

CITY OF VENTURA

DOWNTOWN PARKING ADVISORY COMMITTEE AGENDA

Kevin Clerici, Chair
Karen Schott, Vice Chair
Barbara Evans, Member
Debbie Fox, Member
Carl Morehouse, Member
Marina Porter, Member
Vacant – Business Owner

Rick Gallegos, Civil / Transportation Engineer
Sam Arroyo, Police Commander

REGULAR MEETING
THURSDAY OCTOBER 17, 2019, 3:00 P.M.
SANTA CRUZ CONFERENCE ROOM
501 POLI STREET, VENTURA

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Persons wishing to address the Committee are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Committee Chair has the discretion to reduce the per item limit to 2 minutes with majority approval of the committee.

ROLL CALL

PUBLIC COMMUNICATIONS

COMMITTEE BUSINESS

1. **Approval of Minutes** (1st _____, 2nd _____)
Recommendation: Approve the meeting minutes from the September 19, 2019 regular meeting.
2. **Parking Management Program Monthly Utilization Update**
Recommendation: Receive staff presented Downtown Parking District use, revenue, and program update.

COMMITTEE AND STAFF COMMUNICATIONS

Long term Parking Study update

Downtown Parking Structure Update –Palm St/ Santa Clara St

Mission Park Parking Project Update

ADJOURNMENT

Downtown Parking Advisory Committee

The committee considers and makes advisory recommendations on issues or questions related to parking in the Downtown Parking District to the City Council, Planning Commission, and staff upon request of those bodies including recommendations on parking management strategies and programs, maintenance and operations, capital budgets, hours of operations, parking pricing policies, valet programs, and employee commuter parking policies for the Downtown Parking District.

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the staff at 654-7769 or the California Relay Service at (805) 735-2929. Notification by 12:00 noon on the preceding Tuesday will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

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ADMINISTRATIVE REPORT

Date: October 14, 2019

Agenda Item No.: 1

Parking Advisory Committee Action Date: October 17, 2019

To: Downtown Parking Advisory Committee
From: Rick Gallegos, Civil / Transportation Engineer
Subject: Minutes

RECOMMENDATION

Approve the attached meeting minutes from the September 19, 2019 regular meeting.

CITY OF VENTURA

DOWNTOWN PARKING ADVISORY COMMITTEE AGENDA

Kevin Clerici, Chair [Present](#)

Karen Schott, Vice Chair [Absent](#)

Barbara Evans, Member [Present](#)

Debbie Fox, Member [Present](#)

Ashley Pope, Member [Present](#)

Carl Morehouse, Member [Present](#)

Marina Porter, Member [Present](#)

Rick Gallegos, Civil / Transportation Engineer

Sam Arroyo, Police Commander

REGULAR MEETING

THURSDAY SEPTEMBER 19, 2019, 3:00 P.M. [Start time 3:05](#)

SANTA CRUZ CONFERENCE ROOM

501 POLI STREET, VENTURA

ROLL CALL –[See above](#)

PUBLIC COMMUNICATIONS [Dave Armstrong](#) – [discussed alternate parking structure locations and different heights.](#)

[Mike Merewether](#) – [discussed his concerns about the parking structure. Similar to Dave Armstrongs comments.](#)

COMMITTEE BUSINESS

1. Approval of Minutes (1st [PORTER](#) , 2nd [MOREHOUSE](#))

Recommendation: Approve the attached meeting minutes from the August 22, 2019 meeting. The August 15, 2019 regular meeting was rescheduled.

2. Downtown Parking Structure Update –Palm St/ Santa Clara St

Recommendation 1: Receive and file consultant presentation on the Palm St./Santa Clara St Parking Structure.

Recommendation 2: Authorize expenditures of up to \$110,000 from funds from the Downtown Parking District to amend the existing consultants contract to complete the formal design documents.

Steve J. Kuhn from TRC Parkitects gave report, no formal recommendation was taken from existing recommendations. The committee made a motion to send direction to the Public Works Director and Assistant City Manager.

Motion as follows:

The Downtown Parking Advisory Committee supports efforts to put out an RFP to complete a downtown parking master plan which will address the following components.

1. A feasibility and placement study based on three different development scenarios
 - a. Baseline
 - b. Baseline plus moderate
 - c. Baseline plus full build-out

2. Parking rate scenario analysis and implementation plans

Votes: For 6 Against 0

3. **Parking Study and Fee Recommendation**

Recommendation: Discuss current progress with staff. Richard Raskin gave parking structure financial report.

4. **Mission Park Parking Project Update**

Recommendation: Discuss current progress with staff. Staff gave report.

5. **Parking Management Program Monthly Utilization Update**

Recommendation: Receive staff presented Downtown Parking District use, revenue, and program update. Staff gave report.

COMMITTEE AND STAFF COMMUNICATIONS

Staff gave report. – New City Hall Parking Study to be done.

ADJOURNMENT 5:15