

CITY OF VENTURA
CITY COUNCIL AGENDA

Sofia Rubalcava
Mayor

Doug Halter
Councilmember District 2

Jim Friedman
Councilmember District 5

Mike Johnson
Councilmember District 3

Lorrie Brown
Councilmember District 6

Jeannette Sanchez-Palacios
Councilmember District 4

Joe Schroeder, Deputy Mayor
Councilmember District 7

Alex D. McIntyre, City Manager
Gregory G. Diaz, City Attorney
Antoinette M. Mann, City Clerk



REGULAR MEETING

MONDAY, OCTOBER 11, 2021

CLOSED SESSION – 5:00 P.M.

REGULAR MEETING – 6:00 P.M.

In accordance with **AB 361**, this meeting will be held by teleconference, and there will not be a physical location from which the public may attend. **THE PUBLIC MAY ONLY ELECTRONICALLY ATTEND THE CITY COUNCIL MEETING AND MAY PROVIDE PUBLIC COMMENT THROUGH THE VIRTUAL MEETING. COUNCIL CHAMBERS WILL NOT BE OPEN FOR THE PUBLIC FOR THIS MEETING.** The public will have access to remotely observe the meeting and address the City Council as outlined below **TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE CITY COUNCIL MEETING AND PROVIDE PUBLIC COMMENT PLEASE REFER TO PAGE 2 OF THIS AGENDA.**

PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

1. Join a **WebEx meeting LIVE:**

<https://cityofventura.webex.com/cityofventura/onstage/g.php?MTID=e060641a19e0db3a1d1797c7340db529c>

NOTE: WebEx link only works while meeting is LIVE. After meeting has ended, use the Archived Video link to view the meeting. You may join the WebEx Meeting to provide Public Comment - #5 below.

Join with only an “audio” connection: 1-408-418-9388 / Access Code 182 649 7555

WebEx recommends using Chrome, FireFox or Edge browsers when joining and providing live comment at the meeting. You are encouraged to download the WebEx App.

2. Watch a **live stream** of the meeting at <https://www.cityofventura.ca.gov/718/Videos>, YouTube at <https://www.YouTube.com/cityofventura/live> or on Cable TV – Channel 15, live and replayed as listed on CAPS media schedule.
3. Submit your comments via email **by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting.** Please submit your comment to the City Clerk using this form www.cityofventura.ca.gov/publicinput or send an email to cityclerk@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the Agenda item number (i.e. Item No. 8A). Your form/email will be read by City Council and placed into the item’s record at the meeting.
4. When watching the live stream or WebEx meeting, submit a Public Comment using this form www.cityofventura.ca.gov/publicinput. Those emails will be provided to City Council following the meeting.



5. **Provide Public Comment Live when attending Virtually: You must attend the WebEx Meeting with audio connected to your computer/device,** you will see Chat feature on your screen. You can write, "I would like to speak on Agenda Item #__" in the Chat feature. During the discussion of that item, the Mayor will call for public comment. The City Clerk will announce those requesting to speak, speakers will be promoted to “panelist” allowing you to turn on your camera. When you are finished, your mic will be muted and your camera disabled. For your audio to work, you **MUST** connect to the meeting with audio connected on your device – audio only connect will not work for this process. NOTE: When on a cell phone, you may need to scroll your screen to see the chat feature.

NOTE THAT THE COUNCIL CHAMBERS IS NOT OPEN FOR THIS MEETING. THE PUBLIC MUST ATTEND VIRTUALLY.

PUBLIC PARTICIPATION OPTIONS to help reduce the spread of COVID-19:

Instructions for CLOSED SESSION ONLY

Submit your comments via email by 4:00 p.m. on the City Council meeting date to allow the comments to be read before the Meeting. Please submit your comment to the City Clerk using this form www.cityofventura.ca.gov/publicinput or send an email to cityclerk@cityofventura.ca.gov (up to 1000 characters) When sending an email, please indicate in the Subject Line, the CLOSED SESSION Agenda item number (i.e. Item No. CS4). Your form/email will be read by City Council and placed into the item's record at the meeting.



