$441,419.

8F. [Approve Professional Services Agreement with Carollo Engineers, Inc. to Develop the 2020 Wastewater Collection System Master Plan](#)

Staff: Susan Rungren, Ventura Water General Manager

RECOMMENDATION

- a. Approve and authorize the Mayor to enter into a Professional Services Agreement with Carollo Engineers Inc. to provide consultant services to develop the City's 2020 Collection System Master Plan, from October 6, 2020 through December 31, 2021, for \$351,426 plus a contingency of \$35,000 for a total not-to-exceed amount of \$386,426.
- b. Authorize the Finance and Technology Department to transfer \$36,426 from the Wastewater Enterprise Fund 51 to the Water Operations Fund 52 and adjust appropriations as necessary.

8G. [Approve Amendments to the Professional Services Agreements with WaterWise Consulting, Inc. for the Instant Hot Water Recirculating Pump Program and the Irrigation Retrofit Program](#)

Staff: Susan Rungren, Ventura Water General Manager

RECOMMENDATION

- a. Approve and authorize the Mayor to execute the Second Amendment to the Professional Services Agreement with WaterWise Consulting, Inc. (Agreement No. 2019-087) for the Instant Hot Water Recirculating Pump Program; extending the term through December

8. CONSENT ITEMS (continued)

31, 2021 and increase authorized funding by \$281,500 for a contract total not-to-exceed \$496,500 with a \$6,000 contingency.

- b. Approve and authorize the Mayor to execute the Second Amendment to the Professional Services Agreement with WaterWise Consulting, Inc. (Agreement No. 2018-019) for the Irrigation Retrofit Program; extending the term through December 31, 2021 and increase authorized funding by \$190,359 for a contract total not-to-exceed \$490,297.75 with a \$30,061.35 contingency.

11. PUBLIC HEARING ITEMS

11A. [Adoption of Ordinance to Regulate the Use of Expanded Polystyrene](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Conduct the public hearing.
- b. Determine that the enactment of this ordinance is exempt under Section 15061(b)(3) of the State CEQA Guidelines since its adoption merely implements a regulatory process that will not foreseeably result in construction activities or other physical activities, either directly or indirectly and, therefore, does not have the potential to result in significant effects on the environment.
- c. Introduce and approve the first reading of the ordinance, titled as follows:

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, ADDING CHAPTER 8.030, “REGULATING EXPANDED POLYSTYRENE FOOD CONTAINERS”

- d. Set the second reading and adoption of the Ordinance at the City Council meeting of November 9, 2020.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SAN BUENAVENTURA, CALIFORNIA, ADDING CHAPTER 8.030, “REGULATING EXPANDED POLYSTYRENE FOOD CONTAINERS
ORDINANCE NO. 2020-_____

12. FORMAL ITEMS

12A. [Senior Strategic Plan - Final Draft Presentation](#)

Staff: Nancy O'Connor, Parks and Recreation Director

RECOMMENDATION

- a. Receive the draft version of the Senior Strategic Plan prepared by GreenPlay, LLC and provide feedback and input.
- b. Direct Parks and Recreation staff to provide a progress report, that includes the available funding, for the implementation of the Senior Strategic Plan annually through 2022, and as needed thereafter.

7. PUBLIC COMMUNICATIONS

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form.



15. CITY COUNCIL COMMUNICATIONS/REPORTS – REGIONAL BOARDS/COMMISSIONS/COMMITTEES

Per Governmental Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Councilmembers serving on regional boards, commissions, or committees to present a verbal report to the full City Council on the activities of the respective boards, commission, or committees upon which they serve.

16. CITY MANAGER COMMUNICATIONS

17. ADJOURNMENT

This agenda was posted on Wednesday, October 14, 2020 at 5:00 p.m. on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/AgendaCenter>