REGULAR MEETING
WEDNESDAY, OCTOBER 18, 2017 - 6:00 P.M.
COMMUNITY MEETING ROOM, 501 POLI STREET

The public has the opportunity to address the Committee on any item appearing on the agenda. Persons wishing to address the Committee should fill out a “Speaker Form.” If you wish to comment on an item and do not want to speak before the Committee, you may complete the “Comment” portion of the form. This form is located on the table inside the Council Chambers door. The Chairperson will acknowledge comments for the record.

The Design Review Committee has adopted Protocols for how their meetings are run. These Protocols are available at [https://www.cityofventura.ca.gov/DocumentCenter/View/8415](https://www.cityofventura.ca.gov/DocumentCenter/View/8415)

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Pursuant to the Rules of Procedures, the Design Review Committee has adopted a five minutes limit on speaker presentations. The Committee may adjust the time limit if deemed appropriate. A final decision reached by the Committee may be appealed to the City Council by filing required forms and paying the necessary fee to the City Clerk within ten calendar days after the action date.

ROLL CALL

PUBLIC COMMUNICATIONS – Public Communications is the time set-aside during the Committee meetings for members of the public to address the Committee on planning related business other than scheduled agenda items. Persons wishing to address the Committee during the Public Communications period of the meeting should fill out a speaker form prior to the Committee reaching this point on the agenda.

AGENDA MANAGEMENT – The DRC shall be provided a brief overview of the agenda, and the DRC Chair may entertain any requests to continue items and/or to rearrange the order of items appearing on this agenda. Applicants and interested parties are advised that 6:00 PM is the potential starting time for all hearing items.
CONSENT ITEM

1. Approval of the Joint DRC and HPC September 6, 2017 and Regular DRC September 20, 2017 Meeting Minutes.

   RECOMMENDED ACTION
   Approve, as presented.

CONFIRMATION OF DETAILS

2. PROJ-00687 – Confirmation of Details pursuant to Condition No. 9 of Design Review Committee Notice of Decision, DRC-2015-06 for the construction plans related to the Villa San Clemente development, a 3-story mixed-use development consisting of commercial floor area along East Main Street and 10-residential units above and includes 10 2-car garages/tandem parking along the alley at ground level and 23 open/tandem spaces and associated landscaping, amenities and infrastructure improvements on approximately 0.48-acres located at 2170 E. Main Street; Stajen, LLC, applicant; T-4.5 zone.

   Attachment C – Construction Architectural Plans & Landscape Plans

   Case No.: COD-2-17-39258

   RECOMMENDED ACTION
   Approve by Minute Motion

   California Environmental Quality Act
   Not required for this action.

   Case Planner: Jared Rosengren, AICP, Senior Planner

FORMAL ITEMS

3. PROJ-10694 – Formal Design Review to construct a new 8,539 square foot 3-story office building with 26 parking spaces to the south of the existing two-story industrial office building on a 1.0 acre site located at 4880 Market Street; Star of CA, applicant; MPD zone.

   Transmittal Memo – 10/17/2017

   Case Nos.: DRC-5-17-40194
               PD-5-17-40195

   RECOMMENDED ACTION
   Provide comments.
California Environmental Quality Act
Not required for this action.

Case Planner: Elizabeth Richardson, Associate Planner

4. **PROJ-11159** – Formal Design Review consisting of an exterior façade paint modification to an existing one-story 2,418 square foot commercial building located on a 10,400-square foot lot located at 3553 Telegraph Road; Robert Blackie, applicant; C-1 zone.

Case No.: DRC-12-16-38516

RECOMMENDED QUASI-JUDICIAL ACTION
Applicant request to continue the project to a date certain of November 1, 2017.

California Environmental Quality Act
Not required for this action.

Case Planner: Barbara Burkhart, Contract Planner

5. **PROJ-11412** – Formal Design Review for a new Sign Program and a Warrant to allow for a new sign to deviate from the locational criteria and be located above the first floor on a 6,440 square foot (0.14 acre) lot located at 60 South California Street; Tube Art Group, applicant; T6.1 zone.

Case Nos.: DRC-3-17-39656
W-3-17-39521

RECOMMENDED QUASI-JUDICIAL ACTION
Approve, subject to conditions.

California Environmental Quality Act
The project is Categorically Exempt, CEQA Guidelines Section 15301 – Class 1, Existing Facilities.

Case Planner: Don Nielsen, Associate Planner

6. **PROJ-11425** – Formal Design Review for exterior façade modifications and the addition of a new porte cochere, a new 38’ 6” lighted tower beacon to an existing 6,028 square foot restaurant/commercial structure and an 844 square foot addition to an existing 916 square foot patio with a 1,760 square foot shade structure. Additionally, an open 12’ column screen fence and landscaping improvements are proposed. The property is located at 1510 Anchors Way; Orestis Simos, applicant; HC zone.

Errata Memo – 10/17/17
**RECOMMENDED QUASI-JUDICIAL ACTION**
Approve, subject to conditions.

**California Environmental Quality Act**
The project is Categorically Exempt, CEQA Guidelines Section 15301 – Class 1, Existing Facilities.

Case Planner: Maruja Clensay, Associate Planner

7. **PROJ-11430 – Formal Design Review for exterior façade modifications and a 479 square foot addition to the first floor of an existing 10,233 square foot two-story commercial/restaurant structure and a 943 square foot addition to the existing 708 square foot patio, with a new 1,294 square foot shade structure. Additionally, landscaping improvements are proposed. The property is located at 1591 Spinnaker Avenue Suites 113 and 115; Orestis Simos, applicant; HC zone.**

**Errata Memo – 10/17/17**

Case Nos.: DRC-3-17-39572
PDA-9-17-41958
CDP-9-17-41959

**RECOMMENDED QUASI-JUDICIAL ACTION**
Approve, subject to conditions.

**California Environmental Quality Act**
The project is Categorically Exempt, CEQA Guidelines Section 15301 – Class 1, Existing Facilities.

Case Planner: Maruja Clensay, Associate Planner

**STAFF COMMUNICATION ITEM**

**ADJOURNMENT**

Staff Reports relating to this agenda are available in the Planning Counter, 501 Poli Street, Room 117, Ventura, during normal business hours as well as on the City’s Web Site – [https://ca-ventura.civicplus.com/AgendaCenter/Design-Review-Committee-11](https://ca-ventura.civicplus.com/AgendaCenter/Design-Review-Committee-11). Materials related to an agenda item submitted to the Planning Division after distribution of the agenda packet are available for public review at the Planning Public Counter, 501 Poli Street, Room 117, Ventura CA 93001.

This agenda was posted on Thursday, October 12, 2017 by 6:00 p.m. on the City Hall Public Notices Board and on the Internet.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Office at 654-7894 or the California Relay Service at (866) 735-2929. Notification of 72 hours in advance of meeting will enable the City to make reasonable arrangements for accessibility to this meeting.