To Provide Public Comment Live at Closed Session: **If you wish to attend virtually, You must register using the Online [Speaker Registration Form](#) by Noon* on the City Council Meeting date. You will receive an email from the City Clerk's Office acknowledging and information about joining the meeting.**

The Public can only attend the Public Comments portion of Closed Session VIRTUALLY. Council Chambers are closed for this meeting.

Closed Session Meetings are not broadcasted or recorded.

The Regular Meetings of the San Buenaventura (Ventura) City Council also serve as regular meetings of the Successor Agency, Public Facilities Financing Authority and Parking Authority when Successor Agency, Public Facilities Financing Authority and Parking Authority items are listed on the agenda.

The public has the opportunity to address the City Council on any item appearing on the agenda. Persons wishing to address the City Council are limited to three minutes on any agenda item with a cumulative total of five minutes for all agenda items, except if there are one or more Successor Agency, Public Facilities Financing Authority and Parking Authority items on the agenda, members of the public shall have an additional total of three minutes on any agenda item with a cumulative total of five minutes for all agenda items to address all Successor Agency, Public Facilities Financing Authority and Parking Authority matters.

At the first regular meeting of the month, City Council has allocated a total of 30 minutes for members of the public to address City Council on items of City business other than scheduled agenda items near the beginning of the agenda and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of "Public Communications". Individuals may not acquire additional time from other speakers during Public Communications but may do so on formal agenda items per City Council Protocols. City Council cannot take action on any items not on the agenda. These items may be referred to staff or scheduled on a future agenda. **Refer to box above on how to submit comments, including public comments, to City Council. You may also scan the QR Code to access the form to submit public comments or comments related to a specific agenda item via email before the meeting or during the meeting.**

Administrative Reports relating to this agenda are available on the City's website – <https://www.cityofventura.ca.gov/AgendaCenter>

Public Hearing Notices and any materials related to an agenda item submitted to the City Council after distribution of the agenda packet (Supplementals) are available on the City's website – <https://www.cityofventura.ca.gov/1236/City-Council-Public-Hearing-NoticesSuppl>

Resource Items for the Public:

- [City Council Protocols](#) which includes Rules of Decorum for the Public
- [City Council Goals 2021-2022](#)
- [Budget Principles 2021-2022](#)
- [City Charter](#)

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (805) 658-4787 or the California Relay Service at (866) 735-2929. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CS1. CALL TO ORDER – CLOSED SESSION – 5:00 p.m.

CS2. ROLL CALL

CS3. PUBLIC COMMUNICATIONS: Public comments on Closed Session Items only – must be submitted electronically prior to the closed session starting. **Refer to Page 3 of the Agenda on how to submit your Public Comments electronically to the City Clerk for the Closed Session OR If you wish to speak at Closed Session, how to register**

CS4. CLOSED SESSION – Teleconference/Video Conference Meeting. The Public may not participate in the Closed Session, other than for Public Comments.

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Name of Case: Santa Barbara Channelkeeper v. State Water Resources Control Board and City of San Buenaventura
Los Angeles Superior Court Case No.: 19STCP01176 (previously San Francisco Superior Court Case No.: CPF-14-513875)
Authority: Government Code Section 54956.9(d)(1)

2. CONFERENCE WITH LEGAL COUNSEL – INITIATE LITIGATION

Initiation of Litigation: One Case
Authority: Government Code Section 54956.9(d)(4)

CS5. ADJOURNMENT

Adjourn to Regular Meeting

1. CALL TO ORDER – REGULAR SESSION – 6:00 p.m.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. SPECIAL PRESENTATIONS AND ANNOUNCEMENTS

4A. Proclamation – Down Syndrome Awareness Month – October 2021

4B. Proclamation – Indigenous Peoples' Day – October 11, 2021

4C. Proclamation – Latino Heritage Month - September 15 – October 15, 2021

4D. Update from Ventura County District Attorney Erik Nasarenko

5. CLOSED SESSION REPORT

6. CITY COUNCIL COMMUNICATIONS

Per Government Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.

7. CITY MANAGER COMMUNICATIONS

8. PUBLIC COMMUNICATIONS

Per the City Council protocols, when Public Communications (for items not on the agenda) is at beginning of the meeting time is limited to 30 minutes and will continue speakers beyond the 30 minutes until the end of the agenda under the heading of “Public Communications”.

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form.



9. CONSENT ITEMS

Matters appearing on the Consent Calendar are expected to be non-controversial and will be acted upon by City Council at one time without discussion unless a Councilmember, the Administration, or a member of the public requests an opportunity to address any given item. Items removed from the Consent Calendar will be discussed at the beginning of the Formal Items. Approval by the City Council of Consent Items means the recommendation of the Administration is approved along with the terms and conditions described in the Administrative Report.

9A. Move all resolutions and ordinances presented tonight be deemed read by title only and all further reading be waived.

9B. [Approval of City Council Minutes – September 13, 2021](#)

Staff: Antoinette M. Mann, City Clerk

RECOMMENDATION

Approve City Council Minutes for September 13, 2021.

9. CONSENT ITEMS (continued)

9C. [Approve Acceptance of Fiscal Year 2021-2022 Office of Traffic Safety Selective Traffic Enforcement Program Grant](#)

Staff: Darin Schindler, Chief of Police

RECOMMENDATION

- a. Accept the Selective Traffic Enforcement Program grant from the Office of Traffic Safety for Fiscal Year 2021-2022 in the amount of \$205,000 for the Police Department.
- b. Authorize the City Manager to conduct all negotiations, and execute and submit all documents, including, without limitation, applications, agreements, and billing statements that may be necessary to accept the grant and complete the project.
- c. Authorize the Finance and Technology Department to assign the increased appropriations and revenues to the General Grant and Categorical Fund, Police Department budget, as necessary.

9D. [Consideration of Approval of Construction Contract with Sam Hill and Sons, Inc. on Project 66101 – Pierpont Nuisance Sand Maintenance Multi Year Option](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Authorize relieving Central Coast, Inc. from their bid in accordance with Government Code Sections 5100-5110.
- b. Waive all Minor Bid Irregularities, Approve and Authorize the Mayor to execute a contract with Sam Hill and Sons, Inc. in the amount of \$119,402.
- c. Authorize the Public Works Director or designee to execute future amendments to the Contract up to a total maximum contingency of \$24,000 for a total not-to-exceed amount of \$143,402 and approve the annual extension of the contract for up to four (4) years.

9. CONSENT ITEMS (continued)

9E. [Consideration of a License Agreement Renewal with Southern California Edison for the Slope Easement near Telegraph Road and Hill Road](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

Approve and authorize the City Manager to execute an extension to the subject License Agreement with Southern California Edison, providing continued access to a portion of the parcel that fronts Telegraph Road near Hill Road between Victoria Avenue and Kimball Road (PM ID: 100359); term of the License Agreement: December 1, 2021 through November 30, 2026.

9F. [Consideration of Approval of Construction Contract with Toro Enterprises Incorporated on Project 91080 – Victoria Avenue Resurfacing Project \(Telephone Road to Ralston Street\)](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Waive all minor bid irregularities, approve and authorize the Mayor to execute a Public Works Contract (Specification No. 2021-030) with Toro Enterprises, Inc. on Project 91080 – Victoria Avenue Resurfacing Project (Telephone Road to Ralston Street) in the amount of \$687,843 with a contract completion date of November 18, 2021.
- b. Authorize the Public Works Director or designee to execute future amendments to the construction contract up to a total maximum contingency of \$103,176 and a total time extension of 180 calendar days.

9. CONSENT ITEMS (continued)

9G. [Consideration of On-Call Professional Services Agreement with Advanced Avant-Garde Corporation for Grant Funding Administration Services](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Approve and authorize the City Manager to execute an On-Call Professional Services Agreement with Advanced Avant-Garde Corporation to provide grant administration services for Federal and State grant funded projects with a total not- to-exceed amount of \$250,000 and a contract completion date of June 30, 2022.
- b. Authorize the Public Works Director or Designee to issue individual task orders and task order amendments with a total not-to-exceed amount of \$60,000 per task order in accordance with the terms of the On-Call Professional Services Agreement.

9H. [Consideration of Approval of Construction Contract with Layne Christenson Company for Phase I of Project 97963 \(Saticoy Country Club Well Number 2 Rehabilitation Project\)](#)

Staff: Phillip Nelson, Public Works Director

RECOMMENDATION

- a. Waive all minor bid irregularities, approve and authorize the Mayor to execute a Public Works Contract (Specification No. 2021-050) for Phase I of the Saticoy Country Club Well Number 2 Rehabilitation Project with Layne Christenson Company in the amount of \$326,503.80 with a completion date of December 31, 2021.
- b. Approve and Authorize the Public Works Director or designee to execute future amendments to the approved agreement up to a total maximum contingency of \$32,650 for a total not-to-exceed Agreement amount of \$359,154 and a total time extension of 45 calendar days.

10. APPOINTMENTS TO COUNCIL ADVISORY GROUPS

10A. [Approve Appointment and Reappointment Recommendations – Water Commission and the Housing Authority of the City of San Buenaventura Board](#)

Introduced by: Councilmember Doug Halter
 Appointments Recommendation Committee Chairperson

RECOMMENDATION

Approve the following appointments and reappointments:

Committee, Board of Commission	Appointee Name	Appointment		Term of Office
		New	Reappoint	
Water Commission – Professional Category	Robert Brager	√		October 11, 2021 – June 30, 2023
Housing Authority of the City of San Buenaventura Board	John Polanskey		√	October 15, 2021 – October 15, 2025
	Diana Sparagna		√	October 15, 2021 – October 15, 2025

12. PUBLIC HEARING ITEMS

12A. 1429 Poli Street Historic Significance (PROJ 15119)

Staff: Peter Gilli, Community Development Director

RECOMMENDATION

- a. Conduct a Public Hearing.
- b. Determine that the City Council’s decision whether the residential structure at 1429 Poli Street is historically significant is categorically exempt from the California Environmental Quality Act under California Environmental Quality Act Guidelines Section 15306 (Information Collection).
- c. Adopt a Resolution determining the residence at 1429 Poli Street is not a historic resource. Resolution titled:

“A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA DETERMINING THE RESIDENCE AT 1429 POLI STREET IS NOT A HISTORIC RESOURCE / PROJECT-15119 / CASE NO. HRA-5-21-6000”

OR

- d. Adopt a Resolution determining the residence at 1429 Poli Street is a historic resource. Resolution titled:

“A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA DETERMINING THE RESIDENCE AT 1429 POLI STREET IS A HISTORIC RESOURCE AND AN ELIGIBLE LANDMARK / PROJECT-15119 / CASE NO. HRA-5-21-6000”

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA DETERMINING THE RESIDENCE AT 1429 POLI STREET IS NOT A HISTORIC RESOURCE / PROJECT-15119 / CASE NO. HRA-5-21-6000
RESOLUTION NO. 2021-_____

A RESOLUTION OF THE COUNCIL OF THE CITY OF SAN BUENAVENTURA DETERMINING THE RESIDENCE AT 1429 POLI STREET IS A HISTORIC RESOURCE AND AN ELIGIBLE LANDMARK / PROJECT-15119 / CASE NO. HRA-5-21-6000
RESOLUTION NO. 2021-_____

13. FORMAL ITEMS

13A. [POLICY CONSIDERATION – Topics to Add to the Streamlining Discussion](#)

Introduced by: Councilmember Doug Halter
Councilmember Jim Friedman

RECOMMENDATION

Council to direct staff to include as part of the permanent streamlining ordinance staff report:

- a. A report on the progress of Energov Enterprise;
- b. A recommendation on the make-up and duties of the Design Review Committee and Historic Preservation Committee;
- c. A recommendation on how the City can get value added from a project that requests exceptions; and
- d. A written and graphical guide for how the public can stay informed and be involved in the planning process.

8. PUBLIC COMMUNICATIONS

Refer to Page 2 of the Agenda on how to submit your Public Comments electronically to the City Clerk or scan this QR Code to access the form.



16. CITY COUNCIL COMMUNICATIONS/REPORTS – REGIONAL BOARDS/COMMISSIONS/COMMITTEES

Per Governmental Code Section 54954.2(a)(2), the Council Communications section of the agenda provides City Council the opportunity to ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Councilmembers serving on regional boards, commissions, or committees to present a verbal report to the full City Council on the activities of the respective boards, commission, or committees upon which they serve.

17. ADJOURNMENT

This agenda was posted on Wednesday, October 6, 2021 at 5:00 p.m.. on the City website, in the Public Meetings/Agenda Center: <https://www.cityofventura.ca.gov/AgendaCenter> and on the Public Notice Board at City Hall.